

Regular meeting of the Town of Chester Town Board was held on **January 12, 2016** at 7:00 pm at the Town of Chester Municipal Center, 6307 State Route 9, Chestertown, New York.

Roll Call: Steve Durkish, Edna Wells, Mike Packer, Karen DuRose, Craig Leggett and the Attorney for the Town, Mark Schachner.

Recognition:

Ryan Hill and Lucas Dunkley attended the meeting working toward their Boy Scout badges.

Minutes:

RESOLUTION #7: ACCEPT MINUTES OF THE JANUARY 4, 2016 MEETING.

Introduced by Mrs. Wells, seconded by Mrs. DuRose, accept Minutes of the January 7, 2016 meeting, as presented.

AYE 5 NO 0

Opening of the Bids for the Biomass Pellet Storage Silo:

Bids were opened from Adirondack Developers and Builders Inc, Lake George, New York for \$31,744.80 and VMJR, Glens Falls, New York for \$27,000.00. Rick Handley of Rick Handley Associates took the bids for review. Rick Handley will work Cedarwood Engineering to determine which company is the lowest. No action taken.

Privilege of the Floor:

No discussion.

Schroon Lake Park District:

Tom Luciano, Commissioner for the Schroon Lake Park District, presented a power point presentation on the water levels of Schroon Lake. There is a tremendous amount of turmoil in the Schroon Lake area. Town of Chester is the smallest of the three districts. The complaints are about high lake water levels. Water levels are set by DEC because of the spawning of lake trout. There are 586 square miles of water shed that feed into Schroon Lake and only one spillway going out. The opening at the bridge at the south end of the lake is 80 feet. APA recommends that everyone goes floating docks. The frost last year shifted the dam. Mr. Luciano is willing to give tours at anytime.

Old Business:

Dynamite Hill:

Waiting for electrical panels. National Grid hooked up the transformer. The Mighty Might lift has been delivered and paid for and will be installed probably in May. Dynamite Hill is open, thank you Jason Monroe for making snow

Town Hall:

Thank you to Mr. Monroe and his crew for the site preparation for the silo project.

Transfer Station:

Town of Chester is now using Waste Management. The transfer station is now taking all recyclables. The new sign is up with new hours.

Highway:

The new truck cab and chassis is at the dealership.

CSEA:

Mr. Leggett and Mrs. DuRose met with the CSEA representative to finalize wording in the contract.

Zoning and Planning:

Create a committee to review and update Zoning and Planning regulations. The committee would consist of two people from the Zoning Board of Appeals, two people from the Planning Board, two people from the Town Board and two people from the community. Mrs. DuRose and Mrs. Wells volunteered to be on the committee. Mr. Packer volunteered to be an alternate. Mrs. DuRose asked that Walter Tennyson or Jeremy Little be included on the committee.

New Business:

Committees Designations:

Board members will continue the committees as followed:

2016 Committee List	Member	Member
Highway, Transfer Station, Public Facilities	Mike Packer	Karen DuRose
Health, Education, Welfare	Karen DuRose	Edna Wells
Economic Development & Tourism	Karen DuRose	Steve Durkish
Fire Protection & Water	Mike Packer	Steve Durkish
Youth, Beach	Steve Durkish	Edna Wells

Assessor, Judge	Edna Wells	Mike Packer
Town Clerk & Cemetery	Steve Durkish	Karen DuRose
Planning, Zoning & Zoning Office	Edna Wells	Mike Packer

Committee Reports:

Board members reviewed the 2015 Youth Commission Yearly Report. Mrs. Wells would like for Mindy Conway to stay on as youth director. Mrs. Wells stated that the librarian, Alma Alvarez was very pleased with Jason Monroe quick response to fixing the heat the library. Mr. Packer recommended the purchase and installation of security cameras for the town hall. Al Muench asked if the auditorium was still available for pickle ball. Mrs. Conway recommended line tape and offered use of the youth commission's portable tennis net. Mrs. DuRose would like to investigate removing the stage to open up the auditorium.

RESOLUTION #8: AUTHORIZE THE PURCHASE AND INSTALLATION OF SECURITY CAMERAS FOR THE TOWN HALL UP TO \$1000.00.

Introduced by Mrs. Wells, seconded by Mr. Packer, authorize the purchase and installation of security cameras for the town hall up to \$1000.00.

AYE 5 NO 0

RESOLUTION #9: DESIGNATE TOWN BOARD MEMBER, MRS. WELLS TO BE THE ALTERNATE DELEGATE AT THE NEW YORK STATE ASSOCIATION OF TOWNS ANNUAL MEETING IN FEBRUARY.

Introduced by Mrs. DuRose, seconded by Mr. Packer, designate Town Board Member, Mrs. Wells to be the alternate delegate at the New York State Association of Towns annual meeting in February.

AYE 5 NO 0

RESOLUTION #10: APPROVE THE TOWN JUSTICE, JAMES McDERMOTT ATTEND THE NEW YORK STATE ASSOCIATION OF TOWNS ANNUAL MEETING IN FEBRUARY.

Introduced by Mrs. Wells, seconded by Mrs. DuRose, approve the Town Justice, James McDermott attend the New York State Association of Towns annual meeting in February.

AYE 5 NO 0

RESOLUTION #11: APPROVE SATURDAY, JULY 9, 2016 FOR FIREWORKS AT THE TOWN OF CHESTER MUNICIPAL CENTER WITH A RAIN DATE OF SUNDAY, JULY 10, 2016.

Introduced by Mr. Packer, seconded by Mr. Durkish, approve Saturday, July 9, 2016 for fireworks at the Town of Chester Municipal Center with a rain date of Sunday, July 10, 2016.

AYE 5 NO 0

Mrs. Well recommended notifying North Warren Central School. Mr. Leggett stated that the fireworks coincide with the North Warren Chamber of Commerce Summerfest.

RESOLUTION #12: ESTABLISH A CAPITAL RESERVE FUND FOR 2016 FOR THE PURPOSE OF PURCHASING A REPLACEMENT TRASH COMPACTOR.

Introduce by Mrs. Wells, seconded by Mrs. DuRose, establish a Capital Reserve Fund for 2016 for the purpose of purchasing a replacement trash compactor.

AYE 5 NO 0

TOWN OF CHESTER

**RESOLUTION TO ESTABLISH
CAPITAL RESERVE FUND
FOR WASTE COMPACTOR**

WHEREAS, the Town wishes to purchase a new waste compactor in the future and recognizes the need to set aside Town funds for this purpose;

NOW, THEREFORE, BE IT

RESOLVED, that pursuant to Section 6c of the General Municipal Law the Town Board hereby establishes a Capital Reserve Fund to finance the cost of acquisition and installation of a new waste compactor; and be it

FURTHER RESOLVED, that it is the intent of the Board to accumulate [a portion] of cost of the new waste compactor, the maximum cost of which is estimated to be \$60,000.00; and be it

FURTHER RESOLVED, that the Town Supervisor is hereby directed to deposit the moneys of this reserve fund in a separate bank account to be known as the "Town Waste Compactor Reserve Fund"; and be it

FURTHER RESOLVED, that the Town Supervisor is authorized to invest, from time to time, the moneys of this Fund pursuant to Section 6f of General Municipal Law; and be it

FURTHER RESOLVED, that expenditure of the moneys in this Fund shall be made only upon authorization of the Town Board; and be it

FURTHER RESOLVED, that this Resolution is subject to permissive referendum as provided by General Municipal Law Section 6-c and Town Law Article 7, and shall not take effect until such time as provided therein. The Town Clerk is hereby authorized and directed to post and publish notice required for Resolutions subject to permissive referendum.

RESOLUTION #13: AMMEND THE 2016 GENERAL FUND, TRANSFER \$20,000.00 OF UNAPPROPRIATED FUND BALANCE INTO THE CAPITAL RESERVE FUND FOR THE TRASH COMPACTOR AND TRANSFER \$20,000.00 AS DESIGNATED IN THE 2016 GENERAL FUND (A9950.52) TO THE CAPITAL RESERVE FUND FOR THE TRASH COMPACTOR.

Introduced by Mrs. DuRose, seconded by Mr. Packer, amend the 2016 General Fund, transfer \$20,000.00 of Unappropriated Funds Balance into the Capital Reserve Fund for the Trash Compactor and transfer \$20,000.00 as designated in the 2016 General Fund (A9950.52) to the Capital Reserve Fund for the Trash Compactor.

AYE 5 NO 0

DEC Smart Growth Grant:

Supervisor Leggett was contacted and meet with Tracy Clothier and Jim Martin of the LA Group of Saratoga Springs about authorizing them to file an application for grant funds through the Adirondack Smart Growth Implementation, no match program of the NYS Department of Environmental Conservation. They would need authorization by the Town Board. Deadline is February 12, 2016. No action taken.

New highway department dump truck:

Mr. Monroe discussed the process of purchasing a new truck. Mr. Monroe stated that the Town of Chester will insure the truck and it will remain on the dealer's lot through the winter while waiting for modifications in the spring. There was no trade in. Mr. Monroe felt that the old truck was worth more to them than the trade.

RESOLUTION #14: AUTHORIZE PAYMENT TO DEALER FOR CAB AND CHASSIS OF NEW HIGHWAY DEPARTMENT DUMP TRUCK AS DELIVERED TO DEALER.

Introduced by Mrs. Wells, seconded by Mr. Packer, authorize payment to for cab and chassis of new highway department dump truck as deliver to dealer.

AYE 5 NO 0

Highway Department Laborer:

Mr. Monroe stated one of his laborers has been employed by the Town of Chester for 13 years and is currently designated as a laborer, however does the job of an equipment operator.

RESOLUTION #15: AUTHORIZE UPGRADE OF GERALD HAYES FROM HIGHWAY DEPARTMENT LABORER TO HIGHWAY DEPARTMENT MOTOR EQUIPMENT OPERATOR, EFFECTIVE JANUARY 18, 2016.

Introduced by Mrs. DuRose, seconded by Mrs. Wells, authorize upgrade of Gerald Hayes from highway department laborer to highway department motor equipment operator, effective January 18, 2016.

AYE 5 NO 0

RESOLUTION #16: AUTHORIZE SUPERVISOR LEGGETT TO SIGN SNOW AND ICE REMOVAL CONTRACT WITH WARREN COUNTY.

Introduced by Mr. Packer, seconded by Mrs. DuRose, authorize Supervisor Leggett to sign Snow and Ice Removal Contract with Warren County.

AYE 5 NO 0

Facebook:

Craig Leggett asked the Board about the Supervisor having a Facebook page to publicize town events. Stating other towns and counties currently have Facebook pages. Linda Muench asked that the bus service be posted on the website. No action taken.

RESOLUTION #17: AUTHORIZE CRAIG LEGGETT, SUPERVISOR, KAREN DUROSE, DEPUTY SUPERVISOR, MINDY CONWAY, TOWN CLERK AND JESSICA PHILLIPS, DEPUTY TOWN CLERK TO BE SIGNATORIES FOR APPROPRIATE TOWN OF CHESTER CHECKING ACCOUNTS AT GLENS FALLS NATIONAL BANK.

Introduced by Mr. Packer, seconded by Mr. Durkish, authorize Craig Leggett, Supervisor, Karen DuRose, Deputy Supervisor, Mindy Conway, Town Clerk and Jessica Phillips,

Deputy Town Clerk to be signatories for the appropriate Town of Chester checking accounts at Glens Falls National Bank.

AYE 5 NO 0

Timber Harvest Contract:

Mr. Schachner recommended not executing the contract as written due to the mandatory arbitration provision.

RESOLUTION #18: AUTHORIZE SUPERVISOR LEGGETT TO SIGN TIMBER HARVEST CONTRACT ONCE IT IS IN A FORM ACCEPTABLE TO TOWN OF CHESTER LEGAL COUNSEL.

Introduced by Mr. Durkish, seconded by Mr. Packer, authorize Supervisor Leggett to sign Timber Harvest Contract once it is in a form acceptable to the Town of Chester legal counsel.

AYE 5 NO 0

CSEA Contract:

Mr. Leggett and Mrs. DuRose met with Tammy Williams, CSEA representative to discuss contract for January 1, 2016 to December 31, 2018. Call for a Special Meeting. No action taken.

Olmstedville Road, Intersection with Route 9:

Supervisor Leggett met with Jeff Tennyson, Department of Public Works about making the intersection by the Wells House safer after a series of complaints. There is a process because the highway is owned by the State of New York.

Mr. Leggett also brought up the intersection of Knapp Hill and Riverside Drive during his meeting with Mr. Tennyson. Mr. Packer stated that Knapp Hill Road needs to be trimmed.

RESOLUTION #19: AUTHORIZE SUPERVISOR LEGGETT TO SIGN CEMETERY MONUMENT MAINTENANCE CONTRACT IN THE AMOUNT OF \$3000.00.

Introduced by Mr. Wells, seconded by Mr. Packer, authorize Supervisor Leggett to sign Cemetery Monument Maintenance Contract.

AYE 5 NO 0

DEC Smart Growth Grant:

Mr. Leggett spoke with the LA Group about applying for the Smart Growth Grant and starting a pilot project for five or six affordable starter homes with low energy use. Linda Muench brought up the previous plan in February 2011. Deadline for grant is February 12, 2016. No action taken.

RESOLUTION #20: AUTHORIZE TOWN CLERK TO ADVERTIZE FOR TWO TOWN OF CHESTER RESIDENTS INTERESTED IN SERVING ON THE COMBINED ZONING/PLANNING UPDATE COMMITTEE.

Introduced by Mr. Durkish, seconded by Mrs. Wells, authorize the Town Clerk to advertise for two Town of Chester residents interested in serving on the combined Zoning/Planning Update Committee.

AYE 5 NO 0

RESOLUTION #21: AUTHORIZE PAYMENT OF ABSTRACTS AND CLAIMS PAID PRIOR TO AUDIT.

Introduced by Mr. Leggett, seconded by Mr. Packer, authorize payment of abstracts and claims prior to audit:

2015

General	\$108,284.63	(568-622)
Highway	\$ 33,066.00	(339-365)
Chestertown Water	\$ 993.62	(67-73)
Pottersville Water	\$ 823.34	(62-66)
Library	\$ 764.28	(82-82)
Loon Lake Park District	\$ 7,618.24	(31-32)

2016

General	\$ 26,794.00	(1-18)
Highway	\$122,849.03	(1-3)
Pottersville Water	\$ 13.00	(1-1)

AYE 5 NO 0

On a motion by Mr. Leggett, seconded by Mr. Packer, Board went into Executive Session at 9:05 pm to discuss the Collective Bargaining negotiations.

On a motion by Mr. Leggett, seconded by Mr. Packer, Board out of Executive Session at 9:45 pm. No action taken.

On a motion by Mrs. Wells, seconded by Mrs. DuRose, meeting adjourned at 9:46 pm.

Respectfully submitted,

Town Clerk