



## **Town Board Regular Meeting April 11, 2017**

The Town Board of the Town of Chester convened at the Town of Chester Municipal Center, 6307 State Route 9, Chestertown, New York, at 7:00 pm.

**Roll Call:** Supervisor Craig Leggett, Karen DuRose, Mike Packer, Edna Wells, Steve Durkish and Attorney for the Town, Mark Schachner.

### **Regular Meeting:**

Supervisor Leggett opened the Regular Town Board Meeting at 7:03 pm.

### **RESOLUTION NO. 78 OF 2017: ACCEPT MINUTES OF THE REGULAR MEETING APRIL 11, 2017.**

**RESOLVED**, to accept the minutes of the Regular Meeting April 11, 2017.

On a motion by Mrs. Wells, seconded by Mrs. DuRose, Resolution No. 78 of 2017 was **ADOPTED**.

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### **Privilege of the Floor:**

Supervisor Leggett opened Privilege of the Floor at 7:04 pm.

Mary Jane Dower requested use of the Town of Municipal Center front lawn for the Farmers Market. Mr. Durkish stated the Farmer's Market has been a great success.

Supervisor Leggett said the board members have first quarter financial reports in their packets.

Curt Austin asked about having a Porsche 928 event on the front lawn of the Municipal Center June 17<sup>th</sup>.

Supervisor Leggett closed Privilege of the Floor at 7:18 pm.

### **Committee Reports:**

Supervisor Leggett opened Committee Reports at 7:18 pm.

Jason Monroe, Water Superintendent spoke about the Potterville Water District. Well #1 has been out of service for a number of years due to guideline changes. Well #2 had a new pump installed in September 2016 and a video inspection done April 2017. Mr. Monroe is currently pricing out for two new wells and has met with the Health Department. Testing for Well #1 will be done to get it back in service.

Supervisor Leggett reported he attended accounting school, Local Government Day in Lake Placid, Community Forest Presentation at the Town of Chester Library and Word of Life dedication of the new building.

Town Clerk presented Karen DuRose and Edna Wells with certificates of training completion for Amending and Updating Zoning Regulations and the Town with a certificate of congratulations from LARAC for receiving a Community Arts Grant for 2017.

Supervisor Leggett closed Committee Reports at 7:35 pm.

### **Privilege of the Floor for Resolutions:**

Supervisor Leggett opened Privilege of the Floor for Resolutions at 7:35 pm.

### **RESOLUTION NO. 79 OF 2017: REAPPOINT JOHN NICK AS PLANNING BOARD MEMBER FOR A TERM EXPIRING 12-31-2023.**

**WHEREAS**, the Planning Board Member term for John Nick expires April 30, 2017, and

**WHEREAS**, John is current on training credits and is willing and able to continue to serve on the Planning Board,

**BE IT RESOLVED**, the Town Board reappoints John Nick for a 7 year term on the Planning Board ending December 31, 2023.

On a motion by Mrs. DuRose, seconded by Mrs. Wells, Resolution No. 79 of 2017 was **ADOPTED**.

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**RESOLUTION NO. 80 OF 2017: SET DATE FOR TOWN HALL MEETING AT POTTERSVILLE FIRE HOUSE.**

**WHEREAS**, the Town Board desires to be more available to the residents in the northern portion of the Town, and

**WHEREAS**, the Pottersville Board of Fire Commissioners is willing to provide the Pottersville Firehouse meeting room for such purpose,

**BE IT RESOLVED**, the Town Board will hold a special meeting at the Pottersville Fire House meeting room on Wednesday, May 3<sup>rd</sup> at 7 PM.

On a motion by Mrs. DuRose, seconded by Mrs. Wells, Resolution No. 80 of 2017 was **ADOPTED**.

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**RESOLUTION NO. 81 OF 2017: AWARD AIR CONDITIONER INSTALLATION CONTRACT TO JOHN FIGURSKI FOR COURT OFFICES AND COURTROOM.**

**WHEREAS**, quotes for installation of air conditioning for the Town Courtroom and Offices were obtained from 3 vendors, and

**WHEREAS**, Figurski Mechanical Plumbing and Heating submitted the lowest quote,

**BE IT RESOLVED**, the Town Board accepts the quote from Figurski Mechanical Plumbing and Heating for equipment and installation of air conditioning units for the Town Courtroom and Offices for a price not to exceed \$11,500.

On a motion by Mr. Packer, seconded by Mr. Durkish, Resolution No. 81 of 2017 was **ADOPTED**.

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**WHEREAS**, Biomass Commodities Corporation supplied the wood pellet steam boiler for the Biomass Boiler project, and

**WHEREAS**, the boiler is installed and mechanically ready to work but has yet to be connected to the electronic control system, which is to be done by a vendor under another contract, and

**WHEREAS**, the biomass boiler is expected to be commissioned and operational before the next Town Board Meeting, be it

**RESOLVED**, the Town Board approves payment prior to audit to Biomass Commodities Corporation for the amount of \$15,211.20 upon satisfactory final inspection and commissioning as attested by Rick Handley & Associates.

On a motion by Supervisor Leggett, seconded by Mr. Durkish payment to Biomass Commodities Corporation was **TABLED**.

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**RESOLUTION NO. 82 OF 2017: REQUEST POTENTIALLY UNSAFE BUILDINGS TO BE INSPECTED.**

**WHEREAS**, the Zoning Administrator has submitted a list of 3 properties in the Town of Chester that require an unsafe building inspection: 155-163 White Schoolhouse Rd, 807 Landon Hill Rd, and 364 Olmstedville Rd,

**BE IT RESOLVED**, the Town Board instructs the Unsafe Building Inspector to inspect the 3 properties and report back to the Board before May 5, 2017.

On a motion by Mrs. Wells, seconded by Mrs. DuRose, Resolution No. 82 of 2017 was **ADOPTED**.

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**RESOLUTION NO. 83 OF 2017: GRANT PERMISSION TO CURTISS AUSTIN TO USE FRONT LAWN FOR PORSCHE 928 EVENT.**

**WHEREAS**, Curtiss Austin, organizer of an event for Porsche 928 owners to be held the weekend of June 17, 2017, wishes to hold an informal car show on Main Street Chestertown on the lawn in front of

the Municipal Center beginning on or about 3:00 PM on Saturday, June 17<sup>th</sup> and ending no later than dusk, involving the additional participation of the Hudson-Champlain Chapter of the Porsche Club of America, and with the intention that participants will avail themselves to hospitality services along Main Street,

**BE IT RESOLVED**, that permission is hereby granted for such use subject to the following conditions:

1. A certificate of insurance shall be provided in advance naming the Town of Chester as a beneficiary.
2. Damage to grass shall be avoided; any such damage shall be repaired by the organizer or, should he fail to perform such repairs, shall reimburse the town for its expenses.
3. Should the lawn be soft due to extended rainfall, the organizer shall restrict the event to the paved areas north and/or south of the Municipal Center.
4. The organizer shall pick up all litter.
5. Organizer shall advise participants that no alcoholic beverages are to be consumed on town property.
6. The town may revoke this permission for cause not later than May 17<sup>th</sup>.

On a motion by Mrs. Wells, seconded by Mr. Durkish, Resolution No. 83 of 2017 was **ADOPTED**.

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**RESOLUTION NO. 84 OF 2017: GRANT FARMERS MARKET PERMISSION TO USE FRONT LAWN.**

**WHEREAS**, the Chestertown Farmers Market has used the front lawn of the Town Hall for 4 years, and

**WHEREAS**, they request permission to use the front lawn for the weekly Farmers Market in 2017,

**BE IT RESOLVED**, the Town Board grants permission to the Chestertown Farmers Market to use the front lawn of the Town Hall each Wednesday from June 14<sup>th</sup> through September 2017.

On a motion by Mr. Leggett, seconded by Mrs. DuRose, Resolution No. 84 of 2017 was **ADOPTED**.

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**RESOLUTION NO. 85 OF 2017:**

**WHEREAS**, the Biomass Pellet Boiler Fund appears to have insufficient balance to approve the total of all claims to it on April 12, 2017,

**BE IT RESOLVED**, the Town Board approves reducing the amount of claim by Trane from \$35,347.16 to \$30,000 in order to pay all claims or a portion thereof until budget amendments can be made.

On a motion by Supervisor Leggett, seconded by Mrs. Wells, Resolution No. 85 of 2017 was **ADOPTED**.

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**RESOLUTION NO. 86 OF 2017: AUTHORIZE PAYMENT OF ABSTRACTS AND CLAIMS PAID PRIOR TO AUDIT.**

**RESOLVED**, The Town Board accepts the Claims Paid Prior to Abstract, Abstract of Claims, budget transfers and accounting requirements, with correction to Capital Project - Biomass, voucher #13 adopted in Resolution No. 85 of 2017.

***2017***		
General A	\$ 27,441.13	106-147
Capital Project - Biomass HB	\$ 97,877.67	8-13
Highway DA	\$ 66,726.79	66-102
Chestertown Water CW	\$ 736.76	11-15
Pottersville Water PW	\$ 848.26	11-15
Library L	\$ 1,101.00	9-11

On a motion by Mrs. Wells, seconded by Mr. Durkish, Resolutions No. 86 of 2017 were **ADOPTED**.

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On a motion by Supervisor Leggett, seconded by Mrs. DuRose, Board went into Executive Session at

7:59 pm to discuss possible employment of a particular person. The Town Clerk and Deputy Town Clerk were asked to stay.

On a motion by Mrs. Wells, seconded by Mrs. DuRose, Board exited Executive Session at 8:20 pm. No action taken.

**RESOLUTION NO. 87 OF 2017: HIRE EDWARD TENNYSON AS A PART-TIME CLEANER.**  
**RESOLVED**, to hire Edward Tennyson for the position of Part-Time Cleaner, not to exceed 30 hours per week at \$11.59 per hour. Starting April 24<sup>th</sup> with a probationary period of 90 days.  
On a motion by Supervisor Leggett, seconded by Mrs. DuRose, Resolution No. 87 of 2017 was **ADOPTED**.

On a motion by Supervisor Leggett, seconded by Mr. Packer, meeting adjourned at 8:24 pm.

Respectfully submitted,

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Town Clerk

DRAFT