

Regular meeting of the Town Board of the Town of Chester was held on **February 11, 2014** at 7:00 pm at the Municipal Center, 6307 State Route 9, Chestertown, NY.

Roll Call: Mike Packer, Edna Wells, Karen DuRose, Frederick H. Monroe. Attorney for the Town, Mark Schachner. Absent was Steve Durkish.

RESOLUTION #20: ACCEPT MINUTES OF THE January 14th meeting.

Introduced by Mrs. Wells, seconded by Mr. Packer, accept January 14th Minutes, as presented.

AYE 4 NO 0

Privilege of the Floor.

Mrs. Dower had shared a letter from the Chestertown Farmer's Market, thanking the Town Board for both their financial and moral support during the past two years. Plans are to hold the Market only until the end of September, hours from 10:00 am until 2:00 pm every Wednesday, also providing the music that people have come to enjoy. They asked permission to once again use the front lawn of the Town Hall, and asked for the third installment of monies which were appropriated for this cause in 2012.

RESOLUTION #21: AUTHORIZE USE OF TOWN HALL FRONT LAWN FOR FARMER'S MARKET AND APPROVE FUNDING OF THIRD INSTALLMENT.

Introduced by Mrs. Wells, seconded by Mrs. DuRose, authorize use of the front lawn of the Town Hall for the Chestertown Farmer's Market, and approve third installment of funding as agreed in 2012.

AYE 4 NO 0

Linda Muench stated that Clarke Dunham has completed the specs for the new signs which will replace those currently located at the Northway entrances to Chestertown and Pottersville. He has designed a proposal which Linda will distribute, and she will ask those people receiving it to have their estimates to the Board by the March meeting.

Mary Jane Dower mentioned the need for directional signs for the Town regarding Gas, Food and Lodging, to aid those travelers who pass through but have no idea where to find these amenities.

The TLBA is trying to get the Chambers together, along with the different alliances, to meet with the Town Board's of both Chester and Horicon, and maybe North Creek and Warrensburg, inviting Betty Little, Dan Stec, Encon, DEC, and APA and see if something can be done about signs. There are signs on the Northway that say GAS, but they don't say where or in which direction. Mr. Monroe thought it could also be brought up at Local Government Day, and Adirondack

Association of Towns and Villages next meeting.

Website.

Jeremy Little in attendance to discuss a proposal for a website with an in-house administrator. He had done research to obtain information for getting a site up and operational, being user friendly, and quickly updated by in-house administration. He contacted North Shore Solution Services from Canton, NY, and got some quotes. The cost for setting up a site would cost \$455 for a year, and he has asked for \$1000 per year for his administration of it. Daily back-ups would be done, there would be 10 email addresses per site, and updating would be instantaneous. The agenda could also be added, which, obviously would be preliminary, but town residents would at least have an idea of the basic content of a given meeting.

RESOLUTION #22: ACCEPT PROPOSAL OF JEREMY LITTLE FOR ADMINISTERING THE TOWN WEBSITE.

Introduced by Mrs. Wells, seconded by Mr. Packer, accept Jeremy Little's proposal to set up and administrate a new website for the Town.

AYE 4 NO 0

Old business.

Grievance Day. It has been established that the Town Board of Assessment Review shall meet to hear complaints in relation to real property assessments on the 1st Thursday after the 4th Tuesday in May, instead of the 4th Tuesday. This Local Law must be filed with the Secretary of State.

RESOLUTION #23: CONFIRM GRIEVANCE DAY TO BE HELD THE FIRST THURSDAY AFTER THE FOURTH TUESDAY IN MAY.

Introduced by Mr. Monroe, seconded by Mr. Packer, confirm that Grievance Day will be held on the 1st Thursday after the 4th Tuesday in May.

AYE 4 NO 0

Pellet boiler financing.

Discussions have taken place with NY Power Authority, USDA, Northern Forest Center, the Governor's office, NYSEDA, etc. They are looking at possibilities for financing, and had word that a \$10,000 grant might be possible through the Northern Forest Center. We seem to have a lot of support for this project.

Vermont Wood Pellet Co. had a meeting that was attended by Mr. Packer, and Mrs. DuRose. They had looked at 2 sites in Warrensburg, and at the Peckham property for the possibility of locating a plant in New York that would create about 24 jobs processing wood pellets.

Loon Lake Dam Engineer.

Supervisor Monroe stated that the engineer hasn't come yet, but when

he does come, he will inspect the dam and then give us a proposal as to what might need to be done at the dam.

Sand Pit offer.

Mr. Bennett has accepted the offer from the Town on the sand pit. The Town will now do a core sample, and the capacity for mining it will be determined.

New business:

Committee reports. Mr. Packer has done some checking on logging of the Town's properties. He has contacted LaFountain Forestry from Tupper Lake. They would cruise the property for \$45 an acre, and after logging, which they would manage, and the money is all in, they take 12%.

He also talked to the State. They will come up at the end of March to look at it, and someone from Finch Pruyn will come up Friday to meet with Mike.

DEC prohibition of brush burn.

The Town had received a letter from DEC stating that burning of brush and yard waste at the transfer station is a violation, without having a valid restricted burning permit. Discussion on all of the towns within the County purchasing and sharing a tub grinder. This matter will be looked into further.

Use of auditorium.

Ava Ashendorf had put in a request to host a congressional candidate in the auditorium. The Town's position is that we can allow it, but we must also allow others the same privilege. The Town does not sponsor such an event.

RESOLUTION #24: ALLOW MRS. ASHENDORF TO HOST A CONGRESSIONAL CANDIDATE IN AUDITORIUM.

Introduced by Mr. Monroe, seconded by Mr. Packer, allow Ava Ashendorf to host a congressional candidate in the auditorium, and allow others the same consideration. The Town does not sponsor such an event.

AYE 4 NO 0

Bottles and cans.

BSA Troop 30 has requested bottles and cans from the recycle center for the months of June, July and August.

RESOLUTION #25: AUTHORIZE BSA TROOP 30 TAKE BOTTLES AND CANS.

Introduced by Mrs. Wells, seconded by Mrs. DuRose, authorize BSA Troop 30 take bottles and cans from the recycle center for the months of June, July and August.

AYE 4 NO 0

Birds Eye Map.

We have received a proposal from Debora Liddle regarding their plan to return to publication of the Adirondack Bird's Eye View Maps. Cost to advertise would be \$495, and circulation would be throughout Warren and parts of Washington Counties, with a total circulation of 145,000 maps. A display ad would cost \$450. Mr. Monroe asked Mrs. Dower to bring it up at the Business Alliance meeting, and if they want to go ahead with it, occupancy tax money could pay for it. The businesses should pay for the ads, not the Town.

Pottersville/Olmstedville Road.

We've had some complaints about the condition of the P & O Road, which is a County Road, but it is in rough shape. The County budget officer wants no budget increase next year, but hopefully there will be funds available from which part of it might go toward fixing some of that road. Jeff Tennyson, Warren County DPW said for some reason, that road is not available for Federal funding.

Boat wash attendants.

Offer to hire back the boat wash attendants from last year, or offer to local people. Discussion regarding the number of hours that the boat wash is open and hiring a third person to split the hours.

RESOLUTION #26: AUTHORIZE CLERK ADVERTISE FOR 3 BOAT WASH ATTENDANTS.

Introduced by Mr. Packer, seconded by Mrs. DuRose, authorize clerk advertise for 3 boat wash attendants at \$12 per hour, to work from May 15th until October 15th.

AYE 4 NO 0

Mrs. DuRose suggested we send a letter to the Friend's Lake Association inviting their residents to use the boat wash any time they chose.

RESOLUTION #27: AUTHORIZE CLERK ADVERTISE HIGHWAY WEIGHT LIMITS.

Introduced by Mr. Monroe, seconded by Mrs. Wells, authorize Clerk advertise highway weight limits for the Town of Chester, to be effective March 15th.

AYE 4 NO 0

Sand bids.

Discussion on advertising for sand bids to continue. Change wording, Attorney Schachner will assist in re-wording. It will be advertised as State approved road aggregate, with the Town not committing to any minimum purchase. The Town also wants screened sand or the Town will screen it. Also discussed the Town crew becoming MSHA certified so that they can screen. All bids will be subject to town board approval, and will remain open for 5 months.

RESOLUTION #28: AUTHORIZE CLERK ADVERTISE FOR STATE APPROVED ABRASIVE ROAD AGGREGATE.

Introduced by Mr. Packer, seconded by Mrs. Wells, authorize Clerk advertise for State approved abrasive road aggregate.

AYE 4 NO 0

RESOLUTION #29: AUTHORIZE HIGHWAY WORKERS RECEIVE MSHA TRAINING.

Introduced by Mrs. Wells, seconded by Mrs. DuRose, authorize Highway workers receive MSHA training and certification.

AYE 4 NO 0

RESOLUTION #30: AUTHORIZE SUPERVISOR SIGN REVISED SNOW AND ICE CONTRACT.

Introduced by Mrs. Wells, seconded by Mr. Packer, authorize Supervisor sign revised snow and ice contract with Warren County.

AYE 4 NO 0

Flooring in Meal Site and Court.

Meal site floor in dining area has tiles that are cracked and degraded. NYS Dept. of Health has asked that this problem be corrected by September 1st. Additionally, some plywood flooring in the court office and in the court itself has raised up under the carpet and has become a tripping hazard. Jason believes that we should use commercial grade linoleum with a welded seam as we did in the kitchen and utility areas in the meal site. The court area will need the carpet taken up to repair the plywood flooring underneath, and that carpet will need replacing. Jason Monroe will replace floor in the Mealsite and obtain some quotes for the carpet.

Playground inspection.

Supervisor Monroe stated that John West had informed him that we were due to have our playground inspection at a cost of \$390.

RESOLUTION #31: AUTHORIZE INSPECTION OF PLAYGROUND.

Introduced by Mrs. Wells, seconded by Mr. Monroe, authorize Innovative Playground Services inspect our playground at a fee of \$390.

AYE 4 NO 0

Recreation plan.

Mr. Monroe stated that we had hired LA Group to do a recreational plan for the Town, and a number of people have volunteered to be on the committee. There will be a meeting on Wednesday, February 26th at 4:30 pm for anyone who wants to attend.

RESOLUTION #32: AUTHORIZE PAYMENT OF ABSTRACTS AND CLAIMS PAID PRIOR TO AUDIT.

Introduced by Mrs. DuRose, seconded by Mr. Monroe, authorize payment of abstracts and claims paid prior to audit:

General Fund	\$142,057.30	(13-57)
Highway Fund	\$ 90,940.46	(5-35)
C'Town Water	\$ 2,185.44	(1-5)
P'Ville Water	\$ 1,844.76	(1-4)
Library	\$ 279.97	(1-1)
Schroon Lk. Pk. Dist.	\$ 1,980.00	(1-1)
C'Town Fire Dist.	\$ 5,000.00	(1-1)
No. Creek Fire Dist.	\$ 30,000.00	(1-1)
Riverside Fire Dist.	\$ 7,000.00	(1-1)

2013 Expense

General Fund	\$ 9,984.48	(632-640)
Highway Fund	\$ 1,588.69	(341-342)
Library	\$ 350.97	(51-51)
C'Town Water	\$ 730.70	(61-62)
P'Ville Water	\$ 829.95	(62-63)
	AYE 4	NO 0

On a motion by Mr. Monroe, seconded by Mr. Packer, Board went into Executive Session at 8:40 pm to discuss the employment history of a particular person.

On a motion by Mr. Monroe, seconded by Mr. Packer, Board out of Executive Session at 9:17 pm. No action taken.

On a motion by Mr. Monroe, seconded by Mr. Packer, Board adjourned at 9:20 pm.

Respectfully submitted,

Town Clerk