

TOWN OF CHESTER

Complaint Form

Name of Person Making Complaint: _____

Address of Person Making Complaint: _____

Date of Complaint: _____

Name and Title/Position of Public Official or Individual who is subject of this complaint:

Complaint of Official Misconduct or Violation of Town Law:

(Please describe the facts which you believe constitute misconduct by a public official and/or violation of a Town law, rule, or regulation by an individual. Please include all facts which you believe are relevant to your allegation.)

I swear under penalty of perjury that the above facts are true. I understand that if I knowingly make any false statement the Town of Chester may forward this Complaint Form to appropriate law enforcement authorities for possible action against me.

Signature of Complainant

TOWN OF CHESTER

POLICY FOR REVIEW OF COMPLAINTS OF OFFICIAL MISCONDUCT OR VIOLATION OF TOWN LAWS, RULES, OR REGULATIONS.

It shall be the policy of the Town of Chester to investigate any complaint of Official Misconduct or violation of Town laws, rules, or regulations in accordance with the following procedure:

- 1.) Any individual wishing to complain of alleged misconduct by a Town Official or alleged violation of any Town of Chester law, rule, or regulation by any individual must submit his or her complaint in writing on the officially designated Town of Chester Complaint Form.
- 2.) The Town will investigate or forward to law enforcement authorities for investigation any allegation of misconduct or violation if the Complaint Form is filled out and signed by the individual alleging the misconduct or violation, including an affirmation by that individual under penalty of perjury that his or her allegations are true.
- 3.) In the event that investigation reveals that the allegations are not true and that the individual making the complaint knew or had reason to know that the allegations were not true, then the Town reserves the right to forward the Complaint Form to appropriate law enforcement authorities for possible action against the complainant.