



## **Town Board Special Meeting March 16, 2022**

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The Town Board of the Town of Chester convened at the Town of Chester Municipal Center, 6307 State Route 9, Chestertown, New York, at 4:30 pm.

### **Roll Call:**

Supervisor Craig Leggett – Present  
Councilman Chris Aiken - Present  
Councilwoman Karen DuRose – Present  
Councilman Mike Packer – Present  
Councilman Larry Turcotte – Present  
Deputy Supervisor Marion Eagan – Present  
Town Clerk, Mindy Conway - Present

### **Special Meeting:**

Supervisor Leggett **opened** the Special Town Board Meeting at 4:30 pm with the Pledge of Allegiance.

### **Pottersville Well #2 Improvement Project:**

The Town Clerk stated that she received one (1) bid on March 11<sup>th</sup>. The bid was opened in the Town Clerk's office on March 11<sup>th</sup>.

Supervisor Leggett asked if Cedarwood was present. Mrs. Conway replied that Jessica Leerkes from Cedarwood was present.

Supervisor Leggett asked if there were any contractors present. Mrs. Conway said that Mrs. Miller from Stephen Miller General Contractors was present.

Supervisor Leggett stated that Cedarwood Engineering reviewed the bid and they have recommended accepting the bid.

### **RESOLUTION NO. 61 OF 2022: AUTHORIZING THE TOWN BOARD OF THE TOWN OF CHESTER TO AWARD THE GENERAL CONSTRUCTION CONTRACT (TC-WP-2022-G) TO STEPHEN MILLER GENERAL CONTRACTORS, INC.**

**WHEREAS**, the Town Board is undertaking a project called the Town of Chester, N.Y. Pottersville Well #2 Improvement Project (hereinafter referred to as 'the Project') that consists of work including all labor, materials, machinery, tools, equipment and other means of construction necessary and incidental to the completion of work shown on the plans and described in these specifications including, but not necessarily limited to the following: new well #2 casing extension with sleeve and grouting, new well drop piping, well disinfection and testing, new 4" nominal diameter schedule 80 PVC treatment plant piping, valving, flowmeter, and appurtenances, removal and disposal of existing piping and appurtenances, relocation of chemical feed lines with new installation of chemical injection taps, connection of plant piping from the existing well #3, connection of the new plant piping to the existing discharge line located in the water treatment plant pit, pressure and leakage testing of all piping and appurtenances, and disinfection of installed system; and

**WHEREAS**, the Town’s consultant engineer the Project, Cedarwood Engineering (“Project Engineer”) has completed the design for the Project and the Project has been put out to bid as one construction contract: General Construction Contract (TC-WP-2022-G); and

**WHEREAS**, all members of the Town Board have received copies of the bid documents (or a summary thereof) from the low bidder on the contract and have reviewed those documents, and have conferred with the Project Engineer and discussed the bid documents and elements of each bid; and

**WHEREAS**, the Town Board wishes to proceed in a timely and prudent manner to secure a contract for the General Construction Contract (TC-WP-2022-G), and to commence construction of the Project.

**NOW BE IT RESOLVED**; the Town Board hereby authorizes the Town Supervisor to execute the Notice of Award for the General Construction Contract (TC-WP-2022-G) to the lowest responsible bidder listed below:

<u>Project Component</u>	<u>Contractor</u>	<u>Bid Amount</u>
General Construction Contract (TC-WP-2022-G)	Steven Miller General Contractors, Inc. P.O. Box 291 Mayfield, NY 12117-0291 (Tel. 518-661-5601)	\$88,230 (Base Bid)

**BE IT FURTHER RESOLVED**, that the Town Board authorizes the Town Supervisor or his designee to work with the Project Engineer and Project Attorney to negotiate with the low bidder on the terms, conditions, chosen bid alternates, and final specifications of the Project, and to execute contract with Steven Miller General Contractors, Inc., and other involved agencies as required.

**WHEREUPON**, the question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Leggett	AYE
Councilman Packer	AYE
Councilman Turcotte	AYE
Councilwoman DuRose	AYE
Councilman Aiken	AYE

On a motion by Mr. Packer, seconded by Mr. Aiken, Resolution No. 61 of 2022 was **ADOPTED**.

On a motion by Mr. Packer, seconded by Mrs. DuRose, meeting adjourned at 4:36 pm.

AYE 5 NO 0

Respectfully submitted,

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Town Clerk