

AGENDA / December 10, 2019/ TOWN BOARD MEETING  
TOWN OF CHESTER MUNICIPAL CENTER, 6307 STATE RTE. 9, CHESTERTOWN, 7PM

**Call to Order**

- Pledge of Allegiance

**Public Hearing**

- Contracts

**Regular Meeting**

- Open Regular Town Board Meeting

**Acceptance of Minutes**

- Preliminary Budget Meeting November 7, 2019 and Regular Town Board Meeting November 12, 2019

**Committee Reports**

- Town Clerk // Town Board // Supervisor

**PRIVILEGE OF THE FLOOR FOR OLD & NEW BUSINESS ITEMS**

**NEW BUSINESS**

- Approve Contracts for fire protection, EMS, snowmobile club
- Approve rental agreement with Krystal Gleason Counseling services
- Approve brush program for Transfer Station
- Accept Internal Audit Report
- Set Special Meeting date for Monday, December 30, 2019 at 5 pm
- Set 2020 Organizational Meeting for January 7, 2020 at 7 pm
- Authorize Supervisor to sign contract with Standard Medical Testing
- Approve Councilman Turcotte, Councilman Aiken, Supervisor Leggett and Town Clerk to attend NY AOT Meeting in February 2020
- Authorize MOA Town of Chester Senior Adult Community Center to provide senior services
- Suspend charging fees for electronic waste
- Short Term Rental Local Law

**AUTHORIZE SUPERVISOR LEGGETT TO SIGN 2020 CONTRACTS WITH THE NORTH CREEK FIRE DISTRICT, RIVERSIDE VOLUNTEER FIRE DEPARTMENT, INC., NORTH WARREN CHAMBER OF COMMERCE AND NORTH WARREN EMS**

WHEREAS, the Town of renews annual contracts with a set of organizations, agencies, and others,  
**BE IT RESOLVED**, the Town Board authorizes the Supervisor to sign 2020 agreements with the North Creek Fire District, Chestertown Fire District, Riverside Volunteer Fire Department, Inc., North Warren Chamber of Commerce and North Warren EMS, when in a form acceptable to the Attorney for the Town.

**ACCEPT INTERNAL AUDIT REPORT OF THE COURT CLERK, TOWN CLERK AND THE BOOKKEEPER FOR 2019**

**RESOLVED**, to accept internal audit report of the Court Clerk, Town Clerk and Bookkeeper for 2019 submitted by Karen DuRose and Mike Packer.

**SET MONDAY, DECEMBER 30, 2019 FOR A SPECIAL MEETING**

WHEREAS, the Town Board requires time to make budget adjustments before the end of the year,  
**BE IT RESOLVED**, the Town Board sets Monday, December 30, 2019 at 5 pm for a Special Meeting for the purpose of making budget adjustments and anything else that may come before the Board.

**SET TUESDAY, JANUARY 7, 2020 AT 7 PM FOR THE 2020 ORGANIZATIONAL MEETING**

WHEREAS, the Town is required to have an annual Organizational Meeting,  
**BE IT RESOLVED**, the Town Board sets Tuesday, January 8, 2019 at 7 pm for the 2020 Organizational Meeting.

**AUTHORIZE SUPERVISOR TO SIGN CONTRACT WITH STANDARD MEDICAL TESTING SERVICES**

WHEREAS, the Town of Chester is responsible for random drug/alcohol testing of CDL drivers,  
**BE IT RESOLVED**, the Supervisor is authorized to sign a contract with Standard Medical Testing Services of Queensbury, NY for random testing of eligible CDL drivers.

**AUTHORIZE TRAVEL TO NYC FOR NY AOT ANNUAL CONFERENCE FOR COUNCILMAN TURCOTTE, COUNCILMAN AIKEN, SUPERVISOR LEGGETT AND TOWN CLERK CONWAY AND APPOINT COUNCILMAN TURCOTTE AS ALTERNATE DELEGATE**

WHEREAS, the Town sends a Town Board member to the NY Association of Town Annual Meeting and Training School each year, and

WHEREAS, the NY Association of Towns requests that an alternate delegate be designated by the Town Board with the powers to vote on NY AOT items at their annual meeting in NYC in the event the Town Supervisor is not able to attend,

**BE IT RESOLVED**, the Town Board authorizes Larry Turcotte, Chris Aiken, Craig Leggett and Mindy Conway to attend the NY Association of Town Annual Meeting and Training School held in NYC February 2020 and will pay for registration, hotel, meals and travel costs from budget code 1010.4 (Board Members) and 1410.4 (Town Clerk), and

**BE IT FURTHER RESOLVED**, the Town Board appoints Larry Turcotte to be the alternate delegate to the NY AOT annual meeting in February 2020.