

AGENDA / April 9, 2019 / TOWN BOARD MEETING
Town of Chester Municipal Center @ 7PM

Call to Order

- Pledge of Allegiance

Open Bids

- Highway Sand Bids

Regular Meeting

- Open Regular Town Board Meeting

Acceptance of Minutes

- Regular Town Board meeting March 12, 2019

Public Hearing

- Bradley Septic Variance
- Proposed Property Maintenance Local Law

Committee Reports

- Town Clerk // Town Board // Supervisor

PRIVILEGE OF THE FLOOR FOR OLD & NEW BUSINESS ITEMS

- Ben Driscoll, Catholic Charities, to discuss SNAP

NEW BUSINESS

1. Bradley Septic Variance Application
2. Property Maintenance Local Law
3. Authorize to sign Form 284 for highway projects
4. ~~Authorize to sign agreement with Warren County for snow, ice, and mowing (already approved by Resolution 216 of 2018, December 12, 2018).~~
5. Authorize to sign agreement with Warren County for Community Services for Elderly
6. Approve seasonal hires: Parks & Recreation, Beach
7. Appointment of Sandra Deak to the Library Board of Trustees
8. Approve use of streets for Race the Cougar on June 2, 2019
9. Approve use of streets for Adirondack Distance Festival races on Sept 21 & 22, 2019
10. Consider Occupancy Tax request for Woofstock
11. Consider Occupancy Tax request for Crossroads music program
12. Approve Rotary Garage Sale on Town Hall Lawn
13. Amend Schedule A: 2019 Schedule of Appointments and Various Rates of Pay
14. Amend Zoning Permit Fee Schedule
15. Approve Occupancy Tax funds for NWCOG Crazy Downhill Derby
16. Declare theatre lighting system as surplus and arrange sale of
17. Line valve insertion for Chestertown Water District
18. Abstracts, budget transfers and accounting requirements
19. Executive Session as needed

RESOLUTIONS

1) WHEREAS, the Town Board, acting as the Local Board of Health, approved Septic Variance #SV2018-01 on June 12, 2018 for Eric Bradley at 4700 State Route 9, Riparius, NY, and

WHEREAS, Mr. Bradley has submitted Septic Variance Application #SV2019-01 requesting to change the size of the holding tanks from 2,000 gallons to 1,500 gallons each, and

WHEREAS the Local Board of Health has referred SV2019-01 with plan amendments dated 2/20/2019 to Cedarwood Engineering for review, and has held a public hearing on the matter,

BE IT RESOLVED, the Town Board acting as the Local Board of Health finds the Bradley septic variance application meets the following criteria: a) That there are special circumstances or conditions, fully described in the findings of the Local Board of Health, applying to such land and that such circumstances or conditions are such that strict application of the provisions of this Ordinance would deprive the applicant of the reasonable use of such land. b) That the variance would not be materially detrimental to the purposes and objectives of this Ordinance, or to other adjoining properties, or otherwise conflict with the purpose or objectives of any plan or policy of the Town. c) That, for reasons fully set forth in the findings of the Local Board of Health, the granting of the variance is necessary for the reasonable use of the land and that the variance, as granted by the Local Board of Health, is the minimum variance which would alleviate the specific unnecessary hardship found by the Local Board of Health to affect the applicant. d) And, the Local Board of Health does not prescribe any additional and reasonable conditions that it deems to be necessary or desirable.

BE IT FURTHER RESOLVED, the Local Board of Health finds the septic system for 4700 State Route 8, Riparius, NY as designed and presented by Environmental Design Partnership and reviewed by Cedarwood Engineering on behalf of the Town to be the minimum allowable variance to the Town's On Site Wastewater Treatment Local Law based on site conditions, lot size, and potential impact to adjacent private property and common natural resource (Hudson River).

2) WHEREAS, the Town Board has reviewed and has held a public hearing on the proposed Property Maintenance Local Law, and

BE IT RESOLVED, the Town Board will incorporate recommendations and revisions that have come from the review and public hearing comments into the proposed Property Maintenance Local Law and present for approval at the May 14, 2019 Regular Town Board Meeting

3) WHEREAS, each year the Town Board and the Town Highway Superintendent sign an agreement pursuant to the provision of Section 284 of the Highway Law that moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended for specified General Repair and Permanent Improvement projects, and

WHEREAS, the Highway Superintendent has completed the Section 284 Agreement form,

BE IT RESOLVED, the Town Board agrees to sign the Agreement for the Expenditure of Highway Moneys pursuant to Section 284 of Highway Law and directs the Town Clerk to send 2 copies of the signed Section 284 agreement to the Warren County DPW Superintendent for his approval.

4) N/A (already approved to be signed at the December 12, 2018 Town Board meeting).

5) WHEREAS, Warren County contracts with the Town of Chester to provide senior transportation each year, and

WHEREAS, the County is amending the contract to reflect a one time increase of \$943 more than the original amount of \$3,771 to bring the total for 2019 to \$4,714,

BE IT RESOLVED, the Town Board authorizes the Supervisor to sign a revised agreement for senior transportation under the Community Services for the Elderly program with Warren County reflecting an increase of funding to the Town of \$943 for a total of \$4,714 for 2019.

6) WHEREAS, the Parks and Recreation department hires personnel for the summer season,

BE IT RESOLVED, the Town Board approves the hiring of Ethan Fraiser as seasonal full time laborer and Carol Confer as part time detail gardener / coordinator at the rate of \$14.26 per hour.

7) WHEREAS, the Chester Library Board of Trustees has approved Sandra Deak to fill the seat vacated by Jane O'Connell,

BE IT RESOLVED, the Town Board appoints Sandra Deak to the Chester Library Board of Trustees for a term beginning on May 1, 2019 and ending July 31, 2022, at which time she will be eligible to serve her own 5 year term, and also advise her to take an oath of office with the Town Clerk within 30 days of appointment.

8) WHEREAS, the North Warren PTO plans to host a 5k running race on Sunday June 2, 2019 beginning and ending at North Warren Central School and including streets in Chestertown,

BE IT RESOLVED, the Town Board approves the use of streets and roads in Chester for the 5k running race as organized by the North Warren PTO on Sunday June 2, 2019 and authorizes the Supervisor to write a letter of support.

9) WHEREAS, the Adirondack Distance Festival hosts a 10k/5k race on Saturday, September 21, 2019 in Chestertown beginning and ending at the Town Municipal Center and marathon/half marathon on Sunday, September 22, 2019 beginning and ending in Schroon Lake and using roads in the Town of Chester,

BE IT RESOLVED, the Supervisor is authorized to send a letter of support for the Adirondack Distance Festival races to be held on September 21 and 22, 2019 and the use of streets and roads in the Town of Chester.

10) WHEREAS, the Tri Lakes Business Alliance has filled out a request for funding for An Adirondack Woolstock event to be held June 8 and 9, 2019, and

WHEREAS, the Town of Chester has funded this event in previous years and the event organizers have submitted activity reports from those years,

BE IT RESOLVED, the Town Board authorizes the appropriation of \$6,000 of Occupancy Tax Funds for An Adirondack Woof Stock event to be paid to Tri Lakes Business alliance upon receipt of proper documentation.

11) WHEREAS, The Crossroads has submitted a first-time Occupancy Tax request for support of an 8 week music program to be held on their premises each Thursday in July and August for the amount of \$1,200

BE IT RESOLVED, the Town Board authorizes the appropriation of \$1,200 Occupancy Tax Funds for the Music Night at the Crossroads series to be held from July 11 to August 29, 2019.

12) WHEREAS, the Chestertown Rotary Club desires to use the front lawn of the Town Hall for their annual Garage Sale,

BE IT RESOLVED, the Town Board authorizes the Chestertown Rotary Club to use the front lawn of the Town Hall for their annual Garage Sale the weekend of July 13-15, 2018.

13) WHEREAS, the Town Board adopted Schedule A: 2019 Schedule of Appointments and Various Rates of Pay at the January 8, 2019 Organizational Meeting, and

WHEREAS, Schedule A did not include the positions and pay rate for Parks & Recreation Seasonal employees, and

WHEREAS, the Supervisor has changed the appointment of Deputy Supervisor,

BE IT RESOLVED, the Town Board accepts the amendments of Schedule A: 2019 Schedule of Appointments and Various Rates of Pay to reflect Park and Recreation seasonal hiring of Ethan Frasier and Carol Confer at the rate of \$14.26 per hour and the appointment of Marion Eagan as Deputy Supervisor effective April 9, 2019.

14) WHEREAS, the Zoning Administrator has submitted a revised Town of Chester Planning & Zoning Office Fee Schedule for approval,

BE IT RESOLVED, the Town Board approves the revised Town of Chester Planning & Zoning Office Fee Schedule that eliminates a charge for zoning certificate renewals, establishes a \$30 fee for interior alterations that require a Warren County building permit, and establishes a \$30 fee for Other Uses/Structures Not Listed Above Requiring Zoning Certificate (i.e. Home Occupation, Agricultural Use, Forestry Use, Wayside Stand, etc.)

15) WHEREAS, North Warren Chamber of Commerce has submitted a request for Occupancy Tax for the 2019 Krazy Downhill Derby,

BE IT RESOLVED, the Town Board approves the appropriation of \$1,327 for the North Warren Chamber of Commerce 2019 Krazy Downhill Derby.

16) WHEREAS, the Town of Chester no longer has need for the theater lighting system that was installed in the Town Municipal Center auditorium/gymnasium,

BE IT RESOLVED, the Town Board deems the components and parts of the theater lighting system that was installed in the Town Municipal Center as surplus and be made available for sale according to Town policy and practice.

17) Line valve insertion in Chestertown Water District: need to replace valves in the water main by the bank in order to turn off the water to other parts of the district.

18) Approval of abstracts, budget transfers and accounting requirements.