

AGENDA / March 10, 2020/ TOWN BOARD MEETING
TOWN OF CHESTER MUNICIPAL CENTER, 6307 STATE RTE. 9, CHESTERTOWN, 7PM

Call to Order

- Pledge of Allegiance

Acceptance of Minutes

- Town Board Regular Meeting for February 11, 2020;
- Town Board Special Meeting for February 14, 2020;
- Town Board Special Meeting for February 26, 2020.

Committee Reports

- Town Clerk // Town Board // Supervisor

PRIVILEGE OF THE FLOOR FOR OLD & NEW BUSINESS ITEMS

- PAUL SMITH'S COLLEGE, CUNNINGHAM COMMUNITY FOREST UPDATE.
- TAKE-A-PEAK UPDATE

NEW BUSINESS

1. Authorize the attendance for five employees of the Town of Chester to attend the 23rd Annual Adirondack Park Local Government Day Conference on April 29th and 30th at the Crowne Plaza in Lake Placid.
2. Authorize the Town Clerk to advertise for bids for an amount of sand set by the Highway Superintendent
3. Approve the St Patrick's Day Parade line-up to be on Foster Flats Road on March 14,2020 at 2:00pm
4. Grant permission for the Farmers Market to use the front lawn of the Town Municipal Center each Wednesday from June _ through September _
5. Authorize the Water Superintendent and Deputy Water Superintendent to attend The New York Rural Water Association 40th Annual Technical Training Workshop and Exhibition and for the expenses for registration, travel, hotel, and meals.
6. Authorize the Town of Chester Volunteer Fire Company Firehouse as the official polling place in the Town of Chester.
7. Authorize Supervisor Leggett to sign a contract with Northstar Fireworks to provide the Summerfest Fireworks display for an amount not to exceed \$6,000 and sets Saturday, July 11,2020 as the date of fireworks in conjunction with the North Warren Chamber of Commerce Summerfest.
8. Authorize Town Clerk to advertise for Full Time Diesel Mechanic for the Highway Department
9. Discuss Loon Lake Boat Launch hours of operation and use fee.

RESOLUTIONS

RESOLUTION: AUTHORIZE SUPERVISOR LEGGETT, ZONING ADMINISTRATOR LITTLE, AND CERTAIN PLANNING BOARD AND ZONING BOARD MEMBERS ATTEND THE ADIRONDACK PARK LOCAL GOVERNMENT CONFERENCE IN LAKE PLACID APRIL 29 & 30, 2020 AND FUNDS BE APPROPRIATED FOR REGISTRATION, ROOMS, MEALS, AND TRAVEL

WHEREAS, the APA's Adirondack Park Local Government Conference provides trainings for municipal officials each year,

BE IT RESOLVED, Supervisor Leggett is authorized to attend the Adirondack Park Local Government Conference in Lake Placid April 29 & 30, 2020 and funds be appropriated out of budget code AI220.4 for registration, rooms, meals, and travel, and

BE IT FURTHER RESOLVED, that Planning & Zoning Board members, and Zoning Administrator Little are also authorized to attend and funds be appropriated out of budget code A8010.4 and A8020.4.

RESOLUTION: AUTHORIZE TOWN CLERK TO ADVERTISE FOR SAND BIDS WHEREAS, the Town of Chester Highway Department desires to purchase sand for winter road maintenance,

BE IT RESOLVED, the Town Clerk is authorized to advertise for bids for an amount of sand set by the Highway Superintendent with a submission date by Thursday, April 9, 2019 at 2 PM and will be publically opened and read aloud at 2:05 PM at the Town Clerks office. The Town Clerk will then submit the Bids

RESOLUTION: GRANT PERMISSION FOR THE ST. PATRICK'S DAY PARADE LINE-UP TO BE ON FOSTER FLATS ROAD ON SATURDAY, MARCH 14, 2020

WHEREAS, the Tri Lakes Business Alliance sponsors a St. Patrick's Day Parade each year,

BE IT RESOLVED, the Town Board grants permission for the St. Patrick's Day Parade line-up to be on Foster Flats Road on Saturday, March 14, 2020.

RESOLUTION: GRANT PERMISSION TO THE CHESTERTOWN FARMERS MARKET TO USE THE FRONT LAWN OF THE TOWN HALL EACH WEDNESDAY FROM JUNE 10 THROUGH SEPTEMBER 23, 2020

WHEREAS, the Chestertown Farmers Market has used the front lawn of the Town Hall for 7 years with great success, and

WHEREAS, the Farmer Market request permission to use the front lawn for the weekly Farmers Market in 2020,

BE IT RESOLVED, the Town Board grants permission to the Chestertown Farmers Market to use the front lawn of the Town Hall each Wednesday from June 10 through September 23, 2020 (17 weeks).

RESOLUTION: AUTHORIZE THE WATER SUPERINTENDENT AND DEPUTY WATER SUPERINTENDENT TO ATTEND THE NEW YORK RURAL WATER ASSOCIATION 39TH ANNUAL TECHNICAL TRAINING WORKSHOP & EXHIBITION AND FOR THE EXPENSES FOR REGISTRATION, TRAVEL, HOTEL, AND MEALS

WHEREAS, the New York Rural Water Association 41ST Annual Technical Training Workshop & Exhibition is from Monday, May 18, 2020 - Wednesday, May 20, 2020, and

WHEREAS, Town Water Superintendents and Deputy Water Superintendents are able to attain certification credits at the training workshop,

BE IT RESOLVED, the Town Board authorizes the Water Superintendent and Deputy Water Superintendent to attend the New York Rural Water Association 41ST Annual Technical Training Workshop & Exhibition and for the expenses for registration, travel, hotel, and meals to be paid out of CW & PW budget codes.

RESOLUTION: AUTHORIZE THE CHESTERTOWN VOLUNTEER FIRE COMPANY FIREHOUSE AS THE OFFICIAL POLLING PLACE IN THE TOWN OF CHESTER

WHEREAS, the Town of Chester is required to designate an official polling place each year, and WHEREAS, the Town, in conjunction with the Warren County Board of Elections, has approved the Chestertown Firehouse in previous years,

BE IT RESOLVED, the Town authorizes the Chestertown Volunteer Fire Company Firehouse as the official polling place in the Town of Chester

and the recommendation of the Highway Superintendent to the Town Board for consideration and approval, if any, at its next regularly scheduled meeting.

RESOLUTION: AUTHORIZE SUPERVISOR LEGGETT TO SIGN A CONTRACT WITH NORTHSTAR FIREWORKS TO PROVIDE THE SUMMERFEST FIREWORKS DISPLAY FOR AN AMOUNT NOT TO EXCEED \$6,000 AND THE TOWN BOARD SETS SATURDAY, JULY 11, 2020 AS THE DATE OF FIREWORKS IN CONJUNCTION WITH THE NORTH WARREN CHAMBER OF COMMERCE SUMMERFEST

WHEREAS, Northstar Fireworks from East Montpelier, VT has provided firework displays for the Town in the past, and

WHEREAS, the service and displays have been satisfactory each time,

BE IT RESOLVED, Supervisor Leggett is authorized to sign a contract with Northstar Fireworks to provide the Summerfest fireworks display for an amount not to exceed \$6,000 and appropriated from budget code A6410.43, and

BE IT FURTHER RESOLVED, the Town Board sets Saturday, July 11, 2020 as the date of fireworks in conjunction with the North Warren Chamber of Commerce Summerfest, and with a rain date of Sunday, July 12, 2020.

RESOLUTION: AUTHORIZE THE TOWN CLERK TO PLACE ADVERTISEMENTS FOR HIRING OF FULL TIME MECHANIC FOR THE HIGHWAY DEPARTMENT

WHEREAS, the Highway has need to fill the position of Mechanic,

BE IT RESOLVED, the Town Clerk is authorized to place advertisements for the hiring of a full time Mechanic for the Highway Department, to be filled on a date at the discretion of the Highway Superintendent.