

Regular meeting of the Town Board of the Town of Chester was held **February 12, 2013** at 7:00 pm in the Town Municipal Center, Chestertown, NY.

Roll Call: Frederick H. Monroe, Edna Wells, Karen DuRose, Mike Packer, and Steve Durkish. Attorney for the Town, Mark Schachner.

RESOLUTION #19: ACCEPT JANUARY MINUTES AS PRESENTED.

Introduced by Mrs. Wells, seconded by Mrs. DuRose, accept Minutes of the January 8th and 30th meetings, as presented.

AYE 5 NO 0

Public Hearing: Public Hearing was opened at 7:01 pm by Supervisor Monroe. The purpose of the hearing was on the proposed designation of Camp-a-Lot Road as a seasonal limited use highway.

The caretaker of the property, Ed Lynch, was the spokesperson. He stated that the property is used year round with people staying there all of the time, and the one thing they look for from their tax dollars is road maintenance. The property now has a 911 address of 157 Hidden Lake Road. He added that they do not have snowmobiles, and they do not allow ATV's on the parcel, but usually come in on snowshoes or skis. He stated that Frontier comes in to check the communications up there, the State Police come in to check on the property, hikers and hunters come in, and there seems to be a lot of traffic on the road.

Mr. Monroe stated that he had checked with our Legal Council, and had been advised that if there is an occupied residence, the road cannot be closed. No action was taken, and the public hearing was closed at 7:06 pm.

Privilege of the floor. Nancy Tennyson, President of the Historical Society, presented the Board members with a Commemorative Bicentennial Magazine and a Pin, in celebration of the Warren County Bicentennial that will be observed on August 24th. Mrs. Tennyson explained that the celebratory events would be taking place in Pottersville at the old Fairgrounds (and formerly the Glendale property). She told the board that there would be a Parade at 1:00 pm to kick off the events, and entertainment would be provided by various groups throughout the day, each performing in 45 minute increments. There would be various exhibitors on the grounds, food vendors and spectacular Fireworks after dark. She explained that the Bicentennial now had its own website, which is "northwarren200.com." Some of the upcoming events leading up to the celebration are a Pasta dinner at the Chestertown Fire house on March 9th, and a ringing of all the Church bells in Warren County at 2:00 pm on March 12th. All events are free of charge, excluding food, and any goods purchased from the vendors. She encouraged anyone who wanted to have a float in the parade to do so.

Mrs. Tennyson also told the Board what a gem they had in Donna LaGoy, our Town Historian, having learned so well from former historian, Phyllis Bogle. She stated that Donna was always willing to help anyone, and always pitching in where she was needed. She also has a great deal of knowledge to share, providing a great deal of information to the County, and to the local bicentennial committee, serving as a trustee for the Museum, and she does an exemplary job for the Town.

Solar. Mr. Monroe reiterated that National Grid had taken us off demand meter for electricity at the Recycle Center. The Board is hoping that the same thing will happen with some of the other locations that are on Solar power.

Septic Variance. Engineers Bret Winchip and Zachery Monroe were in attendance to represent Mr. John Hagmann in review of a replacement Septic disposal system needing a Variance. The Town Board will act as the local Board of Health for this matter.

The property is located on the North end of Sonoma Point, on Loon Lake, tax parcel #69.13-1-7.1, at 7278 State Route 9. The property is a waterfront parcel of a little more than 2 acres. The existing system has failed, and a gravity flow, shallow absorption bed system in fill, providing a minimum of 2'-0" separation to ground water to replace the failed system, utilizing drywells, is being proposed. Due to the confusion and complexities of separation distances from the dug well, an existing pond, and a stream, the Board asked that a chart be prepared to show required setbacks, existing setbacks, proposed setbacks, and amount of variance needed for each setback to present at the next meeting.

RESOLUTION #20: AUTHORIZE CLERK ADVERTISE FOR PUBLIC HEARING ON SEPTIC WASTE WATER SYSTEM VARIANCE.

Introduced by Mr. Packer, seconded by Mrs. Wells, authorize Clerk to advertise for public hearing on March 12th, 2013, for a Septic Waste Water System Variance for Mr. John Hagmann.

AYE 5 NO 0

RESOLUTION #21: AUTHORIZE SUPERVISOR SIGN LARAC CONTRACT FOR GRANT.

Introduced by Mrs. Wells, seconded by Mr. Durkish, authorize Supervisor Monroe sign LARAC contract for grant for Seagle Colony Children's Opera, the "Three Little Pigs", to be held on July 27th.

AYE 5 NO 0

Complete Street Local Law.

Cathy Varney from Glens Falls Hospital, working under the NYS Dept. of Health Grant, creating healthy places to live, work and play, spoke to the Board. She encouraged the Town to adopt a Complete Street Policy, to ensure that when roads are being re-done, it will take into consideration all users, such as pedestrians, motorists and cyclists

in its` design. There is grant money available for such things as signage, benches, bike racks, etc. The grant money will go away after March 31st, so time is of the essence. Design features may include sidewalks, bicycle lanes, crosswalks, pedestrian control signalization, bus pull outs, curb cuts, raised crosswalks, ramps, and traffic calming measures. This new approach to road design will create convenience, energy savings and health benefits that all forms of mobility have to offer. It may not make sense to do it to every road, but it will encourage people to be more physically active and therefore more healthy. It is required in instances where the roads are State or Federally funded. The Town has elected to obtain benches through the Grant money available, and would like them painted blue, making them more visible to the public.

RESOLUTION #22: ADOPT TOWN OF CHESTER COMPLETE STREETS PROGRAM POLICY.

Introduced by Mrs. Wells, seconded by Mr. Durkish to adopt the Town of Chester Complete Streets Policy, as follows:

WHEREAS, Complete Streets are streets that provide safe, comfortable, and convenient access for users of all abilities and all modes including pedestrians, bicyclists, motorists, and transit riders; and

WHEREAS, the Town of Chester Complete Streets vision is to encourage the development of a complete streets network throughout the Town to create a more balanced transportation system; and

WHEREAS, Complete Streets support economic development by helping to create a walkable, vibrant Town where businesses can thrive while also supporting livable neighborhoods; and

WHEREAS, the Complete Streets Program outlines an approach for an improved, transparent process to promoting shared access throughout the community; and

WHEREAS, the Complete Streets Program encourages incorporating complete streets design practices, to the extent feasible, as a part of routine infrastructure planning, design, and maintenance for public and private projects; and

WHEREAS, the Complete Street program shall be consistent with and assist in achieving the goals and recommendations set forth in the Town Comprehensive Plan and other adopted policy documents; and

WHEREAS, New York State passed the complete streets law in 2011 that requires that complete streets design guidelines be considered for the planning, design, construction and reconstruction of roadways receiving Federal and State funding; and

WHEREAS, the people of the Town of Chester have expressed strong support for Complete Streets.

NOW, THEREFORE BE IT RESOLVED that the Town of Chester Town Board hereby adopts the Complete Streets Program Policy to enhance shared access within the Town of Chester and to improve quality of life for its residents; and

NOW, THEREFORE BE IT FURTHER RESOLVED that the Town of Chester Town Board will strive to initiate the recommended action items in the immediate future.

AYE 5 NO 0

Trail markers. Barbara Thomas informed the Board that the Trail Markers for the newly renovated hiking trail will be going up on next Wednesday.

RESOLUTION #23: AUTHORIZE CLERK ADVERTISE FOR POSTING OF SPRING ROAD WEIGHT LIMITS.

Introduced by Mrs. Wells, seconded by Mr. Durkish, authorize Town Clerk advertise posting of Spring road weight limits. Date to be set by Highway Superintendent.

AYE 5 NO 0

Plowing to old water district springs.

Supervisor Monroe stated that there had been a request from the Highway Superintendent to discontinue plowing the road to the old water district springs, because the springs have been abandoned and no longer used by the town. The old Warren County Highway Map does not show that area as being a municipal road. The latest version of the County Highway map now shows that area as Cunningham Loop. Mr. Monroe says he believes the area indicated on the map is really Little Tannery Road, because it shows it as 7/10's of a mile, and that is the length of Little Tannery, as opposed to the driveway to the springs, which is much shorter. Thus there is a conflict between the County Highway map, and our Highway inventory. Mr. Monroe had notified the owner that we would no longer be plowing that area. There is a road sign on the area that looks like a driveway, labeled Cunningham Loop. Mr. Monroe says it is a little ambiguous, but because it has been labeled as a Town Road for so many years, and it has been open for use by the public, although the springs only feed the Leggett buildings, Mr. Monroe feels that we should continue maintaining the road at this point. Discontinuation could happen in the future. The Board was satisfied with this decision.

Request for Pole & Light from National Grid.

The Tri-Lakes Business Alliance has requested that a new pole and light be placed on the west side intersection of Route 8 & Schroon River Road. The closest pole # is "LI 26 NG 81/2 3K", and National Grid has requested a formal resolution from the Town Board in order to

proceed with the project.

RESOLUTION #24: APPROVE REQUEST FROM TRI-LAKES BUSINESS ALLIANCE FOR PLACEMENT OF A NEW LIGHT POLE AND LIGHT FIXTURE ON THE WEST SIDE CORNER OF ROUTE 8 AND SCHROON RIVER ROAD.

Introduced by Mr. Durkish, seconded by Mr. Packer, approve request from Tri-Lakes Business Alliance to ask National Grid for installation of a new pole and 150 watt light fixture to be located on the west side of Route 8 turning towards the Crossroads on Schroon River Road in the Town of Chester. The closest pole number is "LI 26 NG 8½ 3K".

AYE 5 NO 0

RESOLUTION #25: AUTHORIZE COURT OFFICER REMOVE UNRULY PERSONS FROM MUNICIPAL CENTER.

Introduced by Mrs. Wells, seconded by Mr. Monroe, authorize Court Officer, David Cavanaugh to remove any unruly person or persons from the Municipal Center, if necessary.

AYE 5 NO 0

Terrorism Insurance.

Discussion at last meeting regarding addition of a Terrorism Rider on our insurance this year, and the Board had passed a Resolution to add it to our policy. Upstate Insurance called Mr. Monroe and informed him that it would only be available on events causing more than \$50 million in damages.

RESOLUTION #26: RESCIND RESOLUTION #14 OF 2013 WITH REGARD TO TERRORISM INSURANCE.

Introduced by Mrs. DuRose, seconded by Mrs. Wells, rescind Resolution #14 of 2013 with regard to adding a "Terrorism" rider to our insurance.

AYE 5 NO 0

Streetlight bid.

There seems to be some confusion with regard to the pedestrian level streetlights. The Town has decided to go with the LED's because there will be a significant savings on electricity amounting to about 2/3 of what we now pay. On the bid that we got, they wanted us to send them all of the lights so they could retrofit them for LED's. Rather than send them 10 streetlights all at once, or singly, 10 different times, the manufacturer agreed to retrofit one lamp, and send us kits for the remaining nine. Our electrician will be able to do the work on those.

Renovate. Supervisor Monroe explained that the applications for use of Renovate in the battle against Milfoil have been submitted to both the APA and DEC. He also had sent out about 980 letters to Loon Lake Park property owners. One of the things the letter stated was that if they had a water intake, the Town needed to know about it. There was one response from Harvey's Point, across from Sonoma Point, which is at the north end of the lake, and a long way from where the treatment

area would be, and another near the Marina, which is about a mile and ½ away. Mr. Monroe just got an email from someone who is located right within the curtain of the treatment area. After talking with the owners' son, he agreed to make the water intake inactive during the treatment period, and the Town will supply the water for drinking to them until testing is at the desirable standard for drinking water. Resident sent letters to DEC and APA to that effect, and Mr. Monroe has received confirmation of same.

RESOLUTION #27: TOWN OF CHESTER AGREES TO SUPPLY DRINKING WATER TO RESIDENT WITHIN THE CURTAIN AREA FOR TREATMENT WITH RENOVATE ON LOON LAKE.

Introduced by Mrs. Wells, seconded by Mr. Durkish, the Town of Chester agrees to supply drinking water to resident within the curtain area for treatment of Milfoil with Renovate on Loon Lake and test the water from their tap until the concentrate is below 50 parts per billion, which is the acceptable level for drinking water.

AYE 5 NO 0

Standard Workday. Standard workday and Reporting Resolution for Jason Monroe, Highway Superintendent and Pat Smith, Town Clerk.

RESOLUTION #28: STANDARD WORK DAY AND REPORTING RESOLUTION.

Introduced by Mrs. Wells, seconded by Mr. Durkish, certify and accept sample timesheets of actual time worked by Town Clerk and Highway Superintendent for NYS Retirement System purposes and requirements.

BE IT RESOLVED that the Town of Chester hereby establishes the following standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employee's Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Elected officials:

Title - Town Clerk

Name - Patricia M. Smith

Social Security # - XXX XX XXXX

Registration # - XXXXXXXXXXXX

Standard Work Day (hrs/days) - 6

Term begins/ends - 01/01/2012 - 12/31/2015

Participates in Employer's time keeping system - No

Days/month (based on record activities) - 29.84

Title - Highway Superintendent

Name - Jason Monroe

Social Security # - XXX XX XXXX

Registration # - XXXXXXXXXXXX

Standard Work Day - 8

Term begins/ends - 0101-2012 - 12/31/2015
Participates in Employer's time keeping system - No
Days/month (based on record activities) - 28.59
 AYE 5 NO 0

RESOLUTION #29: APPROVE BOY SCOUTS COLLECTING BOTTLES AND CANS FROM THE TRANSFER STATION.

Introduced by Mrs. Wells, seconded by Mr. Packer, approve Boy Scouts collection of cans and bottles from the Transfer Station for the months of August and September, 2013.

AYE 5 NO 0

RESOLUTION #30: APPROVE ABSTRACTS AND CLAIMS PAID PRIOR TO AUDIT.

Introduced by Mrs. DuRose, seconded by Mr. Durkish, approve abstracts and claims paid prior to audit.

As follows **for 2013:**

| | | |
|----------------------|--------------|-----------|
| General Fund | \$119,149.66 | (16-64) |
| Highway Fund | \$ 72,366.99 | (2-32) |
| Chester Water | \$ 1,657.56 | (1-4) |
| Pottersville Water | \$ 41.47 | (1-3) |
| Loon Lk. Park Dist. | \$ 93.87 | (1-2) |
| Riverside Vol. Fire | \$ 7,000.00 | (1-1) |
| C'Town Fire Prot. | \$ 5,000.00 | (1-1) |
| No. Creek Fire Dist. | \$ 30,000.00 | (1-1) |

For 2012:

| | | |
|--------------------|-------------|-----------|
| General Fund | \$ 5,740.06 | (773-778) |
| Highway Fund | \$ 1,470.15 | (350-350) |
| Chester Water | \$ 162.78 | (62-62) |
| Pottersville Water | \$ 176.99 | (64-65) |
| Library | \$ 527.12 | (61-62) |

ROLL CALL VOTE:

Mr. Durkish AYE
 Mrs. Wells AYE
 Mr. Packer AYE
 Mr. Monroe AYE
 Mrs. DuRose AYE (but abstain from #53, General Fund)

Introduced by Mr. Packer, seconded by Mrs. Wells, motion to go into Executive Session at 8:20 pm to discuss employment and terms of employment for particular persons, one is retiring, the other is a truck driver classified as a laborer. Motion by Mr. Monroe, seconded by Mr. Packer, Board came out of Executive Session at 9:00 pm.

RESOLUTION #31: APPROVE RECLASSIFICATION OF MEO AND LABORER.

Introduced by Mr. Monroe, seconded by Mrs. Wells, approve reclassifying particular MEO to HEO, and reclassify current Laborer to

MEO.

AYE 5 NO 0

On a motion by Mr. Monroe, seconded by Mr. Packer, meeting adjourned at 9:01 pm.

Respectfully submitted,

Town Clerk