



**Town Board
Special Meeting
December 30, 2019**

The Town Board of the Town of Chester convened at the Town of Chester Municipal Center, 6307 State Route 9, Chestertown, New York, at 5:00 pm.

Roll Call: Supervisor Craig Leggett, Karen DuRose, Mike Packer, Larry Turcotte and Chris Aiken.

Special Meeting:

Supervisor Leggett opened the Special Town Board Meeting at 5:11 pm with the Pledge of Allegiance.

Biomass Boiler:

Supervisor Leggett gave a lengthy explanation of the Biomass Project final report, final invoice and NYSERTA reimbursement.

RESOLUTION NO. 231 OF 2019: AMEND THE PROFESSIONAL SERVICE AGREEMENT FOR AN EXTENSION OF SERVICES WITH PYRAMID EES FOR AN AMOUNT NOT TO EXCEED \$5,150.00

RESOLVED, to amend the professional service agreement for an extension of services with Pyramid EES for an amount not to exceed \$5,150.00.

On a motion by Mr. Packer, seconded by Mrs. DuRose, Resolution No. 231 of 2019 was **ADOPTED**.

AYE 5 NO 0

Septic Variance Application #SV2019-06:

Supervisor Leggett introduced Tom Hutchins from Hutchins Engineering representing Barbara Hagen and Stephen Fryer, the property owners of 117 Jones Road. Mr. Hutchins explained that in the spring of 2019 there was a boundary line adjustment going from three tax parcels to two tax parcels each with one seasonal camp and with the neighboring well locations and a shallow ground water table there is not a good place to have a compliant conventional waste water system. Therefore the property owners are requesting a variance for the use of a 1,500 gallon holding tank.

Mr. Packer asked where they were going to put the tank. Mr. Hutchins replied that it would be close to the left side of the building and the driveway will be adjacent and will definitely meet holding tank separations.

Mrs. DuRose asked about the notation to reroute the water line. Tom replied that the water line will have to be rerouted if it falls within 10 ft of the holding tank.

Mr. Packer asked if it was a drilled well. Tom said it was a drilled well.

Supervisor Leggett explained to Mr. Aiken that the Town Board acting as the Local Board of Health reviews and has public hearings for septic variance applications and gave details of the process.

RESOLUTION NO. 232 OF 2019: DEEM SEPTIC VARIANCE APPLICATION #SV2019-06 FOR BARBARA HAGEN AND STEPHEN FRYER FOR PROPERTY LOCATED AT 117 JONES ROAD, CHESTERTOWN, NEW YORK TO BE COMPLETE AND SET A PUBLIC HEARING FOR TUESDAY, JANUARY 14, 2020 AT 7 PM AT THE REGULAR TOWN BOARD MEETING

WHEREAS, Hutchins Engineering has submitted a septic variance application (#SV2019-06) for Barbara Hagen and Stephen Fryer for a property located at 117 Jones Road, Chestertown, New York, Tax Map #: 86.10-1-14, and

WHEREAS, the Town Board, acting as the Local Board of Health, has reviewed the septic variance application and is satisfied with its completeness,

BE IT RESOLVED, the Town Board, acting as the Local Board of Health, deems septic variance application #SV2019-06 for Barbara Hagen and Stephen Fryer for a property located at 117 Jones Road, Chestertown, New York to be complete, and

BE IT FURTHER RESOLVED, the Town Board, acting as a Local Board of Health, sets a Public Hearing for #SV2019-06 on Tuesday, January 14, 2020 at 7 pm at the Regular Town Board meeting and instructs the Town Clerk to notice the public hearing.

On a motion by Mr. Packer, seconded by Mr. Turcotte, Resolution No. 232 of 2019 was **ADOPTED**.

AYE 5 NO 0

The Town Clerk read the resignation letter from Jeremy Little as Planning Board Secretary.

RESOLUTION NO. 233 OF 2019: ACCEPT THE RESIGNATION OF JEREMY J. LITTLE AS PLANNING BOARD SECRETARY

WHEREAS, Jeremy Little has submitted his letter of resignation from the Planning Board as Secretary, **BE IT RESOLVED**, that the Town Board accepts the resignation of Jeremy J. Little as Planning Board Secretary.

On a motion by Mrs. DuRose, seconded by Mr. Packer, Resolution No. 233 of 2019 was **ADOPTED**.

AYE 5 NO 0

Supervisor Leggett explained a few accounting processes that need to take place in order to make budget adjustments and explained the proposed budget adjustments.

Mrs. DuRose asked if the Town could carry over occupancy tax to 2020. Supervisor Leggett replied that it is possible to carry over.

On a motion by Mr. Turcotte, seconded by Mr. Packer, meeting recessed at 6:35 pm and was set to reconvene Tuesday, December 31, 2019 at 4 pm.

Respectfully submitted,

Town Clerk