

AGENDA / February 13, 2018 / TOWN BOARD MEETING
7PM, Town Hall, 6307 SR Chestertown, NY 12817

Call to Order

- Pledge of Allegiance

Regular Meeting

- Open Regular Town Board Meeting

Acceptance of Minutes

- Regular Town Board meeting January 9, 2018

Committee Reports

- Reports of Town Board & Town Clerk
- Supervisor: Presentation by Jim Lieberum WCSWCD Hazard Mitigation Presentation; Update by Tom Luciano for Schroon Lake Park District: Update by Brian Bearor on YMCA Adirondack Outreach Center

PRIVILEGE OF THE FLOOR FOR OLD & NEW BUSINESS ITEMS

- Town Board member questions and discussion
- Members of the public questions and discussion

OLD BUSINESS

NEW BUSINESS

1. Abstracts, budget transfers and accounting requirements.
2. Authorize to sign, Agreement between Warren County and Town of Chester for COMBATING AQUATIC INVASIVE SPECIES IN PUBLICLY ACCESSIBLE WATER BODIES WITHIN TOWN OF CHESTER.
3. Authorize to sign, COUNTY OF WARREN LOCAL TOURISM PROMOTION AND DEVELOPMENT AMENDED AGREEMENT FOR 2018 WITH THE TOWN OF CHESTER.
4. Authorize to sign, CONTRACT FOR ENGINEERING SERVICES BETWEEN TOWN OF CHESTER AND CEDARWOOD ENGINEERING SERVICES, PLLC.
5. Authorize to apply for a 2018 Arbor Day Community Grant
6. Authorize to apply to NYS to file a 60 extension for the AUD
7. Authorize Town Clerk to Advertise for posting of weight limits on town roads as set by the town of chester Highway Superintendent
8. Authorize Town Clerk to put surplus vehicle and stockade fence back out to bid
9. Authorize registration, travel, hotel, and meals for Water Superintendent and Deputy to attend NY Rural Water Association annual conference
10. Approve request of North Warren PTO to host a 5k run on Sunday June 3rd
11. Approving Occupancy Tax funding requests
12. Accept the resignation of Edna Wells from the ZORC (Zoning Ordinance Review Committee).
13. Accept the resignation of Ron Lauzon from the Library Board of Trustees
14. Set March 13 and September 11, 2018 as dates for regular Town Board meetings at the Pottersville Fire House
15. NOISE ORDINANCE, update discussion
16. LOON LAKE RACING BOAT RESOLUTION, discussion

Privilege of the Floor

- (please make comments brief, up to 3 minutes.)

Pending Items: Pottersville maintenance items

RESOLUTIONS

1. Approval of Abstracts, budget transfers and accounting requirements.
2. WHEREAS, the Town of Chester has agreed to accept the sum of Forty-one Thousand Six Hundred Sixty-six Dollars and Sixty-seven Cents (\$41,666.67) from Warren County to be applied solely to combat aquatic invasive species in publically accessible water bodies in 2018, and WHEREAS, the Town and County require an Intermunicipal Agreement each year in order to carry out the funding transaction, be it
RESOLVED, the Supervisor is authorized to sign the 2018 INTERMUNICIPAL AGREEMENT BETWEEN WARREN COUNTY AND THE TOWN OF CHESTER FOR COMBATING AQUATIC INVASIVE SPECIES IN PUBLICLY ACCESSIBLE WATER BODIES WITHIN TOWN OF CHESTER.
3. WHEREAS, each year the Town updates an agreement originally entered into on November 27, 2007 in order to receive a distribution of \$15,000 in additional Occupancy Tax funding for the purpose of tourism promotion in accordance with certain Spending Guidelines, be it
RESOLVED, the Supervisor is authorized to sign the COUNTY OF WARREN LOCAL TOURISM PROMOTION AND DEVELOPMENT AMENDED AGREEMENT FOR 2018 WITH THE TOWN OF CHESTER
4. WHEREAS, the Town has determined that a contract each year for professional engineering services benefits the Town, and
WHEREAS, the Town has contracted with Cedarwood Engineering Services, PLLC in previous years and is satisfied with the quality of work and cost of services, be it
RESOLVED, the Supervisor is authorized to sign a CONTRACT FOR ENGINEERING SERVICES BETWEEN TOWN OF CHESTER AND CEDARWOOD ENGINEERING SERVICES, PLLC for 2018.
5. WHEREAS, the NYS Urban Forestry Council offers grants up to \$1,000 for planting trees to celebrate Arbor Day 2018, and
WHEREAS, a community is eligible if it has a volunteer tree committee, be it
RESOLVED, the Supervisor is authorized and directed to file an application for an Urban Forestry Council Arbor Day Program Community Grant in an amount not to exceed \$ 1,000 and upon approval of said request to enter into and execute a project agreement with the New York State Department of Environmental Conservation for such financial assistance to the Town of Chester for an Arbor Day Tree Planting Project, and be it
FURTHER RESOLVED, the Supervisor is authorized to form a volunteer Tree Committee for the purpose of advising and coordinating tree planting projects in the Town.
6. WHEREAS, towns under 5,000 in population are required to file an Annual Update Document 60 days after fiscal year end, and
WHEREAS, the Town may not have all of the necessary information available to close the books for FY 2017 by the end of February, and
WHEREAS a 60-day extension possible with a written request received by OSC municipal chief fiscal officer before end of original filing period, be it
RESOLVED, the Supervisor is authorized to request a 60-day extension from the OSC for filing the 2017 AUD
7. WHEREAS, Town roads are subject to damage during spring thaw, be it
RESOLVED, the Town Board authorizes the Highway Superintendent to post and enforce weight limit restrictions on Town Roads at his discretion

8. WHEREAS, the two bidders for the surplus 1999 Ford F250 were not able to purchase the truck in a timely manner, and
WHEREAS, there were no bids submitted for the surplus 45' long x 6' tall stockade fence, be it
RESOLVED, the Town Clerk is authorized to re-advertise for bids on the 1999 F250 pickup and the stockade fence with bids due by 2PM on Friday March 9, 2018
9. WHEREAS, the New York Rural Water Association 39th Annual Technical Training Workshop & Exhibition is from Monday, May 21, 2018 - Wednesday, May 23, 2018, and
WHEREAS, Town Water Superintendents and Deputy Water Superintendents are able to attain certification credits at the training workshop, be it
RESOLVED, the Town Board authorizes the Water Superintendent and Deputy Water Superintendent to attend and for the expenses for registration, travel, hotel, and meals to be paid out of CW & PW budget codes
10. WHEREAS, the North Warren PTO is hosting a 5k "Race the Cougar" on Sunday June 3, 2018 from 8 to 11 in the morning through the hamlet of Chestertown, be it
RESOLVED, the Town Board gives permission to the North Warren PTO for the 5k "Race the Cougar" foot race on June 3, 2018
11. WHEREAS, the Town Board has received requests for Occupancy Tax funding of certain events, and
WHEREAS, the FY 2018 Budget has appropriations for such requests, be it
RESOLVED, the Town Board grants the following Occupancy Tax awards, to be used for tourism promotion and in accordance with certain Spending Guidelines from appropriation code A6410.4:
\$1,200 for TBLA St Patrick's Day Parade
\$1,000 for TBLA Winter Carnival
\$1,000 for NW COC Downhill Derby
and be it,
FURTHER RESOLVED, all funds are for reimbursement and will be expended up receipt of required documentation
12. WHEREAS, Edna Wells served on the Zoning Ordinance Review Committee as a Town Board representative, and
WHEREAS, Edna Wells has submitted a letter of resignation from the ZORC, be it
RESOLVED, the Town Board accepts the resignation of Edna Wells from the ZORC and thanks her for her dedicated service to the committee.
13. WHEREAS, Ronald Lauzon has submitted a letter of resignation from the Library Board of Trustees, be it
RESOLVED, the Town Board accepts the resignation of Ronald Lauzon from the Library Board of Trustees and thanks him for his service to the community through the years
14. WHEREAS, the Pottersville Fire Commissions provided 2 dates that would be appropriate for Town Board to hold meetings at the Pottersville Firehouse, be it
RESOLVED, the Town Board sets Tuesday March 13, 2018 and September 11, 2018 as dates for the regular Town Board meetings to be held at the Pottersville Firehouse starting at 7PM