

Re-organizational meeting of the Town Board of the Town of Chester was held **January 3, 2012** at 7:00 pm in the Town Municipal Center, Chestertown, NY.

Roll Call: Frederick H Monroe, Michael Packer, Edna Wells, Steve Durkish, and Karen DuRose.

Newly elected Officials sworn in.

Judge James McDermott administered the oath of office to the newly elected officials. Frederick H. Monroe - Supervisor, Patricia Smith - Town Clerk, Michael Packer - Deputy Supervisor and Councilman, Steve Durkish - Councilman, and Jason Monroe - Highway Superintendent.

RESOLUTION # 1: AUTHORIZE AND APPROVE THE FOLLOWING FOR THE TOWN OF CHESTER:

"ROBERT'S RULES OF ORDER". TIME AND PLACE OF BOARD MEETINGS. OFFICIAL DEPOSITORY, OFFICIAL NEWSPAPER, AND APPOINTMENTS FOR 2012.

Introduced by Mr. Packer, seconded by Mrs. Wells:

1. Resolve that Robert's Rules of Order be the procedure to be Adopted for all Town Board Meetings.
Pursuant to Sect.62 of Town Law, this Board shall hold meetings in the Town of Chester Municipal Center in Chestertown, NY, on the second Tuesday of each month, beginning in January of 2012. Meetings will begin at 7:30 pm.
2. Pursuant to Sect. 64, Sub. Div. 12 of Town Law, this Board hereby designates Glens Falls National Bank and Trust Co. (Chestertown) as official depository for the Town.
3. Resolve that the Post Star, Glens Falls, NY be named as the official newspaper for the legal ads and bids for the town of Chester with the North Creek News Enterprise and the Adirondack Journal being used in certain circumstances.
4. Appointments for 2012:
Deputy Supervisor - Michael Packer
Deputy Highway/working foremen - Reginald Raymond
Deputy Town Clerk/Consultant - Bernice Roberts

AYE - 5 NO - 0

Resolution #2: SET RATES AND APPOINTMENTS FOR 2012.

Introduced by Supervisor Monroe, seconded by Mrs. Wells:

Set Appointments and rates for 2012:

Historian	Donna Lagoy	\$286.00 M
Water Superintendent	Jason Monroe	\$20,000.00 A
Sexton	Greg Bolton	\$716.00A
Budget Officer	Frederick H Monroe	\$1468.00A
Legal Counsel	Miller, Mannix, etal	Rates by position
Deputy Supervisor	Michael Packer	\$140.00A
Zoning Administrator & Sanitary Code Enforcement	Walter Tennyson	\$20,921.00A

Ass't. Water Superintendent	Kim Frazier	\$15.60H
Animal Control Officer	June Maxam	\$6,658A
Planning Board Chairman/Members	Paul Little, Chair	\$25.00 per Meeting each
ZBA Chair/Members	Ken Marcheselli Chair	\$25.00 per Meeting each
NYS Ass'n Towns Delegate	Frederick H. Monroe	
Alternate	& Edna Wells	None
Registrar Vital Statistics & Deputy Service Officer	Pat Smith/Bernice Roberts Frederick H. Monroe	None None

Schedule of Annual Salaries for 2012:

Supervisor	Frederick H. Monroe	\$30,664.00
Town Clerk	Pat Smith	\$30,163.00
Town Justice	James McDermott	\$23,862.00
Councilwoman	Edna Wells	\$5,796.00
Councilman	Michael Packer	\$5,796.00
Councilman	Steve Durkish	\$5,796.00
Councilwoman	Karen DuRose	\$5,796.00
Highway Superintendent	Jason Monroe	\$50,459.00
Assessor	Paul Maniacek	\$30,000.00
	Chester -	\$18,000.00
	Horicon -	\$12,000.00
Audit Committee	Edna Wells & Karen DuRose	\$280/yr

Hourly rates for 2012:

Bookkeeper	Bruce Nolin	\$18.57
Deputy Town Clerk/Consultant**	Bernice Roberts	\$12.84 \$15.00
Justice Clerk	Karen Griffen	CSEA
Zoning Clerk/Sec'y To Planning Board & ZBA	John Wolfe	\$12.60
Assessor Clerk/Ass't Assessor stipend	Carol Bleickhardt	\$13.37 \$3000.00
Laborer - Part time		\$9.98
Library Technician	Alma Alvarez	\$15.30
Election Inspectors	-----	Paid by County
Director of Youth & Summer Recreation Dir.		\$5049.00Y Combined

Recreation Ass't	-----	Min. Wage 1 st year, Min, wage Plus \$0.50 2 nd & later years.
Elect. Machine Custodian	-----	Paid by County
Unsafe Bldg. Inspect.	-----	\$70.00/Inspection
Food Pantry worker	Amy Culver	\$10.43
Library Aide	Sharon Berg	\$10.20
Lifeguards & Assistants	-----	\$10.25 \$10.25 (Set by Historical Ass'n)
Data Collector	Dan Smith	\$13.84
Ass't Library Tech	Wendy Joy-Hayes	\$11.80
Record Mgmnt. Officer	-----	\$14.28
Lake Constable	-----	\$17.48
Museum	Betty Meade	(Set by Historical Ass'n)
Temp. Real Property Tax Ass't.	-----	\$12.39
Part time Court Clerk	-----	\$10.23
Substitute Cleaner	-----	\$10.20
School Bus Drivers	-----	(School wage)
Engineer consultant	Al Matrose	same as last year
		AYE - 5 NO - 0

****RESOLUTION #3: APPROVE POSITION OF PART TIME CONSULTANT TO TOWN CLERK.**

Introduced by Mrs. DuRose, seconded by Mr. Monroe, to approve position of consultant for Bernice Roberts, for the maximum sum of \$800.00 for this year, to assist Town Clerk in transition. Remaining budgeted amount for Deputy Clerk (clerical duties) to remain at posted hourly rate for the total sum of \$3,700.00.

AYE - 5 NO - 0

RESOLUTION #4: AUTHORIZE AND APPROVE THE FOLLOWING FOR THE TOWN OF CHESTER: MILEAGE RATE FOR THE YEAR, BONDING OF OFFICIALS, WATER SUPERINTENDENT TO ATTEND MEETING, RETURN CHECK CHARGE, AND TOWN CLERK ISSUE PERMIT FOR FIREWORKS.

Introduced by Mrs. Wells, seconded by Mr. Monroe: Authorize and approve the following:

1. Mileage allowance rate as of 1/1/2012 - \$0.555, subject to change. The rate will be paid to all legislative officers and designated employees of the Town for the use of their vehicles for each mile actually traveled, necessary in performance of their duties.
2. Resolve that all undertakings for all Town Officials be approved for payment for the year 2012.

3. Attendance at NY State Association of Towns meeting - prepayment of bus and registration.
4. Official bonding of Town Officials.
5. Water Superintendent to attend water works meeting.
6. Return check charge for insufficient funds to be same as town is charged, or \$25.00.
7. Authorizing Town Clerk to issue Fireworks permit according to Penal Law Sec. 4050.05.

AYE - 5 NO - 0

Audit report, done by Mrs. Wells and Mrs. DuRose was given to the Town Board. Audit report was for the bookkeeper, court and the Town Clerk records.

Supervisor Monroe stated that the Town had received reimbursement for damages from the April storm from FEMA in the amount of \$55,000.00

Jason Monroe reported on the snowmaking on Dynamite Hill, and the assistance received from the North Warren Snowmobile Club with regard to the grooming of the ski trail. Supervisor Monroe will send a letter of appreciation to the snowmobile club.

Councilman Packer reported on the light survey, as a result of the energy audit. Mr. Monroe thought that some of the FEMA money could be allocated to offset the cost of an upgrade. He will check on the details, and present the results at the next meeting.

Mrs. Wells inquired about space in the building for the Helpers Fund to set up a copier and a couple of computer desks. Mr. Monroe will check with Stratford to see if they want to continue keeping their space upstairs, or if the former Sheriff's area could be divided. Mrs. Wells stated that the Helper's Fund was now the sponsor for the Food Pantry and that all donations should be directed to them.

RESOLUTION #5: APPROVE CORRECTION TO TAX WARRANT.

Introduced by Mrs. Wells, seconded by Mr. Packer, to approve correction of the 2012 Tax Warrant due to clerical error, in that recalc exemptions were not run after the new allocation factor was applied.

AYE - 5 NO - 0

RESOLUTION #6: AUTHORIZE SUPERVISOR TO SIGN CONTRACT WITH WARREN COUNTY FOR SOLID WASTE/RECYCLABLES.

Councilwoman Wells presented a motion, seconded by Mrs. DuRose, authorizing Supervisor Monroe to sign agreements with Warren County relating to Solid Waste Disposal and Transportation Services in conjunction with a consortium of Warren County municipalities under a contract with the County and low bidder Waste Management of New York, LLC.

AYE - 5 NO - 0

Motion by Mr. Monroe, meeting was adjourned at 8:20 pm.

Town Clerk

Re-Organization meeting January 3, 2012

1. Authorize and approve the following for the Town of Chester:
Robert's Rules of Order, time and place of board meetings,
Official depository, official newspaper, and appointments for
2012.
2. Set rates and appointments for 2012.
3. Approve position of temporary part time consultant to Town Clerk.
4. Authorize and approve the following for the Town of Chester:
Mileage rate allowance, bonding of officials, water
superintendent meeting attendance, return check charge, and town
clerk issue fireworks permit.
5. Approve correction to Tax Warrant.
6. Authorize Supervisor to sign contract with Warren County for Solid
Waste/Recyclables.

