



# Town Board

## Regular Meeting

### September 15, 2020

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The Town Board of the Town of Chester convened at the Town of Chester Municipal Center, 6307 State Route 9, Chestertown, New York, at 7:00 pm.

**Roll Call:** Supervisor Craig Leggett (via Zoom), Karen DuRose, Mike Packer, Larry Turcotte, Chris Aiken (via Zoom), Deputy Supervisor Marion Eagan, and Attorney for the Town, Mark Schachner (via Zoom).

#### **Regular Meeting:**

Supervisor Leggett opened the Regular Town Board Meeting at 7:00 pm with Larry Turcotte leading the Pledge of Allegiance.

#### **RESOLUTION NO. 116 OF 2020: ACCEPT THE MINUTES FROM THE REGULAR TOWN BOARD MEETING AUGUST 11, 2020**

**RESOLVED**, to accept the minutes from the Regular Town Board Meeting August 11, 2020 as presented.

On a motion by Mrs. DuRose, seconded by Mr. Packer, Resolution No. 116 of 2020 was **ADOPTED**.

AYE 5      NO 0

#### **Committee Reports:**

Supervisor Leggett opened Committee Reports at 7:03 pm.

The Town Clerk reported the following documents were emailed to all Board Members:

- Town Board Minutes for the Regular Meeting August 11, 2020
- Abstract #9 by department
- Zoning Administrator Activity Report for August 2020
- Zoning Enforcement Report for August 2020
- Planning Board Minutes for August 17, 2020
- Zoning Board of Appeals Minutes for August 25, 2020
- Assessors Report for September 2020
- Animal Control Monthly Report for August 2020
- Town Clerk Monthly Report for August 2020
- Town Court Report dated September 1, 2020
- Cemetery Maintenance Report for August 10 – September 8, 2020
- Communications Report for September 2020
- Copy of the Public Notification for Copper Action Level Exceedance for the Pottersville Water District for January – June, 2020
- Letter from the Department of Transportation notifying the Town of resurfacing pavement on Interstate 87 from Exit 26 to Exit 28 and replacing guide railing in the summer or fall of 2021
- Aqualogic - Loon Lake Harvest Report for August 17 - 19, 2020
- Copy of Warren County Connection for September 2020
- Tri-Lakes Community Alliance Minutes for August 28, 2020

#### Town Board Reports:

Mrs. DuRose reported that she attended the Planning and Zoning Meeting, the Library Meeting and the Historical Society Meeting. Mrs. DuRose commented that Frank Beckman had his first marriage proposal at the top of Meade Mountain over the weekend.

Mr. Turcotte reported that he attended the Zoning Board Meeting via Zoom, working in the background on Zoning and Planning and Transfer Station items.

Mr. Packer said he has been keeping an eye on the Landfill and working on the lights at the south end of Town.

Mr. Aiken reported that he has been spending time at the cemetery, both as a Rotarian and as a Town Board Member and complimented the Town for having water on a truck available and has received phone calls complimenting the work at the cemetery.

Supervisor Leggett reported the following headlines:

- 10 Affordable Lake Towns To Buy A Waterfront Property – Chestertown, NY was #1 (Forbs Magazine)
- Chestertown native succeeds in rowing to Hawaii; First time a rower has made it on the first try (Post Star)
- Chestertown finally realizes his potential – a horse from Chester and Mary Broman’s farm
- Chestertown Rotary Club and the Town Board joint project cleaning gravestones in the Pottersville Cemetery (The Sun) – Thank you Chris and Karen
- Warren County occupancy tax receipts down about 35%, but officials hope for rebound (Post Star)
- Fighting a Hemlock Invasion (Adirondack Almanack) – Lake George
- Emerald Ash Borers found in Chester (The Sun)
- The Chester-Horicon Youth Commission is conducting its Fall 2020 Soccer Program (The Sun)
- Senior Adult Center Activity: Knitting on Fridays (The Sun)
- Farmers Market Last Week - Did well, considering (The Sun)
- Attended the Loon Lake Park District Association Annual Meeting
- Walked Route 9 with DOT & AGFTC scoping for sidewalk extension to the Health Center
- Walked the proposed easement for FLAPCD (Friends Lake Aquatic Plant Control District) access with Jason Monroe
- Attended an Economic Development Session in Johnsburg
- C & D Bids Reorganized / Transfer Station are more efficient
- Moffitt Road culvert replaced, road fully opened – FEMA project
- Fabricating culvert decking for Bird Pond Road
- Prepping Highway truck for new box
- New “Chestertown” sign on Route 9
- A list of County Committee Meetings

Supervisor Leggett closed Committee Reports at 7:20 pm.

**Privilege of the Floor:**

Supervisor Leggett opened Privilege of the Floor at 7:20 pm.

Hearing none, Supervisor Leggett closed Privilege of the Floor at 7:20 pm.

**New Business:**

Supervisor Leggett opened New Business at 7:20 pm.

**Septic Variance Application #SV2020-03 Loonie and Wen:**

Bret Winchip, Winchip Engineering, appeared via Zoom to discuss the Septic Variance Application #SV2020-03, TM # 86.13-2-20, for Thomas Loonie and Amy Wen on Birchwood Drive. Bret stated that a permit application has been submitted to the Adirondack Park Agency due to the wetlands on the property. No further action was taken by the Board at this time.

**Septic Variance Application #SV2020-04 DeLuke Friends Lake Property LLC:**

Brief discussion ensued regarding the request and if an alternative system could be utilized.

**RESOLUTION NO. 117 OF 2020: DEEM SEPTIC VARIANCE APPLICATION #SV2020-04 FOR DELUKE FRIENDS LAKE PROPERTY LLC FOR PROPERTY LOCATED AT 176 HILL PARK ROAD, CHESTERTOWN, NEW YORK TO BE COMPLETE AND SET A PUBLIC HEARING FOR OCTOBER 13, 2020 AT 7 PM**

**WHEREAS**, Hutchins Engineering has submitted a septic variance application (#SV2020-04) for DeLuke Friends Lake Property LLC for a property located at 176 Hill Park Road, Chestertown, New York, Tax Map #: 120.14-1-30, and

**WHEREAS**, the Town Board, acting as the Local Board of Health, has reviewed the septic variance application and is satisfied with its completeness,

**BE IT RESOLVED**, the Town Board, acting as the Local Board of Health, deems septic variance application #SV2020-04 for DeLuke Friends Lake Property LLC for a property located at 176 Hill Park Road, Chestertown, New York to be complete, and

**BE IT FURTHER RESOLVED**, the Town Board, acting as the Local Board of Health, sets a Public Hearing for #SV2020-04 on Tuesday, October 13, 2020 at 7 pm at a Regular Town Board Meeting and instructs the Town Clerk to notice the public hearing in the Post Star newspaper.

On a motion by Mr. Turcotte, seconded by Mrs. DuRose, Resolution No. 117 of 2020 was **ADOPTED**.

AYE 5 NO 0

**RESOLUTION NO. 118 OF 2020: AUTHORIZE THE TOWN CLERK TO ADVERTISE FOR WOOD PELLETS**

**WHEREAS**, each year the Town Clerk advertises for bulk wood pellets,

**BE IT RESOLVED**, the Town Board authorizes the Town Clerk to advertise in the Post Star Newspaper and directly to dealers for wood pellets bids and to open the bids on Friday, October 9, 2020 at 12 pm.

On a motion by Mr. Packer, seconded by Mr. Turcotte, Resolution No. 118 of 2020 was **ADOPTED**.

AYE 5 NO 0

**RESOLUTION NO. 119 OF 2020: AUTHORIZE THE TOWN CLERK TO ACCEPT CREDIT CARD PAYMENTS FOR PAYMENTS MADE THROUGH THE TOWN CLERK'S OFFICE**

**WHEREAS**, due to COVID-19, the ability to make payments online with credit cards will alleviate in-person contact between taxpayers and Town employees and will expedite the collection of property taxes,

**BE IT RESOLVED**, the Town Board authorizes the Town Clerk to accept credit card payments for payments made through the Town Clerk's Office,

**BE IT FURTHER RESOLVED**, the Town Clerk is authorized to solicit for credit card services, and select a vendor with best terms and services for the Town.

On a motion by Mrs. DuRose, seconded by Mr. Turcotte, Resolution No. 119 of 2020 was **ADOPTED**.

AYE 5 NO 0

**RESOLUTION NO. 120 OF 2020: AUTHORIZE THE TOWN SUPERVISOR TO SIGN THE 2021 ROADWAY MAINTENANCE AGREEMENT WITH WARREN COUNTY**

**WHEREAS**, Warren County has provided a 2021 Roadway Maintenance Agreement for the Town of Chester, and

**WHEREAS**, the Town of Chester will receive \$308,966.78 for snow and ice removal and \$22,811.78 for mowing County Roads according to the agreement,

**BE IT RESOLVED**, the Supervisor is authorized to enter the Intermunicipal Agreement with County for such work for said amount of money.

On a motion by Mr. Aiken, seconded by Mr. Packer, Resolution No.120 of 2020 was **ADOPTED**.

AYE 5 NO 0

**Chester Challenge:**

Supervisor Leggett commented that Green and Catamount will no longer be included in the Chester Challenge Trail System.

**RESOLUTION NO. 121 OF 2020: AUTHORIZE SUPERVISOR TO SIGN ALL THE CHESTER CHALLENGE AND CUNNINGHAM COMMUNITY FOREST LICENSE AGREEMENT RENEWALS**

**WHEREAS**, the Town of Chester has entered into license agreements with various landowners for the purpose of providing hiking access for the Chester Challenge trail system and Cunningham Community Forest, and

**WHEREAS**, such licenses need to be renewed,

**BE IT RESOLVED**, the Supervisor is authorized to sign renewal Chester Challenge and Cunningham Community Forest License Agreements with various landowners.

On a motion by Mrs. DuRose, seconded by Mr. Aiken, Resolution No. 121 of 2020 was **ADOPTED**.

AYE 5 NO 0

**Trash Compactor:**

Supervisor Leggett thanked the Town Board and Fred Monroe for the reserve fund that has made it possible to purchase a new trash compactor.

Mr. Packer asked if the Town was going to keep the old bin and motor for parts. Supervisor Leggett replied that he would look into whether or not it would be beneficial to keep any of the parts.

**RESOLUTION NO. 122 OF 2020: AUTHORIZE THE SUPERVISOR TO ENTER IN AN AGREEMENT FOR THE PURCHASE OF A TRASH COMPACTOR FOR THE TOWN TRANSFER STATION**

**WHEREAS**, the Town Clerk advertised for a new trash compactor, and  
**WHEREAS**, the Town Clerk opened all bids at 12:05 pm on September 11, 2020,  
**BE IT RESOLVED**, the Town Board authorizes the Town Supervisor to enter into an agreement with SP Industries, Inc for the installation, purchase of a stationary compactor, removal and disposal of current compactor for the Town Transfer Station for an amount of \$64,143.00.

On a motion by Mr. Aiken, seconded by Mr. Packer, Resolution No. 122 of 2020 was **ADOPTED**.

AYE 5 NO 0

**RESOLUTION NO. 123 OF 2020: DEEM 2008 1-TON DUMP TRUCK AS SURPLUS EQUIPMENT AND ADVERTISE FOR SALE**

**WHEREAS**, the Highway Superintendent recommends the sale of a 2008 1 Ton Ford F 350 Dump Truck with plow,

**BE IT RESOLVED**, the Town Board deems the 2008 1-Ton Ford F350 with plow to be surplus and authorizes the Town Clerk to list it for sale with a minimum bid or reserve of \$10,000.00 for 30 days with Auctions International as per the Town's agreement with said vendor.

On a motion by Mr. Aiken, seconded by Mr. Turcotte, Resolution No. 1123 of 2020 was **ADOPTED**.

AYE 5 NO 0

**RESOLUTION NO. 124 OF 2020: SCHEDULE A SPECIAL TOWN BOARD MEETING FOR MONDAY, OCTOBER 5, 2020 AT 4:30 PM AT THE TOWN HALL IN CHESTERTOWN FOR PRESENTATION OF THE TENTATIVE BUDGET**

**WHEREAS**, the Budget Officer is to file a tentative Budget with the Town Clerk no later than September 30th and the Town Clerk is to present the Tentative Budget to the Town Board on or before October 5th,

**BE IT RESOLVED**, the Town Board schedules a Special Town Board Meeting for Monday, October 5th at 4:30 pm at the Town Hall in Chestertown for presentation of the Tentative Budget to Town Board.

On a motion by Mrs. DuRose, seconded by Mr. Aiken, Resolution No. 124 of 2020 was **ADOPTED**.

AYE 5 NO 0

**RESOLUTION NO. 125 OF 2020: SET OCTOBER 13, 2020 AT 7:00 PM AS DATE FOR PUBLIC HEARING FOR PROPOSED LOCAL LAW TO OVERRIDE TAX LEVY LIMIT**

**RESOLVED**, the Town Board authorizes the Town Clerk to advertise October 13, 2020 at 7 pm for a public hearing for the proposed Local Law to Override Tax Levy Limit.

On a motion by Mr. Turcotte, seconded by Mrs. DuRose, Resolution No. 125 of 2020 was **ADOPTED**.

AYE 5 NO 0

**RESOLUTION NO. 126 OF 2020: AUTHORIZE PAYMENT OF ABSTRACTS**

**WHEREAS**, the Town Clerk has entered the vouchers and created an Abstract of Audited Vouchers, and

**WHEREAS**, the Town Board has reviewed the Abstract,

**BE IT RESOLVED**, the Board accepts the Abstract of Audited Vouchers and authorizes payment as presented.

***Number 9 of 2020***	
General A	\$81,252.38
Highway DA	\$58,736.77
Library L	\$862.08
Loon Lake SP	\$11,885.54
Chestertown Water SW1	\$865.83
Pottersville Water SW2	\$1,707.10
Other TA	\$7,908.39
Total	\$163,218.09

On a motion by Mrs. DuRose, seconded by Mr. Packer, Resolution No. 126 of 2020 was **ADOPTED**.

AYE 5 NO 0

Supervisor Leggett commented that Deb Runyon is doing a good job.

Mrs. DuRose commented that the North Warren EMS would like to have a liaison from the Town of Chester.

Supervisor Leggett asked if there was any other business to come before the Board at this time.

On a motion by Mr. Aiken, seconded by Mr. Turcotte, meeting adjourned at 8:27 pm.

AYE 5 NO 0

Respectfully submitted,

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Town Clerk