



Town Board
Regular Meeting
December 12, 2017

The Town Board of the Town of Chester convened at the Town of Chester Municipal Center, 6307 State Route 9, Chestertown, New York, at 7:00 pm.

Roll Call: Supervisor Craig Leggett, Karen DuRose, Mike Packer, Edna Wells, Steve Durkish and Attorney for the Town, Mark Schachner.

Regular Meeting:

Supervisor Leggett opened the Regular Town Board Meeting at 7:01 pm with the Pledge of Allegiance.

RESOLUTION NO. 198 OF 2017: ACCEPT MINUTES OF THE REGULAR MEETING NOVEMBER 14, 2017 AND THE SPECIAL MEETING NOVEMBER 20, 2017

RESOLVED, to accept the minutes of the Regular Meeting November 14, 2017 and the Special Meeting November 20, 2017 as written.

On a motion by Mrs. Wells, seconded by Mrs. DuRose, Resolution No. 198 of 2017 was **ADOPTED**.

AYE 5 NO 0

Public Hearings:

Supervisor Leggett opened the Public Hearing with the Town Board acting as the Local Board of Health in the matter of **John Corpas Septic System Variance**, for property located at 5493 State Route 8, Tax Map #: 86.19-1-23 at 7:02 pm.

Zach Monroe from Winchip Engineering represented Mr. Corpas. Mr. Monroe responded to the following comments from Cedarwood Engineering:

- The 20 mil Global Plastic Sheeting GPS HD Plastic liner should be extended six inches below the bottom of the absorption bed and at least three feet out from the edge of the bed in all directions. *No issue.*
- All of the sheet joints of the 20-mil plastic liner should be rolled not overlapped. *No issue.*
- Cedarwood recommends investigating whether the absorption bed can be relocated on the parcels referenced above or if it can be placed on the same parcel where the existing drilled well is located, Tax Map #86.19-1-23, since placing an absorption bed under a driveway is not recommended and could require frequent replacement. *In the association the deed does not allow for installation on the exterior lot.*
- If the absorption bed cannot be relocated, any surfacing of wastewater will require the entire absorption bed to be reconstructed. *If the system falls the whole system will be replaced.*

No public comment. Supervisor Leggett call the Public Hearing closed at 7:10 pm.

Supervisor Leggett opened the Public Hearing with the Town Board acting as the Local Board of Health in the matter of **Jonathan Angell Septic System Variance**, for property located at 114 Hudson River Drive, Tax Map #: 120.40-1-25 at 7:10 pm.

Zach Monroe from Winchip Engineering represented Mr. Angell. Mr. Monroe changed plans to install 2-1,500 gallon holding tanks after a phone conversation with Cedarwood Engineering. Mr. Monroe handed out new maps and variances for the new holding tanks.

No public comment. Supervisor Leggett call the Public Hearing closed at 7:14 pm.

Supervisor Leggett opened the Public Hearing with the Town Board acting as the Local Board of Health in the matter of **Janice Lippincott Septic System Variance**, for property located at 13 Schroon River Forest, Tax Map #: 87.12-1-25 at 7:15 pm.

Matt Huntington from Schoder Rivers Associates represented Ms. Lippincott. Mr. Huntington responded to the following comments from Cedarwood Engineering:

- Slope soil away from top of manhole covers. *No issue.*
- Include watertight seal on risers. *Portable water shut off.*
- Conduct a hydrostatic test with zero leakage over 24 hours on the new 1,000-gallon tank. *No issue.*

No public comment. Supervisor Leggett called the Public Hearing closed at 7:18 pm.

Committee Reports:

Supervisor Leggett opened Committee Reports at 7:18 pm.

Mindy Conway presented a mock up of a new cleanup card for the transfer station at the request of Town Board Member, Mike Packer. The cleanup cards will now be a wallet size punch card. The Town Clerk will order the new cleanup cards for 2018. There was a lengthy discussion about a charge for the annual cleanup card but no action was taken.

Supervisor Leggett reported that there has been a software problem with the pellet boiler and the floors in the town hall are complete.

Mrs. DuRose reported that the audits for the Court Clerk, Bookkeeper and Town Clerk have been completed by Mrs. Wells and herself.

Judge McDermott reported there has been over 3,200 tickets so far this year.

Mr. Packer went on a tour of the NWEMS building.

RESOLUTION NO. 199 OF 2017: ACCEPT INTERNAL AUDIT REPORT OF THE COURT CLERK, TOWN CLERK AND THE BOOKKEEPER FOR 2017.

RESOLVED, accept internal audit report of the Court Clerk, Town Clerk and Bookkeeper for 2017.

On a motion by Mr. Durkish, seconded by Mr. Packer, Resolution No. 199 of 2017 was **ADOPTED**.

Mrs. DuRose and Mrs. Wells abstained .

AYE 3 NO 0

Mrs. DuRose asked if the Town should consider reducing the Planning Board from a seven member board to a five member board and what steps would be needed if the decision was made. Supervisor Leggett asked the Attorney for the Town to look into the process.

Town Clerk reported the following were enclosed in the Board packets:

- Zoning Administrator & Sanitary Code Enforcement Officer's Activity Report for November 2017
- Minutes of the Planning Board Meeting November 28, 2017
- Assessors Report for December 2017
- Animal Control Report November 2017
- Town Clerk Monthly Report for November 2017
- Letter from APA - Gleason Septic Variance Application
- Resignation Letter from Dave Cavanagh from the position of Court Officer.
- Municipal Shelter Inspection Report from NYS Ags & Markets

The Town Clerk thanked Lauren Perea for donating the Christmas Tree in front of the Municipal Center.

Supervisor Leggett reported the Chester Garage has been cleaned up and the owner has submitted an application to the Warren County EDC about having an environment site assessment completed.

Supervisor Leggett closed Committee Reports at 7:50 pm.

Privilege of the Floor:

Supervisor Leggett opened Privilege of the Floor at 7:50 pm.

Arnold Jensen stated that he would like to see the a safety patrol on Loon Lake. John Nick has spoken to Supervisor Leggett about forming a committee to review issues with Loon Lake. John stated that the constable's prime concern should be education with the lake getting busier each year. There has also been two serious incidents.

Old Business:

Supervisor Leggett opened Old Business at 7:55 pm.

Supervisor Leggett read a letter from Joanna and Bill Lasher concerning the Angell Septic Application.

RESOLUTION NO. 200 OF 2017: APPROVE ANGELL SEPTIC VARIANCE APPLICATION

WHEREAS, the Town Board acting as the Local Board of Health has received a completed application and has held a public hearing regarding the Septic Variance Application for property located at 114 Hudson River Drive, Chestertown, NY, Tax Map # 120.40-1-25 owned by Jonathan P Angell and represented by Winchip Engineering, and

WHEREAS, according to Section 5.060 – Variances of the Town of Chester On-Site Wastewater Treatment Local Law the Local Board of Health may vary or adapt the strict application of any of the requirements of this Ordinance in the case whereby such strict application would result in unnecessary hardship that would deprive the owner of the reasonable use of the land involved, and

WHEREAS, no variance in the strict application of any provision of the Ordinance shall be granted by the Local Board of Health unless it shall find all 3 listed criteria applicable,

BE IT RESOLVED, the Town Board acting as the Local Board of Health finds the Angell septic variance application meets the following criteria:

- a) That there are special circumstances or conditions, fully described in the findings of the Local Board of Health, applying to such land and that such circumstances or conditions are such that strict application of the provisions of this Ordinance would deprive the applicant of the reasonable use of such land.
- b) That the variance would not be materially detrimental to the purposes and objectives of this Ordinance, or to other adjoining properties, or otherwise conflict with the purpose or objectives of any plan or policy of the Town.
- c) That, for reasons fully set forth in the findings of the Local Board of Health, the granting of the variance is necessary for the reasonable use of the land and that the variance, as granted by the Local Board of Health, is the minimum variance which would alleviate the specific unnecessary hardship found by the Local Board of Health to affect the applicant.

BE IT FURTHER RESOLVED, the Local Board of Health finds the septic system as designed and presented by Winchip Engineering and reviewed by Cedarwood Engineering on behalf of the Town to be the minimum allowable variance to the Town's On-Site Wastewater Treatment Local Law based on site conditions, lot size, and potential impact to adjacent private property and common natural resources.

Setback Schedule Angell			
Setback	Proposed Distance (ft)	Proposed Variance	
		Distance (ft)	Percent (%)
Holding Tank to South Neighboring Shallow Well	50.9	24.1	32.1
Holding Tank to Existing Drilled Well	34.7	15.3	30.6
Holding Tank to House	3.8	6.2	62
Holding Tank to South Property Line	6	4	40
Holding Tank to east Property Line	0.5	9.5	95

On a motion by Supervisor Leggett, seconded by Mr. Packer Resolution No. 200 of 2017 was

ADOPTED.

Mrs. Wells Abstained.

AYE 4 NO 0

RESOLUTION NO. 201 OF 2017: APPROVE CORPAS SEPTIC VARIANCE APPLICATION

WHEREAS, the Town Board acting as the Local Board of Health has received a completed application and has held a public hearing regarding the Septic Variance Application for property located at 5493 State Route 8, Chestertown, NY, Tax Map # 86.19-1-23, owned by John Corpas and represented by Winchip Engineering, and

WHEREAS, according to Section 5.060 – Variances of the Town of Chester On-Site Wastewater Treatment Local Law the Local Board of Health may vary or adapt the strict application of any of the requirements of this Ordinance in the case whereby such strict application would result in unnecessary hardship that would deprive the owner of the reasonable use of the land involved, and

WHEREAS, no variance in the strict application of any provision of the Ordinance shall be granted by the Local Board of Health unless it shall find all 3 listed criteria applicable,

BE IT RESOLVED, the Town Board acting as the Local Board of Health finds the Corpas septic variance application meets the following criteria:

- a) That there are special circumstances or conditions, fully described in the findings of the Local Board of Health, applying to such land and that such circumstances or conditions are such that strict application of the provisions of this Ordinance would deprive the applicant of the reasonable use of such land.
- b) That the variance would not be materially detrimental to the purposes and objectives of this Ordinance, or to other adjoining properties, or otherwise conflict with the purpose or objectives of any plan or policy of the Town.
- c) That, for reasons fully set forth in the findings of the Local Board of Health, the granting of the variance is necessary for the reasonable use of the land and that the variance, as granted by the Local Board of Health, is the minimum variance which would alleviate the specific unnecessary hardship found by the Local Board of Health to affect the applicant.

BE IT FURTHER RESOLVED, the Local Board of Health finds the septic system as designed and presented by Winchip Engineering and reviewed by Cedarwood Engineering on behalf of the Town to be the minimum allowable variance to the Town’s On-Site Wastewater Treatment Local Law based on site conditions, lot size, and potential impact to adjacent private property and common natural resource

Setback Schedule Corpas			
Setback	Proposed Distance (ft)	Proposed Variance	
		Distance (ft)	Percent (%)
Septic Tank to Building 1	5.8	4.2	42
Septic Tank to Building 2	3.2	6.8	68
Septic Tank to Building 3	2.9	7.1	71
Pump Tank to Building 1	6.2	3.8	38

Absorption Bed to Pond	89.6	10.4	10.4
Absorption Bed to Building 1	12.5	7.5	37.5
Absorption Bed to Building 2	11.3	8.7	43.5
Absorption Bed to Building 3	6.7	13.3	66.5
Absorption Bed to Building 4	10.9	9.1	45.5
Absorption Bed to Building 5	5.3	14..7	73.5
Absorption Bed to North Property Line	5.7	4.3	43

On a motion by Supervisor Leggett, seconded by Mrs. DuRose, Resolution No. 201 of 2017 was **ADOPTED**.

Mrs. Wells abstained.

AYE 4 NO 0

Mr. Huntington said the new tank has a sealant on the hydrostatic tank.

RESOLUTION NO. 202 OF 2017: APPROVE LIPPINCOTT SEPTIC VARIANCE APPLICATION

WHEREAS, the Town Board acting as the Local Board of Health has received a completed application and has held a public hearing regarding the Septic Variance Application for property located at 13 Schroon River Forest, Chestertown, NY, Tax Map #87.12-1-25 owned by Janice Lippincott and represented by Schoder River Associates, and

WHEREAS, according to Section 5.060 – Variances of the Town of Chester On-Site Wastewater Treatment Local Law the Local Board of Health may vary or adapt the strict application of any of the requirements of this Ordinance in the case whereby such strict application would result in unnecessary hardship that would deprive the owner of the reasonable use of the land involved, and

WHEREAS, no variance in the strict application of any provision of the Ordinance shall be granted by the Local Board of Health unless it shall find all 3 listed criteria applicable,

BE IT RESOLVED, the Town Board acting as the Local Board of Health finds the Lippincott septic variance application meets the following criteria:

- a) That there are special circumstances or conditions, fully described in the findings of the Local Board of Health, applying to such land and that such circumstances or conditions are such that strict application of the provisions of this Ordinance would deprive the applicant of the reasonable use of such land.
- b) That the variance would not be materially detrimental to the purposes and objectives of this Ordinance, or to other adjoining properties, or otherwise conflict with the purpose or objectives of any plan or policy of the Town.
- c) That, for reasons fully set forth in the findings of the Local Board of Health, the granting of the variance is necessary for the reasonable use of the land and that the variance, as granted by the Local Board of Health, is the minimum variance which would alleviate the specific unnecessary hardship found by the Local Board of Health to affect the applicant.

BE IT FURTHER RESOLVED, the Local Board of Health finds the septic system as designed and presented by Shoder River Associates and reviewed by Cedarwood Engineering on behalf of the Town to be the minimum allowable variance to the Town’s On-Site Wastewater Treatment Local Law based on site conditions, lot size, and potential impact to adjacent private property and common natural resources. Including request for use of a holding tank in lieu of subsurface on-site wastewater treatment system and a setback from the mean high water mark on Sun Set Creek (Chester Creek) to the holding tank to be 37.33 ft.

On a motion by Supervisor Leggett, seconded by Mrs. Wells, Resolution No. 202 of 2017 was **ADOPTED**.

AYE 5 NO 0

NEW BUSINESS

Supervisor Leggett opened New Business at 8:16 pm.

Bret Winchip from Winchip Engineering represented Mr. Tagliabue explained replacing a substandard septic system with septic tank and field.

RESOLUTION NO. 203 OF 2017: SET JANUARY 9, 2018 AT 7 PM FOR A PUBLIC HEARING FOR THE TAGLIABUE SEPTIC VARIANCE APPLICATION

WHEREAS, an application for septic wastewater treatment system variance was received from Carl Tagliabue for a property at 35 Woodcliff Acres, Chestertown, NY, and

WHEREAS, the application was presented by Winchip Engineering and reviewed by the Town Board at the December 12, 2017 regular Town Board meeting,

BE IT RESOLVED, the Town Board deems the application complete and sets public hearing for the application on Tuesday, January 9, 2018 at 7 pm and authorizes the Town Clerk to advertise the public hearing accordingly,

BE IT FURTHER RESOLVED, to refer the Tagliabue Septic Application to Cedarwood Engineering as Town Engineer for its evaluation and opinion at the expense of the applicant.

On a motion by Supervisor Leggett, seconded by Mrs. Wells, Resolution No. 203 of 2017 was **ADOPTED**.

AYE 5 NO 0

Supervisor Leggett discussed the 2018 YMCA Contract under youth commission in the 2018 Budget. Supervisor Leggett will have the 2018 Contract at the next meeting for review.

John Nick spoke about the Loon Lake Management Oversight Agreement, the primary use of the constable is education and using Aqualogic for harvesting invasive species.

RESOLUTION NO. 204 OF 2017: AUTHORIZE SUPERVISOR LEGGETT TO SIGN 2018 MANAGEMENT OVERSIGHT AGREEMENT WITH LOON LAKE PARK DISTRICT ASSOCIATION

WHEREAS, the Town formed the Loon Lake Park District to protect and improve the Lake and the surrounding watershed, and

WHEREAS, the Town has established a water quality and safety program that involves water quality testing, boat inspections and boat washing for aquatic invasive species control, aquatic invasive species removal, and placement of buoys, and

WHEREAS, the Town has contracted with the Loon Lake Park District Association in prior years to carry out this water quality and safety program and has found their services to be satisfactory and beneficial,

BE IT RESOLVED, Supervisor Leggett is authorized to sign and return the Loon Lake Management Oversight Agreement between the Town Of Chester and the Loon Lake Park District Association for 2018 when in a form acceptable to the Attorney for the Town.

On a motion by Mrs. Wells, seconded by Mr. Durkish, Resolution No. 204 of 2017 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 205 OF 2017: AUTHORIZE SUPERVISOR LEGGETT TO SIGN AGREEMENT WITH WARREN COUNTY DEPARTMENT OF SOCIAL SERVICES WORKSITE SPONSOR AGENCY

RESOLVED, to authorize Supervisor to sign Agreement with Warren Count Department of Social Services Worksite Sponsor Agency

On a motion by Supervisor Leggett, seconded by Mr. Durkish, Resolution No. 205 of 2017 was **ADOPTED**.

Mrs. DuRose abstained.

AYE 4 NO 0

RESOLUTION NO. 206 OF 2017: AUTHORIZE SUPERVISOR LEGGETT TO SIGN

CONTRACT WITH WARREN-HAMILTON COUNTIES' OFFICE FOR THE AGING

WHEREAS, Warren County on behalf of the Warren-Hamilton Counties Office for the Aging contracts with the Town of Chester to provide Senior Transportation, and

WHEREAS, Warren County will reimburse the Town \$3,771 for providing Senior Transportation services,

BE IT RESOLVED, the Supervisor is authorized to sign the Agreement Between The County of Warren, acting for and on behalf of the, Warren-Hamilton Counties' Office For The Aging and the Town of Chester.

On a motion Mrs. Wells, seconded by Mr. Packer, Resolution No. 206 of 2017 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 207 OF 2017: AUTHORIZE SUPERVISOR LEGGETT TO SIGN CONTRACT FOR REPAIR TO THE CHESTER-HORICON HEALTH CENTER FOUNDATION

WHEREAS, the Town of Chester owns the building and property on which the Chester-Horicon Health Center is located,

BE IT RESOLVED, to authorize Supervisor Leggett to sign contract with Kevin Koval's Adirondack Basement for work on the Chester-Horicon Health Center.

On a motion by Mrs. Wells, seconded by Mrs. DuRose, Resolution No. 207 of 2017 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 208 OF 2017: WAVE THE TOWN PURCHASING POLICY FOR RESOLUTION NO. 207 OF 2017

RESOLVED, to wave the Town Purchasing Policy for Resolution No. 207 of 2017, the Repair of the Chester-Horicon Health Center foundation due to the special nature of the work to be done and the expert opinion received by the Town.

On a motion by Supervisor Leggett, seconded by Mrs. Wells, Resolution No. 208 of 2017 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 209 OF 2017: AUTHORIZE SUPERVISOR LEGGETT TO SIGN 2018 CONTRACTS WITH NORTH WARREN TRAILBLAZERS SNOWMOBILE CLUB, NORTH CREEK FIRE DISTRICT, CHESTERTOWN FIRE DISTRICT, RIVERSIDE VOLUNTEER FIRE DEPARTMENT, INC., NORTH WARREN CHAMBER OF COMMERCE AND NORTH WARREN EMS

WHEREAS, the Town of renews annual contracts with a set of organizations, agencies, and others,

BE IT RESOLVED, the Town Board authorizes the Supervisor to sign agreements with North Warren Trailblazers Snowmobile Club, North Creek Fire District, Chestertown Fire District, Riverside Volunteer Fire Department, Inc., North Warren Chamber of Commerce and North Warren EMS, when in a form acceptable to the Attorney for the Town.

On a motion by Mrs. Wells, seconded by Mr. Durkish, Resolution No. 209 of 2017 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 210 OF 2017: AUTHORIZE SUPERVISOR TO DESIGNATE A CONFIDENTIAL SECRETARY

WHEREAS, Town Law Article 3, Section 29, Paragraph 15 states "In towns of the second class, the town board may by resolution authorize the supervisor of the town to designate a bookkeeper or confidential secretary, or both", and

WHEREAS, the FY 2018 has budgeted an amount for the compensation of a Confidential Secretary to the Supervisor,

BE IT RESOLVED, the Town Board authorizes the Supervisor to employ a permanent part time Confidential Secretary starting January 1, 2018.

On a motion by Supervisor Leggett, seconded by Mrs. Wells, Resolution No. 210 of 2017 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 211 OF 2017: APPOINT KAREN DUROSE AS ALTERNATE DELEGATE AT THE 2018 ASSOCIATION OF TOWNS ANNUAL MEETING

WHEREAS, the NY Association of Towns requests that an alternate delegate be designated by the Town Board with the powers to vote on NY AOT items at their annual meeting in NYC in February 2018, in the event the Town Supervisor is not able to attend,

BE IT RESOLVED, the Town Board appoints Karen DuRose to be the alternate delegate to the NY AOT annual meeting in February 2018, if she so desires to attend.

On a motion by Supervisor Leggett, seconded by Mr. Durkish, Resolution No. 211 of 2017 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 212 OF 2017: AUTHORIZE KAREN DUROSE TO ATTEND THE NY ASSOCIATION OF TOWN ANNUAL MEETING AND TRAINING SCHOOL HELD IN NYC FEBRUARY 18-21, 2018 AND WILL PAY FOR REGISTRATION, HOTEL, MEALS AND TRAVEL COSTS

WHEREAS, the Town sends a Town Board member to the NY Association of Town Annual Meeting and Training School each year,

BE IT RESOLVED, the Town Board authorizes Karen DuRose to attend the NY Association of Town Annual Meeting and Training School held in NYC February 18-21, 2018 and will pay for registration, hotel, meals and travel costs from budget code 1010.4.

On a motion by Supervisor Leggett, seconded by Mrs. Wells, Resolution No. 212 of 2017 was **ADOPTED**.

AYE 5 NO 0

A lengthy discussion ensued about advertising for ZBA and Planning Board before appointments are made and about training requirements.

RESOLUTION NO. 213 OF 2017: APPOINT WILLARD OLIVER TO THE ZONING BOARD OF APPEALS

RESOLVED, to appoint Willard Oliver to the Zoning Board of Appeals for a 5 year term expiring December 31, 2022.

On a motion by Mr. Packer, seconded by Mrs. Wells, Resolution No. 213 of 2017 was **ADOPTED**.

AYE 5 NO 0

Mrs. DuRose commented that the Town should not pay for training once someone has 12 hours ahead of them.

RESOLUTION NO. 214 OF 2017: APPOINT LARRY TURCOTTE AS ADA COORDINATOR

WHEREAS, the Americans with Disabilities Act (ADA) Coordinator for Town is retiring and the Town needs to fill the position,

BE IT RESOLVED, the Town Board appoints Larry Turcotte as ADA Coordinator for the Town.

On a motion by Mrs. DuRose, seconded by Mrs. Wells, Resolution No. 214 of 2017 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 215 OF 2017: ACCEPT RESIGNATION OF DAVID CAVANAGH, COURT OFFICER AND LOON LAKE CONSTABLE

WHEREAS, David Cavanagh has submitted a letter of resignation from duties of Court Officer as well as Loon Lake Constable,

BE IT RESOLVED, the Town Board accepts the resignation of David Cavanagh and directs the Supervisor to extend their gratitude for his service to the Town through the years.

On a motion by Supervisor Leggett, seconded by Mr. Packer, Resolution No. 215 of 2017 was

ADOPTED.

AYE 5 NO 0

RESOLUTION NO. 216 OF 2017: AUTHORIZE TOWN CLERK TO ADVERTISE FOR A COURT OFFICER AND A LOON LAKE CONSTABLE

WHEREAS, due to resignation, the separate positions of Court Officer and Loon Lake Constable are open,

BE IT RESOLVED, the Town Clerk is authorized to advertise for the filling of the 2 vacant positions of Court Officer and of Loon Lake Constable when needed.

On a motion by Supervisor Leggett, seconded by Mrs. Wells, Resolution No. 216 of 2017 was

ADOPTED.

AYE 5 NO 0

RESOLUTION NO. 217 OF 2017: SET WEDNESDAY, DECEMBER 27, 2017 FOR A SPECIAL MEETING

WHEREAS, the Town Board requires time to make budget adjustments before the end of the year,

BE IT RESOLVED, the Town Board sets Wednesday December 27, 2017 at 5 pm as a special meeting for the purpose of making budget adjustments and actions.

On a motion by Supervisor Leggett, seconded by Mrs. Wells, Resolution No. 217 of 2017 was

ADOPTED.

AYE 5 NO 0

RESOLUTION NO. 218 OF 2017: AUTHORIZE TOWN BOARD MEMBERS TO ATTEND NYS AOT NEWLY ELECTED OFFICIALS TRAINING SCHOOL IN ALBANY, NY JANUARY 10-12 AND REIMBURSE FOR REGISTRATION AND MILEAGE

WHEREAS, NYS AOT offers a training school for newly elected officials,

BE IT RESOLVED, the Town Board authorizes Larry Turcotte to attend the Newly Elected Officials Training School in Albany, NY January 10-12, 2018 and the Town will pay for registration and reimburse for mileage from budget code 1010.4.

On a motion by Mrs. DuRose, seconded by Mrs. Wells, Resolution No. 218 of 2017 was **ADOPTED.**

AYE 5 NO 0

RESOLUTION NO. 219 OF 2017: APPOINT MINDY CONWAY TO THE WARREN COUNTY YOUTH BOARD

RESOLVED, to appoint Mindy Conway to the Warren County Youth Board for a 2 year term ending December 31, 2019.

On a motion by Supervisor Leggett, seconded by Mrs. Wells, Resolution No. 219 of 2017 was

ADOPTED.

AYE 5 NO 0

The Board decided to hold the Organizational Meeting January 9, 2018 at the Regular Meeting at 7 pm.

Mrs. Wells thanked the Board and the community for supporting her through the years.

RESOLUTION NO. 220 OF 2017: AUTHORIZE PAYMENT OF ABSTRACTS AND CLAIMS PAID PRIOR TO AUDIT

RESOLVED, the Town Board accepts the Claims Paid Prior to Audit, Abstract of Claims and accounting requirements.

General A	\$ 138,547.78	501-548
Capital Project - Biomass HB	\$ 12,779.06	32-40
Highway DA	\$ 105,842.13	316-346
Chestertown Water CW	\$ 2,253.54	53-57
Pottersville Water PW	\$ 8,408.57	53-61
Library L	\$ 2,732.68	48-50
Loon Lake Park District SP	\$ 20,155.00	16-17
Schroon Lake Park District SX	\$ 9,229.39	16-18

On a motion by Mrs. Wells, seconded by Mr. Durkish, Resolution No. 220 of 2017 was **ADOPTED**.

AYE 5 NO 0

On a motion by Supervisor Leggett, seconded by Mr. Packer, meeting adjourned at 9:23 pm.

Respectfully submitted,

Town Clerk

DRAFT