



TOWN OF CHESTER
P.O. BOX 423
CHESTERTOWN, NEW YORK 12817
TELEPHONE: (518) 494-7369

APPLICATION #: _____
RECEIVED: _____
INSPECTED: _____

APPLICATION FOR ZONING CERTIFICATE

Owner's Name: _____

Mailing Address: _____

Telephone #: _____

Home

Work

Cell

Contractor's Name: _____

Mailing Address: _____

Telephone #: _____

Home

Work

Cell

Issuance of a Zoning Certificate is requested for (Check one):

- Erection of a dwelling: _____
- Erection of an accessory building or structure: _____
- Addition or alteration: _____
- Other: _____ (Explain): _____

Physical Address (911 Location): _____

Tax Map Parcel #: _____

Land Use Zone Classification (Check one): HAMLET: _____ RURAL USE: _____

MODERATE INTENSITY: _____ LOW INTENSITY: _____

RESOURCE MANAGEMENT: _____ INDUSTRIAL: _____

Describe your project. List all dimensions of your proposed construction: _____

If a building or structure is to be extended, indicate the **DATE** that the batter boards will be in place for inspection: _____

If a special permit, variance, or other action by the Board of Appeals has been taken in connection with this property, give Application Number and attach copy of Board of Appeals Action to this Application: _____

Indicate whether building lot is located in a flood plain: Yes: _____ No: _____

Are other permits needed? (Attach copy(s) of other permit(s) to this application)

APA: _____ DEC: _____ DOH: _____ Other: _____

Please Note: Any construction taking place within an Association must have written permission from the Association in order for a Zoning Certificate to be issued. Once obtained, attach copy with this Application.

Include with this Application: Two (2) Copies of a **PLOT PLAN** showing (as a minimum):

1. The lot upon which the building or structure is proposed to be erected, enlarged or extended, or for which a change in use is proposed.
2. Lot dimensions and Tax Map Parcel Number.
3. Name and width of all abutting streets and roads.
4. Location, dimensions, and use of all existing structures, driveways, and drainage areas, wells, and septic systems.
5. Location, dimensions, and proposed use of building or structure, including proposed off-street parking areas, driveways or entranceways, related drainage structures, well and septic systems, including tank locations and absorption fields, if any, for which a permit is requested.
6. Distances of proposed building or structure from edge of right of way of existing or proposed front street and side street(s) if any, and distances from lot lines separating subject property from adjoining lots.

Please Note: Any proposed driveway accessing any Town Road is subject to review and approval by the Town of Chester Highway Superintendent or Deputy Superintendent (see attached).

The undersigned hereby applies for a Zoning Certificate and Certificate of Compliance to do the attached work in accordance with the description, plan, specifications, and such special conditions.

I, We, hereby authorize the Town of Chester, its employees, and authorized agents access to the property for purpose of inspection.

Applicant's Signature

Date

Local Law No. 1 of 2004 of the Town of Chester was duly passed by the Town Board on February 10, 2004, in accordance with the applicable provisions of law:

A LOCAL LAW REQUIRING APPROVAL OF NEW DRIVEWAYS ACCESSING TOWN ROADS IN THE TOWN OF CHESTER

Be it enacted by the Town Board of the Town of Chester, as follows:

1. **Legislative Intent:** The purpose of this Local Law is to provide for public safety by ensuring that driveways which access Town roads are situated in a location which will facilitate safe ingress and egress and constructed in a manner that will not interfere with drainage, maintenance or other use of the Town road. It is adopted pursuant to Municipal Home Rule Law S.10.
2. **Approval of Proposed Driveways:** Review and approval by either the Town of Chester Highway Superintendent or Deputy Superintendent shall be required prior to commencement of construction activities, including land clearing or grading, for any new driveway which is proposed to access a Town road. As part of this approval, the Superintendent or Deputy may require installation of a culvert, if necessary, to prevent drainage problems.
3. **Enforcement:** Any person who violates any provision of this Local Law shall be liable to a civil penalty of not more than two hundred fifty dollars (\$250.00) for each day or part thereof during which such violation shall be continued. Alternatively, or in addition to an action to recover civil penalties as provided above, the Town Board may institute any appropriate action or proceeding to prevent, restrain, enjoin, correct or abate any violation of or to enforce any provision of this Local Law.
4. **Repealer:** All Local Laws or ordinances or parts of Local Laws or ordinances in conflict with any part of this Local Law are hereby repealed.
5. **Effective Date:** This Local Law shall take effect upon filing in the office of the New York State Secretary of State.

***Town of Chester, Local Law 1, 2004
Filed on 04/19/2004
State of New York, Department of State***