

Reorganization and Regular meeting of the Town Board of the Town of Chester was held **January 8, 2013** at 7:00 pm in the Town Municipal Center, Chestertown, NY.

Roll Call: Edna Wells, Mike Packer, Frederick H. Monroe, Karen DuRose and Steve Durkish. Attorney for the Town, Mark Schachner.

RESOLUTION # 1: AUTHORIZE AND APPROVE THE FOLLOWING FOR THE TOWN OF CHESTER: "ROBERT'S RULES OF ORDER." TIME AND PLACE OF BOARD MEETINGS, OFFICIAL DEPOSITORIES, OFFICIAL NEWSPAPERS, APPOINTMENT AUTHORIZATIONS, SET APPOINTMENTS AND RATES OF PAY, AUTHORIZE MILEAGE ALLOWANCE RATE, ATTENDANCE AT NYS ASSOCIATION OF TOWNS MEETING, AUTHORIZE BONDING OF TOWN OFFICIALS, AUTHORIZE WATER SUPERINTENDENT AND ASSISTANT TO ATTEND WATER WORKS MEETING, RETURN CHECK CHARGE, AUTHORIZE TOWN CLERK ISSUE FIREWORKS PERMIT, AND COMMITTEE REPORT REGARDING AUDIT OF BOOKS OF TOWN CLERK, BOOKKEEPER AND TOWN JUSTICE.

Introduced by Mr. Packer, seconded by Mrs. Wells:

1. Resolve that Robert's Rules of Order be the procedure to be adopted for all Town Board Meeting;
2. Pursuant to Section 62 of Town Law, this Board shall hold meetings in the Town of Chester Municipal Center in Chestertown, NY on the second Tuesday of each month, beginning in January of 2013. Meetings will begin at 7:00 pm;
3. Resolve that the Post Star, Glens Falls, NY be named as the official newspaper for the legal ads and bids for the Town of Chester, with the North Creek News Enterprise and the Adirondack Journal being used in certain circumstances;
4. Pursuant to Section 64, Sub. Div. 12 of Town Law, this Board hereby designates Glens Falls Nation Bank and Trust Co. (Chestertown, NY), as official depository for the Town;
5. Authorize appointments for 2013:
Deputy Supervisor ~ Michael Packer
Deputy Highway Superintendent/Working Foreman ~ Reginald Raymond
Deputy Town Clerk ~ Tanya May.

APPOINTMENTS AND RATES OF PAY:

Historian	Donna LaGoy	\$295M
Water Superintendent/ Building Maint. Mechanic	Jason Monroe	\$20,600
Sexton	Greg Bolton	\$737A
Budget Officer	Frederick H. Monroe	\$1,512A
Legal Counsel	Miller Mannix & Schachner	Rates by position

Deputy Supervisor	Mike Packer	\$144A
Zoning Administrator/Sanitary Code Enforcement Officer	Walter Tennyson	\$21,549A
Ass't Water Superintendent	Kim Frazier	\$16.07H
Animal Control Officer	Florence Converse	\$6,858A
Planning Board Chairman/ Members	Paul Little, Chair	\$26 per meeting ea.
ZBA Chair & Members	Ken Marcheselli Chair	\$26 per meeting ea.
NYS Ass'n of Town & Adk. Ass'n of Towns & Villages Delegate & Alt.	Frederick H. Monroe & Edna Wells	None None
Registrar Vital Statistics & Deputy	Pat Smith & Tanya May	None None
Service Officer	Frederick H. Monroe	None

SCHEDULE OF ANNUAL SALARIES:

Supervisor	Frederick H. Monroe	\$31,584
Town Clerk	Pat Smith	\$31,068
Town Justice	James McDermott	\$24,578
Councilwoman	Edna Wells	\$5,970
Councilman	Michael Packer	\$5,970
Councilman	Steve Durkish	\$5,970
Councilwoman	Karen DuRose	\$5,970
Highway Superintendent	Jason Monroe	\$51,972
Assessor	Paul Maniacek	\$30,000
	Chester ~	\$16,499
	Horicon ~	\$13,500
Audit Committee	Edna Wells & Karen DuRose	\$288/A

HOURLY RATES

Bookkeeper	Bruce Nolin	\$19.13H
Deputy Town Clerk	Tanya May	\$13.22H
Justice Clerk	Karen Griffen	CSEA
Zoning Clerk, Planning Board		
Sec'y and ZBA Sec'y	John Wolfe	\$13.23H
Real Property Tax Service Ass't	Carol Bleickhardt	\$13.77H
Assistant Assessor Stipend		\$3,090
Laborer, Part time		\$10.28
Library Technician	Alma Alvarez	\$15.76
Election Inspectors		Paid by County
Director of Youth Programs & Rec Leader-Summer Director		\$5,200
Recreation Assistants		Min Wage for 1 st year, Min Wage plus 50 Cents 2 nd and Later years.
Election Machine Custodian's pay		Paid by County

Unsafe Building Inspector	\$72/inspection
Food Pantry Worker ~ Amy Culver	\$10.74H
Library Aide ~ Sharon Berg	\$10.51H
Lifeguards &	\$10.25H
Assistant Lifeguard	\$10.25H
	(\$10.75 for
	Lessons).
Data Collector ~ Dan Smith	\$14.26H
Ass't Library Tech ~ Wendy Joy-Hayes	\$12.15H
Records Management Officer	\$14.71H
Lake Constable	\$18.00H
Museum ~ Betty Meade	Set by Historical Society
Temp. Real Property Tax Services Ass't.	\$12.76H
Temp. Part Time Court Clerk	\$10.54H
Substitute Cleaner	\$10.51H
School Bus Drivers	School Wage

6. Authorize mileage allowance rate (IRS rate) (\$.565 per mi. as of 1-1-13), subject to change. The rate will be paid to all legislative officers and designated employees of the Town for the use of their vehicles for each mile actually traveled, necessary in performance of their duties.

7. Attendance at NYS Association of Towns meeting - Prepayment of bus and registration;

8. Authorize official bonding of Town Officials;

9. Authorize Water Superintendent and Assistant to attend Water Works Meeting;

10. Returned check charge ~ \$20.00;

11. Authorize Town Clerk to issue Fireworks Permits ~ Penal Law Section 405.05;

12. Accept Committee report regarding audit of books of Town Clerk, bookkeeper and Town Justice.

AYE 5 NO 0

RESOLUTION #2: ACCEPT MINUTES OF DECEMBER 11, 2012.

Introduced by Mrs. Wells, seconded by Mr. Durkish, accept Minutes of December 11, 2012, as presented.

AYE 5 NO 0

Parking on Main Street. Mr. Monroe has requested a grant from the Adirondack Glens Falls Traffic Council (AGFTC) for a corridor study, which is free to the Town. Board will meet with NYS DOT and wait to see if we receive the grant before proceeding. Behan Planning has also offered to do a parking study.

Postmaster has requested a No Parking zone approximately 70 feet south of the Post Office parking lot. Tabled until corridor study is completed.

Pine Street Building Demolition. Building is down and work has been

completed at the site, but we are still waiting for the final reports from DEC on the asbestos, and a sign off from the engineers. We are attempting to find out who owns the box trailer on site, as it would be beneficial to John West for use as a storage unit. The bankruptcy trustee is researching the matter.

RESOLUTION #3: AUTHORIZE TOWN CLERK ADVERTISE FOR BIDS FOR ONE-TON DUMP TRUCK AND ¾ TON PICKUP TRUCK.

Introduced by Mrs. Wells, seconded by Mr. Durkish, authorize Town Clerk to advertise for one-ton dump truck, and a ¾ ton pickup truck which have already been budgeted for. These vehicles not available under State Contract.

AYE 5 NO 0

Plowing to water springs on Little Tannery Road.

Highway Superintendent requests Town discontinuance of plowing Little Tannery Road to the old water district springs, as there is no possibility that they will be used in the future. The road is on the south end of the Little Tannery Road.

RESOLUTION #4: AUTHORIZE DISCONTINUANCE OF PLOWING TO OLD WATER DISTRICT SPRINGS.

Introduced by Mr. Monroe, seconded by Mr. Packer, authorize discontinuance of plowing to old water district springs off Little Tannery Road.

AYE 5 NO 0

Camp-a-Lot Road. Highway Superintendent Jason Monroe stated that there are no occupied homes on the Camp-a-Lot Road in Pottersville, and requested it be designated as a seasonal limited use highway. A written request from the Highway Superintendent is requested.

RESOLUTION #5: SCHEDULE PUBLIC HEARING FOR DESIGNATION OF CAMP-A-LOT ROAD AS A SEASONAL LIMITED USE HIGHWAY.

Introduced by Mrs. DuRose, seconded by Mrs. Wells, schedule a public hearing for February 12th meeting for designation of the Camp-A-Lot Road as a seasonal limited use highway. Written request from Highway Superintendent is required.

AYE 5 NO 0

Presentation by Beth Gilles regarding Adirondack Waterfest.

Ms. Gilles is with the Greater Adirondack Resource Conservation & Development Council, (GARCDC) which is a not for profit organization that helps people care for and protect their natural resources in a way that improves Northeastern NY economy, environment and living standards. Working with citizens, local organizations and county agencies, they are committed to empowering people and creating solutions for land conservation, community development and environmental enhancement.

The GARCD is proposing the Adirondack Waterfest to be held in the Town of Chester, a free event held in different communities every summer throughout the Hudson and Champlain Valleys. The event showcases local businesses and organizations that are involved in water quality, and residents and tourists from the surrounding communities attend to learn about their local water bodies through presentations, games, educational exhibits, nature walks and much more. An array of water quality issues are addressed, including storm water runoff, erosion and sediment control, wells, septic systems, and well, watershed and lake health. The goal is to foster awareness of the importance of water quality in every day life through interactive activities and displays. They are hoping to get radio coverage, they will have games and prizes for kids, face painting, live animals, and hope to have the Zucchini Brothers, as well as other events and exhibits..

Ms. Gilles would like to utilize the field behind the Town Hall for the event, and is aware that she must contact the school for permission. The event will be held the second week in July, and she has requested use of the auditorium, bathrooms, water and electricity from the Town Hall, as well as a request for the Town to be a sponsor for the event, with a monetary donation in line with other local sponsors. A banner will be put up in advance of the event.

RESOLUTION #6: AUTHORIZE DONATION TO GARCD FOR ADIRONDACK WATERFEST, AND USE OF BUILDING AND UTILITIES DURING THE EVENT.

Introduced by Mrs. Wells, seconded by Mrs. DuRose, authorize donation of \$250.00 from Occ. Tax for Adirondack Waterfest, and use of building (bathrooms, museum and auditorium), as well as use of water and electricity for demonstration of some of the events.

AYE 5 NO 0

Appoint director to NW Emergency Squad. We have received a request to appoint someone to be a director on the North Warren Emergency Squad as a representative for the Town. Amy Culver, who is already on the Board, but unable to be as active in the squad as she has been in the past, would like that position, in order to represent the Town of Chester. The board feels that she would be a good choice, given her long experience. This position is offered under the new bylaws of the recently reorganized Emergency Squad.

RESOLUTION #7: APPOINT AMY CULVER AS DIRECTOR TO NW EMERGENCY SQUAD TO REPRESENT THE TOWN OF CHESTER.

Introduced by Mr. Packer, seconded by Mrs. Wells, appoint Amy Culver as director to the North Warren Emergency Squad to represent the Town of Chester.

AYE 5 NO 0

Further discussion. Mr. Monroe stated that Amy had told him that the Squad has some paid members that respond during the day, who are also willing to serve as volunteers. Apparently there is some controversy

with regard to the labor laws, and Mr. Monroe feels that the Board should not take a position regarding this matter, but it should be a decision made entirely by their own board, as there could be legal issues. The Town Board agrees.

RESOLUTION #8: AUTHORIZE SUPERVISOR SIGN SNOW AND ICE CONTRACT.

Introduced by Mrs. DuRose, seconded by Mr. Durkish, authorize Supervisor Monroe sign the Snow and Ice Contract with Warren County for 2013.

AYE 5 NO 0

RESOLUTION #9: SET JULY 6TH FOR DATE OF FIREWORKS.

Introduced by Mr. Monroe, seconded by Mrs. Wells, set the date of July 6, 2013 for the Fireworks.

AYE 5 NO 0

Zoning Board of Appeals Alternate. Supervisor Monroe stated that John Nick (member of Loon Lake Park Association) was interested in volunteering to be an alternate on the Zoning Board of Appeals. Clerk mentioned that ZBA has one alternate, but the Planning Board has none. Mr. Monroe will mention this to Mr. Nick.

Tri-Lakes Business Alliance. The Business Alliance was represented (Don & Keith) to present their plans for holding a St. Patrick's Day Parade on Saturday, March 9th, on Main Street, with the Board's permission. They are working on a variety of groups to participate, including Scouts, Veterans, Fire Companies, Bagpipers, etc. They will work with the Sheriff's Patrol for traffic control, the Board's from Chester and Horicon, etc. The bagpiper's will march in the parade, and then visit the businesses in Town and play in their establishments, etc. They don't want to compete with Lake George which holds their parade on St. Paddy's Day. They asked the Town for financial support in order to have the bagpiper's here. They also discussed some great plans that they had for future events to be held in the Town to aid in building tourism. They first have to contact NYS DOT in order for the parade to take place on a State Highway.

Additionally, d/b/a as Brant Lake Taxi, they were commended by Councilwoman DuRose for their free ride service on New Year's Eve. They answered 176 calls, and there were no DWI's reported in our area.

RESOLUTION #10: SUPPORT ST. PATRICK'S DAY PARADE AND AUTHORIZE \$800 FOR BAGPIPER'S.

Introduced by Mr. Monroe, seconded by Mrs. Wells, Town supports St. Patrick's Day Parade, and authorizes payment of \$800 from Occupancy Tax for the Bagpiper's.

AYE 5 NO 0

Barbara Thomas, with the NW Chamber, stated that there is a "No Dogs

Allowed" sign posted at Dynamite Hill that they have covered up during the Pug Parade weekend.

RESOLUTION #11: AUTHORIZE EXCEPTION TO "NO DOGS ALLOWED" SIGN DURING THE PUG PARADE.

Introduced by Mr. Monroe, seconded by Mrs. DuRose, authorize an exception to the "No Dogs Allowed" sign during the Pug Parade.

Helper's Fund. Mr. Monroe explained that he instructed the bookkeeper to turn over all funds collected for the Food Pantry be turned over to the Helper's Fund. The transaction is a line item on the abstract.

Eagle Scout Project. Mr. Monroe stated that Bill Jennings had called him, whose son Will was looking for an Eagle Scout Project, and Mr. Monroe talked to him about the Dynamite Hill Trial Lean-to. Barbara Thomas stated that they are anxious to have a lean-to at the top of the mountain. She added that the trail has been cleared, and it is absolutely beautiful. The trail markers are ordered, and they expect to have them up by the time of the Krazy Down Hill Derby to be held on February 23rd.

RESOLUTION #12: AUTHORIZE WILL JENNINGS TO UNDERTAKE THE DYNAMITE HILL LEAN-TO PROJECT AND THANK HIM FOR HIS CONTRIBUTION.

Introduced by Mr. Packer, seconded by Mr. Durkish, authorize Will Jennings to undertake the Dynamite Hill Lean-to project, and the Board thanks him for his interest and contribution to the project.

AYE 5 NO 0

Mr. Monroe stated that there is a solar panel mounted up on Dynamite Hill, and an inverter at the hut with a readout of how much energy it has produced, and how much carbon we have saved from the atmosphere, etc.

Snow Plowing into the road. Mr. Monroe stated that we have received another complaint regarding snow plowing onto Foster Flats Road. Discussion ensued, and Mr. Monroe stated that he will contact the complainant. Jason Monroe also stated that he would meet with this individual at any time to discuss the matter.

Agenda and Draft Minutes. At the December meeting, questions were raised as to why Draft Minutes and Agenda's were not online so that people would know what was going on before the meeting. The Agenda is sometimes being completed with last minute items just before the meeting, but the Board has no objections to Draft Minutes going on-line before approval, and the Agenda will be sent for posting as soon as it is completed.

Complete Street's Policy. Cathy Varney from Glens Falls Hospital had contacted Supervisor Monroe regarding the adoption of a "Complete Street's Policy." The initiative is to get people out walking,

bicycling, etc. The proposed resolution does not offer a binding commitment, but is intended for the towns to strive to initiate the recommended action, at least as far as planning for it is concerned. Board has decided to table a decision on this for the time being.

Leash Law in effect signs. The LaRocque's have again requested a sign be made and installed on Old River Road with regard to a "Leash Law" being in effect in the Town. Jason Monroe will order and install the sign.

RESOLUTION #13: APPROVE PAYMENT OF HEALTH CARE REIMBURSEMENT ACCOUNT INVOICES AS BILLED.

Introduced by Mr. Monroe, seconded by Mr. Durkish, authorize payment of Health Care reimbursement account invoices as they are incurred.

AYE 5 NO 0

Insurance. Mr. Monroe had met with our Insurance agent who had asked whether we wanted a "Terrorism" rider added to our policy. The cost is about \$500 - \$600 per year. The policy is not only for foreign terrorists, but also for domestic terrorism (an attack against a government entity). Discussion ensued.

RESOLUTION #14: AUTHORIZE ADDING A TERRORISM RIDER TO TOWN INSURANCE.

Introduced by Mrs. Wells, seconded by Mr. Durkish, authorize adding a Terrorism rider to the Town Insurance.

AYE 5 NO 0

Farmer's Market. Mary Jane Dower asked whether they could once again use the front lawn of the Town Hall for the Farmer's Market, and she also asked about the Town's donation. The original resolution (# 28 of February 14' ²⁰¹²), was for funding of \$2,500 for the first year, with reduction of funding by 1/3 for the following three years.

RESOLUTION #15: AUTHORIZE FARMER'S MARKET USE TOWN HALL FRONT LAWN, AND AUTHORIZE FUNDING FOR 2013 AS DESIGNATED.

Introduced by Mr. Monroe, seconded by Mrs. DuRose, authorize use of front lawn at the Town Hall for the Farmer's Market, and authorize funding for 2013, as designated by Resolution #28 of February 14, 2012.

AYE 5 NO 0

RESOLUTION #16: AUTHORIZE SIGNING OF THE GLENS FALLS ANIMAL HOSPITAL CONTRACT.

Introduced by Mrs. Wells, seconded by Mrs. DuRose, authorize signing of the Glens Falls Animal Hospital contract by Supervisor Monroe.

AYE 5 NO 0

RESOLUTION #17: APPROVE PAYMENT OF ABSTRACTS AND CLAIMS PAID PRIOR TO

AUDIT.

Introduced by Mrs. DuRose, seconded by Mr. Durkish, authorize payment of abstracts and claims paid prior to audit.

General Fund	\$49,933.84	(718-772)
Highway Fund	\$38,306.13	(324-349)
Dist. I Water	\$ 4,496.73	(56-61)
Dist. II Water	\$ 2,766.89	(58-63)
Library	\$ 384.50	(59-60)
Loon Lake Park Dist.	\$ 589.00	(13-16)

For 2013:

General	\$80,234.99	(1-15)
Highway	\$18,355.61	(1-1)
Library	\$ 163.68	(1-2)
Schroon Lk. Pk. Dist.	\$ 2,361.00	(1 1)
	AYE 5	NO 0

Adjournment. On a motion by Mr. Durkish, seconded by Mrs. DuRose, meeting adjourned at 8:30 pm.

Respectfully submitted,

Patricia M. Smith
Town Clerk