



**Town Board
Special Meeting
February 14, 2020**

The Town Board of the Town of Chester convened at the Town of Chester Municipal Center, 6307 State Route 9, Chestertown, New York, at 4:00 pm.

Roll Call: Supervisor Craig Leggett, Karen DuRose, Chris Aiken and Marion Eagan, Deputy Supervisor.

Special Meeting:

Supervisor Leggett opened the Special Town Board Meeting at 4:05pm with Chris Aiken leading the Pledge of Allegiance.

RESOLUTION NO. 48 OF 2020: AUTHORIZE BOOKKEEPER TO BALANCE BUDGET CODES WITHIN A FUND FOR 2019 BUDGET YEAR END RECONCILIATION

WHEREAS, the bookkeeper needs to balance the budget,

BE IT RESOLVED, the Town Board authorizes the Bookkeeper to balance budget codes within a fund for 2019 Budget year end reconciliation.

On a motion by Mr. Aiken, seconded by Mrs. DuRose, Resolution No. 48 of 2020 was **ADOPTED**.

AYE 3 NO 0

RESOLUTION NO. 49 OF 2020: RATIFY THE ACTION OF THE SUPERVISOR IN SUBMITTING A GRANT APPLICATION TO THE ADIRONDACK FOUNDATION GENEROUS ACTS FOR THE MUNICIPAL CENTER GYMATORIUM RENOVATIONS FOR THE FLOOR AND STAGE FOR AN AMOUNT OF \$14,420.00

WHEREAS, the Town Board has already authorized the Supervisor to apply for grants to aid in the renovation of the gym and auditorium of the Town Municipal Center by Resolution No. 66 of 2019, **BE IT RESOLVED**, the Town Board approves ratifying the action of the Supervisor in submitting a grant application to the Adirondack Foundation Generous Acts for the Municipal Center Gymatorium renovations for the floor and stage for an amount of \$14,420.00.

On a motion by Mrs. DuRose, seconded by Mr. Aiken, Resolution No. 49 of 2020 was **ADOPTED**.

AYE 3 NO 0

RESOLUTION NO. 50 OF 2020: AUTHORIZE PAYMENT OF ABSTRACTS

RESOLVED, the Town Board accepts the Abstract of Claims with the correction of one typo for Waste Management:

2020	
General A	\$128,948.20
Highway DA	\$102,288.32
Library L	\$2,164.23
Fire Protection SF1	\$10,000.00
Fire Protection SF2	\$430,455.00
Fire Protection SF3	\$331,485.00
Loon Lake Park District SP	\$2,078.00
Chestertown Water SW1	\$821.59
Pottersville Water SW2	\$6,682.23
Schroon Lake Park District SX	\$2,109.46
Other TA	\$2,492.76
Total	\$1,019,524.79

On a motion by Mrs. DuRose, seconded by Mr. Aiken, Resolution No. 50 of 2020 was **ADOPTED**.

AYE 3 NO 0

Mike Packer entered the Board Meeting at 4:17 pm.

Occupancy Tax:

Carol Theater / Live Events:

Ryan Hutton, one of the owners of the Carol Theater building and also representing as one of the founders and board members of the Carol Theater for the Arts, have applied for an Occupancy Tax Grant to help with fund programming events that bring people into the Town and expand what the Tri-Lakes Business Alliance has done for the last seven (7) years in bringing different concerts and events into Chestertown. They primarily use the Carol Theater space which is a historical venue with 250 seats and the TLBA typically brought in 8 to 10 acts a year. This funding would help to keep down ticket prices, bring in bigger acts and advertising.

Historical Society / Walk through Time:

Bernie McCann, President of the Historical Society of the Town of Chester, is proposing in this year to kick off the "Sumy Archive Project". Sumy died 50 years ago in an accident right outside this building after which he left his 30,000+ negatives and photos to the Historical Society. In the past two years the Historical Society has been going through boxes trying to date them and now there are volunteers trying to identify the people in the photos. The next phase will be digitalizing all the photos to make them easier to search. The Historical Society would like to have a kickoff event "Walk through Time" on July 18th to showcase 200 to 300 of Sumy's unpublished photos. They will be inviting photographers from New York and Vermont, as well as the Japanese Consulate in Montreal and New York City, the Embassy personnel in Ottawa, New York City, and Washington DC, Historical Societies across New York and Colleges that offer photography classes in New York and New England. The advertising plan is from Plattsburgh to the Capital District. This will be an all day event from 10 am to 8 pm with follow up events hopefully in the Hyde Museum, the Adirondack Experience and the Shelburne Museum. The money would go toward the cost for renting display boards, matting the pictures and advertising. When people come they will be able to "Walk through Time": 30's, 40's, 50's and 60's. We are going to ask people to identify their ancestors, their homes and record their memories.

Mr. Aiken asked Mr. McCann if this was going to be ongoing. Bernie replied that this was going to be a onetime event. The Museum has joined the Capital District Library Council which is a group digitalizing photos from all over NYS. They are teaching us how to digitize and we have bought the equipment. The volunteers are going to be trained by the Council and that will be our focus for the next few years and maybe after that we will have another celebration. Poul Carstensen has volunteered his time and efforts to head up the program.

Bernie said that essentially Sumy chronicled the Town from 1932 to the end of 1969.

Chestertown Rotary / Festival of Trees:

Nan Williams spoke about the group, Friends of Rotary and the Festival of Trees. Nan said that last December the Friends of Rotary got together and had trees on display for Christmas with Santa, which turned out to be huge and positive event and they are now talking about getting businesses and the community involved. The money requested would help with advertising and promotion. Christmas with Santa brings in children from all over the area. The children receive a free gift and last year Gary Confer built a beautiful Christmas maze and is already making plans to increase the size for next year.

Supervisor Leggett asked if the trees would be setup in the gymnasium. Nan responded that the trees will be in the hallways.

Supervisor Leggett read the list of remaining applications from applicants not present.

The Town Clerk asked if they were going to have the Helpers Fund Race this year. The Supervisor replied that the PTO would be doing the race this year.

Supervisor Leggett handed out an Occupancy Tax Requests and Awards 2020 spreadsheet and commented that the Town would have \$23,000.00 of discretionary money.

A lengthy discussion ensued about how much occupancy money the Town would like to keep in the bank, how much to award each applicant and the Chamber advertising.

The Youth Commission will sponsor the \$800.00 for the Fishing Derby.

Mr. Turcotte entered the meeting at 5:15 pm.

RESOLUTION NO. 51 OF 2020: AWARD OCCUPANCY TAX MONEY FOR 2020

WHEREAS, the Town has received eleven (11) applications for Occupancy Tax money, and

WHEREAS, the Board has discussed in length the amounts requested,

BE IT RESOLVED, the Town Board awards occupancy tax money for 2020 to the following Events in the amounts shown in the chart.

Event	Dates	Awarded
Historical Society / Walk Through Time	Saturday, July 18, 2020	\$ 4,000
NWCOC / Krazy Downhill Derby	Saturday, February 22,2020	\$ 1,500
NWCOC / Summer Fest	Saturday, July 11, 2020	\$ 4,000
Chestertown Rotary / Festival of Trees	Saturday, December 12,2020	\$ 1,000
Adirondack Marathon Inc / Adk Marathon Festival	Fri, Sat,Sun,Sept 25-27, 2020	\$ 3,000
TCLA / Brant Lake Winter Carnival	Saturday, February 15, 2020	\$ 1,500
TLCA / Woof Stock	Sat, Sun, June 6-7, 2020	\$ 5,000
TLCA / St. Patrick's Day Parade	Saturday, March 14, 2020	\$ 1,200
Chestertown Conservation Club / Fishing Derby	Saturday, May 23,2020	\$ -
Carol Center for the Arts / Live Events	Summer 2020	\$ 8,000
TOC / Chester Challenge	Annual	\$ 1,000
TOTAL		\$ 30,200
BUDGET	Annual	\$ 16,000
TOC > NWCOC / Publicity Contract	Annual	\$ 23,000
TOC / 4th of July Fireworks	Saturday, July 11, 2020	\$ 6,000
TOC / Southern Adk Guide Advertisement	Annual	\$ -
TOC / Public Beach Bathhouse Well	Annual	\$ -
TOTAL		\$ 29,000
TOTAL		\$ 59,200
BUDGET		\$ 46,000
Under (Over) Budget		\$ (13,200)
CARRY OVER BALANCE OF OCC TAX FUNDS	CUMMULATIVE	\$ 33,143
CARRY OVER BALANCE OF OCC TAX FUNDS	End of Year	\$ 19,943

On a motion by Mr. Turcotte, seconded by Mrs. DuRose, Resolution No. 51 of 2020 was **ADOPTED**.

AYE 5 NO 0

On a motion by Mr. Turcotte, seconded by Mrs. DuRose, meeting adjourned at 5:52 pm.

Respectfully submitted,

Town Clerk