



**Town Board
Regular Meeting
November 12, 2019**

The Town Board of the Town of Chester convened at the Town of Chester Municipal Center, 6307 State Route 9, Chestertown, New York, at 7:00 pm.

Roll Call: Supervisor Craig Leggett, Karen DuRose, Mike Packer, Larry Turcotte, Deputy Supervisor Marion Eagan and Attorney for the Town, Mark Schachner.

Regular Meeting:

Supervisor Leggett opened the Regular Town Board Meeting at 7:00 pm with Larry Turcotte leading the Pledge of Allegiance.

Supervisor Leggett asked for a moment of silence in remembrance of Walter Tennyson, long time Zoning Administrator.

RESOLUTION NO. 199 OF 2019: APPOINT CHRIS AIKEN TO THE TOWN BOARD TO FILL THE UNEXPIRED TERM OF STEPHEN DURKISH

WHEREAS, Stephen Durkish resigned from the Town Board October 16, 2019, and

WHEREAS, Chris Aiken was elected to the position for a term starting January 1, 2020,

BE IT RESOLVED, the Town Board appoints Chris Aiken to the Town Board to fill the unexpired term until December 31, 2019.

On a motion by Mr. Turcotte, seconded by Supervisor Leggett, Resolution No. 199 of 2019 was **ADOPTED**.

Councilwoman DuRose	AYE
Supervisor Leggett	AYE
Councilman Packer	AYE
Councilman Turcotte	AYE

The Town Clerk swore in Chris Aiken to the Town Board.

Public Hearings:

Public Hearing for the Stehle Septic Variance Application #SV2019-04:

Supervisor Leggett opened the Public Hearing for the **Stehle Septic Variance Application #SV2019-04** at 7:05 pm by introducing Bret Winchip of Winchip Engineering in Chestertown who spoke on behalf of owner Rene Stehle.

Mr. Winchip said that the variances requested were for the proposed absorption field to be 4.4 ft. from the rear property line instead of the required 10 ft. and 72.9 ft. from the drilled well instead of the required 100 ft. Supervisor Leggett asked if there were any changes since the application was presented. Mr. Winchip said there was not.

Supervisor Leggett asked if there were any questions.

Hearing none, Supervisor Leggett closed the Public Hearing for the **Stehle Septic Variance Application #SV2019-04** at 7:06 pm.

Public Hearing for the Donahue Septic Variance Application #SV2019-05:

Supervisor Leggett opened the Public Hearing for the **Donahue Septic Variance Application #SV2019-05** at 7:07 pm by introducing Brett Winchip of Winchip Engineering in Chestertown who spoke on behalf of owner Joan Donahue.

Mr. Winchip stated that the variances requested were for the proposed absorption field to be 18.7 ft. from

the residence instead of the required 20 ft., 75.2 ft. from the drilled well instead of the required 100 ft., and 4.3 ft. from the property line instead of the required 10 ft.

Supervisor Leggett asked if there were any questions.

Hearing none, Supervisor Leggett closed the Public Hearing for the **Donahue Septic Variance Application #SV2019-05** at 7:08 pm.

Public Hearing for the Zoning Local Law Amendments:

Supervisor Leggett opened the Public Hearing for the **Zoning Local Law Amendments** at 7:09 pm by introducing Robyn Burgess from the APA.

Robyn Burgess stated that on September 13, 2019, the Agency conditionally approved the August 13, 2019 version of the code. The Agency approves it first then it comes back to the Town for a public hearing. The Town can then approve or approve with changes and then the APA can address them before a formal adoption. There were two (2) conditions in the approval from the APA; single family dwellings and mobile/manufactured homes are subject to Site Plan Review in the Resource Management Land Use Classification Area.

Supervisor Leggett asked if there were any questions.

Supervisor Leggett ask Jeremy Little, Zoning Administrator, if there were any changes he would like to make. Mr. Little commented that there were a couple of minor changes to Section 7.03 (D) dock regulations:

D. ~~C~~ Moorings, inflatable platforms, **swim floats** and Swim Line Floats.[*amended July 2011*]

1. a. No mooring, inflatable platform or swim line floats in a waterbody in Friends Lake shall be constructed or placed so as to interfere with normal navigation or with reasonable access to adjacent moorings, inflatable platform, **swim float or swim line float** and/or docks and **no inflatable platform, swim float, swim line float, mooring or part thereof can shall at any time extend no more than 50 75** feet from the shoreline-, excepting Friends Lake which shall be no more than 50 feet, and except that where the opposite shoreline is less than 600 feet distant **no inflatable platform, swim float, swim line float, mooring or part thereof shall at any time extend more than 50 feet from the shoreline. Any mooring that is used to moor a vessel will be considered a dock and will be counted as dockage.**

Supervisor Leggett asked if there were any comments on the above addition.

The Attorney for the Town, Mr. Schachner, stated that the Town can approve subject with revisions and still send for APA approval. The Town would notify the APA that they approve the amendments as presented with the revisions from this evening for the APA to give final approval for this to be in effect. Mrs. Burgess commented that the approval should be able to be done on an internal level, under an action of the Executive Director.

Supervisor Leggett asked about setting the effective date as today. Mr. Schachner replied that it would be a fine idea to do so.

Supervisor Leggett closed the Public Hearing for the **Zoning Local Law Amendments** at 7:15 pm.

Bid Openings:

Supervisor Leggett asked the Town Clerk to open the bids at 7:15 pm.

Wood Pellets Bid:

The Town Clerk received and opened one bid at 7:15 pm for Premium Wood Pellets from Vincent’s Heating & Fuel Services, LLC in Poland, NY for an amount of \$268.00 per ton in the amount of 9 ton per delivery.

Mrs. DuRose asked how that amount compared to last year. Supervisor Leggett replied \$245.00. Mr. Aiken asked when a decision had to be made. Mr. Leggett commented before December 31st. Mr. Turcotte asked if we could table it and asked if we knew of anyone else who sold bulk pellets. Mr. Leggett asked the Attorney for the Town what the usual process on bids and what are the Boards options at this time. Mr. Schachner said you can accept them or you can reject them, but you cannot solicit more without rejecting the bid and advertising again. If you are not happy with the bid the Town can rebid it. Mr. Turcotte said it would be nice to find someone to get a second number on it. Mr. Packer asked if it was advertised in the Post Star and commented that that was why no one probably saw the bid. The Town Clerk said that is where the Town is obligated to advertise and Mr. Schachner commented that the Post Star is the Town’s official paper. The Town Clerk stated that she was not directed to advertise in any other paper.

Mr. Packer asked if all the data has been collected from the pellet boiler for NYSERDA. Mr. Leggett said he is waiting to hear back about the data. Mr. Aiken asked if there was any harm in waiting a month and inquiring why the price went up so much. David Gross said that \$268.00 per ton is not bad if they are strictly hard wood pellets and if includes shipping it is even better.

RESOLUTION NO. 200 OF 2019: ACCEPT HARDWOOD PELLET BID FROM VINCENT'S HEATING & FUEL SERVICE LLC FOR THE 2019-2020 HEATING SEASON

WHEREAS, the Town Board Received one bid for hardwood pellets, and

WHEREAS, Vincent's Heating & Fuel Service LLC submitted the lowest bid for \$268.00 per ton for a max delivery load of 9 ton,

BE IT RESOLVED, the Town Board accepts the bid from Vincent's Heating & Fuel Service LLC for the 2019-2020 heating season.

On a motion by Mrs. DuRose, seconded by Mr. Turcotte, Resolution No. 200 of 2019 was **ADOPTED**.

AYE 5 NO 0

Fuel Bid:

The Town Clerk received and opened one bid at 7:26 pm for fuel from Buckman’s Family Fuel for a markup of 22¢ per gallon for fuel oil, kerosene and diesel, and a markup of 18¢ per gallon for fuel oil for the Town Hall only and agree to have a qualified service person available for emergency service upon a two hour notice.

RESOLUTION NO. 201 OF 2019: ACCEPT FUEL BID FROM BUCKMAN'S FAMILY FUEL FOR THE 2019-2020 HEATING SEASON

WHEREAS, the Town Board has received one bid for fuel from Buckman's Family Fuel for a markup of 22¢ per gallon for fuel oil, kerosene and diesel, markup of 18¢ per gallon for fuel oil for the Town Hall only and agree to have a qualified service person available for emergency service upon a two hour notice,

BE IT RESOLVED, the Town Board accepts the Fuel Bid from Buckman's Family Fuel for the 2019-2020 heating season.

On a motion by Mrs. DuRose, seconded by Mr. Packer, Resolution No. 201 of 2019 was **ADOPTED**.

AYE 5 NO 0

Water Meter Bid:

The Town Clerk received and opened two bids for water meters at 7:27 pm. The first bid received was from Core & Main in Watervliet, NY in the amount of \$89,383.70. The second bid was from Everett J. Prescott in Round Lake, NY in the amount of \$70,304.15.

Supervisor Leggett recommended that the two bids be reviewed by the Town Engineer and the Water Superintendent.

Peter Carpenter, the sales representative from Core & Main, said he they were the current meter supplier for the Town and the nice thing about having that is the need to upgrade the system but not necessarily everything the Town has asked for and what you really want to accomplish and as a current customer your don't necessarily need to replace everything. There are cost savings that can be made to a meter to make it radio read without replacing the meter.

Chris Goodrich, the meter specialist for EJ Prescott, pointed out that there are other alternate bids in their package. The last alternate is time sensitive. This system has mapping so you are sure every meter is read. Chris said he also included a price for adapters, 5/8"x3/4". Supervisor Leggett asked if Core & Main included a price for the adapters. The Town Clerk replied \$119.75 per meter. The alternate 2 bid price from EJP was \$45,988.96 and the alternate bid price from Core & Main was \$54,582.83.

Mr. Schachner commented to Supervisor Leggett that the Board has to make the decision. The Board can refer the bids to whomever they would like to get a recommendation, but the Board has to make the decision. The ones evaluating the bids are the ones confirming that the bids were responsive to the solicitation.

Mr. Turcotte asked if the Board could accept the lowest bid pending the review. Mr. Schachner said that you can accept it upon confirmation that it is a responsive bid. Supervisor Leggett commented that responsive means that it responded to the criteria in the bid. Mr. Aiken asked what would the process be if we tabled this and had people look at it, would it be another month before a decision would be made. Mr. Leggett replied that it would be a month unless the Board convened earlier.

RESOLUTION NO. 202 OF 2019: ACCEPT THE ALTERNATE 2 BID FROM EJP FOR \$45,988.96

WHEREAS, the Town Clerk advertised for water meters, and

WHEREAS, the Town Board received two (2) bids, one from Core & Main for \$54,582.83 and one from EJP for \$45,988.96,

BE IT RESOLVED, that the Board directs the Water Superintendent and the engineer for the Town, Cedarwood Engineering to evaluate the lowest bid to verify that it is a responsive bid, and

BE IT FURTHER RESOLVED, that the Board accepts the lowest bid from EJP with confirmation of a responsive bid from Cedarwood Engineering,

On a motion by Mr. Turcotte, seconded by Mr. Packer, Resolution No. 202 of 2019 was **ADOPTED**.

AYE 5 NO 0

Supervisor Leggett closed **Bid Openings** at 7:46 pm.

RESOLUTION NO. 203 OF 2019: ACCEPT MINUTES OF THE REGULAR TOWN BOARD MEETING OCTOBER 08, 2019, THE BUDGET WORKSHOP MEETING OCTOBER 16, 2019 AND THE BUDGET WORKSHOP MEETING OCTOBER 22, 2019

RESOLVED, to accept the minutes of the Regular Town Board Meeting October 08, 2019, the Budget Workshop Meeting October 16, 2019 and the Budget Workshop Meeting October 22, 2019 as presented.

On a motion by Mrs. DuRose, seconded by Mr. Packer, Resolution No. 203 of 2019 was **ADOPTED**.

AYE 5 NO 0

Committee Reports:

Town Clerk reported the following were enclosed in the Board packets:

- Abstract of Audited Vouchers dated November 12, 2019
- Town Board Minutes the Regular Meeting October 8, 2019 and Budget Workshop Meetings October 16, October 22, 2019
- Zoning Administrator Activity Report for October 2019

- Planning Board Minutes for Special Meeting for October 10, 2019 and Regular Meeting for October 21, 2019
- Zoning Board Minutes for October 22, 2019
- Zoning Enforcement Officer Report for October 2019
- Assessor's Report for November 2019
- Animal Control Monthly Report for October 2019
- Town Clerk Monthly Report for October 2019
- Town Court Report dated November 12, 2019
- 2019 Beautification Program Year-end Report submitted by Carol Confer November 12, 2019
- Tri-Lakes Business Alliance Meeting Minutes for October 11, 2019
- Letter dated October 4, 2019 from NYSDEC stating that the Town's mine site was in compliance
- Thank you card from Greg Taylor for Jeremy, Marion and Bill for their help in the Zoning Office
- Letter dated October 15, 2019 from Peter Koppen concerning the boosted enforcement of the Loon Lake regulations
- Copy of the Schroon Lake Watershed Management Plan Addendum dated August 2019
- David Gross handed the Board a copy of the NWEMS Report dated November 12, 2019.

Supervisor Leggett reported that Dave Gross stepped down as Chairman of the NWEMS. Dave said that said he would still serve on the NWEMS Board as the Town Liaison.

Mrs. DuRose reported that she attended the grand opening of Stewart's, attended the Veteran's Day Ceremony, attended the Jaeger and Flynn informational meeting for the Medicare eligible retirees, and is working the audits.

Mr. Packer said that he has been looking for basketball hoops for the gymnasium. Supervisor Leggett said that Marion has been looking as well. Mike also took a tour of transfer stations and visited the Town of Hague Highway Department to see their brine operation.

Mrs. DuRose said how much she appreciated the Highway Department after the storm, especially Igera.

Supervisor Leggett reported:

- Met with Warren County Economic Development Corporation President, Ed Bartholomew, Vice President, John Wheatly, and GIS Tech George Hilton along with Town of Horicon Supervisor, Matt Simpson to review the maps prepared for the I-87 Corridor, from the Hudson River up to the Essex line regarding land available for development and the plans to have an inventory of sites available for businesses and commercial uses when inquiries come to the Warren County EDC
- Attended Warren Washington County IDA and was elected to be Vice Chairman
- Toured transfer stations with Councilman Packer and Park and Rec. Forman, Brett Hitchcock going to Towns of Horicon, Bolton, Lake George, Warrensburg and Johnsburg
- Attended Warren County Supervisors' Meetings along with Committee Meetings
- Met with North Warren Chamber of Commerce and Adirondack Community Recreational Alliance along with Supervisors Hogan and Simpson to develop recreation vs. tourism
- Met with reps from Glens Falls National Bank about security for our bank accounts
- Went to a Senior Community Center Board Meeting
- Met with the YMCA's Brian Bearor to review the progress of the Wellness Center
- Went to the Halloween Parade in our gymnasium
- Toured the Town roads after the storm and met with the County Administrator, Emergency Response Director, and Board of Supervisors to declare a state of emergency for the County
- Election Day on November 5th, congratulations to Chris Aiken and Mike Packer and thanked John Maday for running a clean and honorable campaign
- Met with Dave Shantz along with Councilwoman DuRose and the retirees about Humana
- Attend the Tri-Lakes Business Alliance

- Attended the Stewart's Shop ribbon cutting and the Veteran's Day Ceremony

Supervisor Leggett closed committee reports at 7:58 pm.

Privilege of the Floor:

Supervisor Leggett opened Privilege of the Floor at 7:59 pm by introducing Sharon Taylor to discuss short term rentals.

Sharon Taylor is an owner of a bed and breakfast, a motel, and two homes that she rents through airbnb. Sharon is concerned about the number of airbnbs in the area. Many homes that used to be rented to local worker are now being rented as an airbnbs. A big concern over the summer was the algae bloom on Friends Lake. There is no control on how many people stay. In one instance a house was for sale and the septic didn't pass inspection but they are still able to rent it as an airbnb.

John Nick from the Loon Lake Park District Association (LLPDA) wanted to bring up renters' safety and quality of life for neighbors. No one has an idea if there are proper types of exits, parking or the amount of people who actually show up. John doesn't think it is an unfair request to have 24 hour, 7 days a week contact information. Some of the owners are "absentee landlords" and no one wants to call the police. Dave Gross said that the basketball lights in Pottersville are still on.

Greg Taylor said one big thing with the airbnbs is that it is a business and he thinks that the County is missing out on the bed tax that hotels and bed and breakfasts pay. Safety is regulated by the County for hotels and bed and breakfasts and should be as well for the airbnbs. Supervisor Leggett commented that the County did amend their Local Law on Occupancy Tax to charge 4% on these airbnbs (short term rentals) and they are working on a contract with airbnb to collect that. Towns in Warren County who have adopted a local law for the short term rentals the County comes in and inspects for fire and safety.

Larry Turcotte explained that right now the Board is using the Town of Warrensburg's Short Term Rental Local Law as a base to look at and discuss. Warren County Fire and Safety will come in and inspect and set an occupancy limit. Larry said to keep an eye out on the website (www.townofchesterny.org) for a formal draft version of what the Board thinks the Town of Chester wants to do.

Supervisor Leggett closed Privilege of the Floor at 8:11 pm.

New Business:

Supervisor Leggett opened new business at 8:12 pm.

Supervisor Leggett asked if there were any questions for the engineer.

RESOLUTION NO. 204 OF 2019: THE LOCAL BOARD OF HEALTH GRANTS A 5.6 FT. VARIANCE FROM THE PROPOSED ABSORPTION FIELD TO THE REAR PROPERTY LINE AND A 27.1 FT., VARIANCE FROM THE PROPOSED ABSORPTION FIELD TO THE DRILLED WELL FOR A REPLACEMENT SEPTIC WASTEWATER TREATMENT SYSTEM. PROPERTY IS LOCATED AT 86 KINGSLEY LANE, CHESTERTOWN, IDENTIFIED BY TAX MAP PARCEL #86.14-1-16

WHEREAS, the Town Board acting as the Local Board of Health has received a completed application and has held a public hearing regarding the Septic Variance Application #SV2019-04, Rene Stehle for a property located at 86 Kingsley Lane, Tax Map #: 86.14-1-16, and

WHEREAS, according to Section 5.060 — Variances of the Town of Chester On-Site Wastewater Treatment Local Law the Local Board of Health may vary or adapt the strict application of any of the requirements of this Ordinance in the case whereby such strict application would result in unnecessary hardship that would deprive the owner of the reasonable use of the land involved, and

WHEREAS, no variance in the strict application of any provision of the Ordinance shall be granted by the Local Board of Health unless it shall find the following criteria applicable:

BE IT RESOLVED, the Local Board of Health finds that:

- a) That there are special circumstances or conditions applying to such land and that such circumstance or conditions are such that strict application of the provisions of this Ordinance would deprive the applicant of the reasonable use of such land.
- b) That the variance would not be materially detrimental to the purposes and objectives of this Ordinance, or to other adjoining properties, or otherwise conflict with the purpose or objectives of any plan or policy of the Town.
- c) That the granting of the variance is necessary for the reasonable use of the land and that the variance, as granted by the Local Board of Health, is the minimum variance which would alleviate the specific unnecessary hardship found by the Local Board of Health to affect the applicant,
- d) The replacement septic wastewater system for Rene Stehle for a property located at 86 Kingsley Lane, Tax Map #: 86.14-1-16 as designed and presented by Winchip Engineering (Site Plan prepared for Rene Stehle, dated 09/25/19 and last revised on 09/26/19 for Preliminary Review and Approval Only) to be the minimum allowable variance to the Town's On-Site Wastewater Treatment Local Law based on site conditions, lot size, and potential impact to adjacent private property and common natural resource.

BE IT FURTHER RESOLVED, the Local Board of Health grants variances for the proposed absorption field to be 4.4 ft. from the rear property line instead of the required 10 ft. and 72.9 ft. from the drilled well instead of the required 100'.

On a motion by Mr. Packer, seconded by Mr. DuRose, Resolution No. 204 of 2019 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 205 OF 2019: THE LOCAL BOARD OF HEALTH GRANTS A 1.3 FT. VARIANCE FROM THE ABSORPTION FIELD TO THE RESIDENCE, A 24.8 FT. VARIANCE FROM THE ABSORPTION FIELD TO THE DRILLED WELL, AND A 5.7 FT. VARIANCE FROM THE ABSORPTION FIELD TO THE PROPERTY LINE FOR A REPLACEMENT SEPTIC WASTEWATER TREATMENT SYSTEM. PROPERTY IS LOCATED AT 4 AGARD RD., POTTERSVILLE, IDENTIFIED BY TAX MAP PARCEL #35.2-1-18

WHEREAS, the Town Board acting as the Local Board of Health has received a completed application and has held a public hearing regarding the Septic Variance Application #SV2019-05, Joan Donahue for a property located at 4 Agard Rd., Tax Map #: 35.2-1-18, and

WHEREAS, according to Section 5.060 — Variances of the Town of Chester On-Site Wastewater Treatment Local Law the Local Board of Health may vary or adapt the strict application of any of the requirements of this Ordinance in the case whereby such strict application would result in unnecessary hardship that would deprive the owner of the reasonable use of the land involved, and

WHEREAS, no variance in the strict application of any provision of the Ordinance shall be granted by the Local Board of Health unless it shall find the following criteria applicable:

BE IT RESOLVED, the Local Board of Health finds that:

- a) That there are special circumstances or conditions applying to such land and that such circumstance or conditions are such that strict application of the provisions of this Ordinance would deprive the applicant of the reasonable use of such land.
- b) That the variance would not be materially detrimental to the purposes and objectives of this Ordinance, or to other adjoining properties, or otherwise conflict with the purpose or objectives of any plan or policy of the Town.
- c) That the granting of the variance is necessary for the reasonable use of the land and that the variance, as granted by the Local Board of Health, is the minimum variance which would alleviate the specific unnecessary hardship found by the Local Board of Health to affect the applicant,

d) The replacement septic wastewater system for Joan Donahue for a property located at 4 Agard Rd., Tax Map #: 35.2-1-18 as designed and presented by Winchip Engineering (Site Plan prepared for Joan Donahue, dated 09/25/19 and last revised on 09/26/19 for Preliminary Review and Approval Only) to be the minimum allowable variance to the Town's On-Site Wastewater Treatment Local Law based on site conditions, lot size, and potential impact to adjacent private property and common natural resource.

BE IT FURTHER RESOLVED, the Local Board of Health grants variances for the proposed absorption field to be 18.7 ft. from the residence instead of the required 20 ft., 75.2 ft. from the drilled well instead of the required 100 ft., and 4.3 ft. from the property line instead of the required 10 ft.

On a motion by Mr. Turcotte, seconded by Mrs. DuRose, Resolution No. 205 of 2019 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 206 OF 2019: APPROVED AMENDMENTS TO THE ZONING LOCAL LAW AS REVISED SO SINGLE FAMILY DWELLINGS AND MOBILE/MANUFACTURED HOMES ARE SUBJECT TO SITE PLAN REVIEW IN THE RESOURCE MANAGEMENT LAND USE CLASSIFICATION AREA AND THE ADDITION OF PLATFORMS, SWIM FLOATS AND SWIM LINES TO THE WATER BODY REGULATIONS IN SECTION 7.03 EFFECTIVE JANUARY 1, 2020

WHEREAS, the Town Board held a Public Hearing November 12, 2019, and

WHEREAS, there were two (2) conditions in the approval from the APA; single family dwellings and mobile/manufactured homes are subject to Site Plan Review in the Resource Management Land Use Classification Area, and

WHEREAS, the Zoning Administrator recommended the addition of Platforms, Swim Floats and Swim Lines to the Water Body Regulations in Section 7.03,

BE IT RESOLVED, the Town Board approves the Zoning Amendments as revised so that a Single Family Dwelling and Mobile/Manufactured Homes are subject to Site Plan Review in the Resource Management Land Use Classification Area and the addition of Platforms, Swim Floats and Swim Line Floats to the Water Body Regulation in Section 7.03 effective January 1, 2020.

On a motion by Mrs. DuRose, seconded by Mr. Turcotte, Resolution No. 206 of 2019 was **ADOPTED**.

AYE 5 NO 0

Supervisor Leggett thanked everyone who helped to get the zoning amendments completed.

RESOLUTION NO. 207 OF 2019: SUPERVISOR IS AUTHORIZED TO SIGN A REIMBURSEMENT AGREEMENT WITH WARREN COUNTY IN ORDER TO RECEIVE \$2,375 IN REIMBURSEMENT FROM THE COUNTY FOR PROVIDING YOUTH RECREATIONAL PROGRAMS IN THE TOWN DURING 2019

WHEREAS, the New York State Office of Children & Family Services provides funding to Warren County for recreational programs for youth, and

WHEREAS, the Town of Chester has provided recreational programs for youth in 2019,

BE IT RESOLVED, the Supervisor is authorized to sign a Reimbursement Agreement with Warren County in order to receive \$2,375 in reimbursement from the County for providing youth recreational programs in the Town during 2019.

On a motion by Mr. Packer, seconded by Mrs. DuRose, Resolution No. 207 of 2019 was **ADOPTED**.

RESOLUTION NO. 208 OF 2019: AUTHORIZE THE SUPERVISOR TO SIGN THE LEASE AGREEMENT WITH NORTH WARREN CENTRAL SCHOOL FOR THE WINTER WALKING PROGRAM

WHEREAS, the North Warren Central School has offered to the public use of the NWCS building at designated times for a Winter Walking Program,

BE IT RESOLVED, the Town Board authorizes the Supervisor to sign the Lease Agreement with North Warren Central School for the Winter Walking Program.

On a motion by Mrs. DuRose, seconded by Mr. Turcotte, Resolution No. 208 of 2019 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 209 OF 2019: SET A PUBLIC HEARING DATE OF DECEMBER 10, 2019 AT 7 P.M. REGARDING CONTRACTS WITH THE LISTED CONTRACTORS.

WHEREAS, the Town Board is required to hold a public hearing regarding contracts with North Warren Chamber of Commerce, North Warren Emergency Squad, Chestertown Fire District, North Creek Fire District, and Riverside Volunteer Fire Company,

BE IT RESOLVED, the Town Board sets a public hearing date of December 10, 2019 at 7 p.m. regarding contracts with the above listed contractors.

On a motion by Mr. Packer, seconded by Mrs. DuRose, Resolution No. 209 of 2019 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 210 OF 2019: REAPPOINT MINDY CONWAY TO THE WARREN COUNTY YOUTH BOARD

WHEREAS, the term of Warren County Youth Bureau board member from Chester expires December 31, 2019, and

WHEREAS, Warren County Children's Services requests a new appointment (or reappointment) to be provided to them so they may forward it to the Warren County Board of Supervisors for final approval,

BE IT RESOLVED, the Town Board reappoints Mindy Conway as Youth Bureau Board Member to represent the Town of Chester for a one year term expiring December 31, 2020.

On a motion by Mr. Aiken, seconded by Mrs. DuRose, Resolution No. 210 of 2019 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 211 OF 2019: AUTHORIZE THE TOWN CLERK TO ADVERTISE AND POST TO FILL THE ALTERNATE SEATS ON THE PLANNING AND ZONING BOARDS

WHEREAS, there are two vacant seats for Planning and Zoning Board Alternates,

BE IT RESOLVED, the Town Board authorizes the Town Clerk to advertise on the front lawn and post on the Town website, www.townofchesterny.org to fill the Alternate seats on the Planning and Zoning Boards.

On a motion by Mr. Packer, seconded by Mr. Turcotte, Resolution No. 211 of 2019 was **ADOPTED**.

AYE 5 NO 0

Winter Parking on Town Roads:

Mr. Packer said that it was the State Highway that was mainly affected. Supervisor Leggett said that it was mainly Main Street that held up traffic which would have to be enacted by the State DOT.

Supervisor Leggett read the proposed winter parking rules in the Town of Chester. Chris Aiken asked who determines when it is likely or possible that snow and ice may need to be removed. Is that something that would be put out on the website. Mr. Schachner said that the Board needs to decide if they are talking about no parking, which is what this resolution was written or restricting during a snow event. Mr. Turcotte said that in Plattsburgh they have a light that blink if you can't park on the street.

Supervisor Leggett asked Sharon Taylor if she would like to comment because she has property. Sharon said people should be not parking there overnight. Mr. Schachner commented that the way it is currently written it would be all hours of the day not just overnight. Mr. Packer asked if it was for the whole winter or just storms. Mr. Schachner said it was written for the winter months (November 1st to March 31st), but it can be modified. Vanessa Hutton brought up that the parking lot in front of her building. Jack Bartlett asked how this was going to affect other business owner if they cannot park on the street. Greg Taylor asked about alternate parking. Mary Clark said that in Pottersville there are a few cars that park on the sidewalk.

Greg Taylor said that by far this Town does the best job with the sidewalks and taking care of the roads, phenomenal job.

Supervisor Leggett asked Mr. Schachner if the Town would have to pass a resolution to petition the State for the parking on Main Street. Mr. Schachner replied yes. Mr. Packer would like to see the Town contact the State. Supervisor Leggett asked for suggestions. Mr. Turcotte replied during storms. Mr. Leggett thought that the overnight parking would seem to be the most problem because the men are out early doing cleanup. Mr. Aiken said that it needs work and is not in favor of any blanket ban.

Marshall Fish Road Turnaround:

Supervisor Leggett said that the turnaround for the trucks is about 150 in from the property line. The Highway Superintendent has talked to the property owner and both agreed that it would work out to make the turnaround for the snow plow trucks just across the property line, which would give the owners privacy. Mr. Schachner recommended having the property owner give the Town an easement.

RESOLUTION NO. 212 OF 2019: APPOINT MIKE PACKER TO FILL THE UNEXPIRED TERM OF STEPHEN DURKISH ON THE AUDIT COMMITTEE

WHEREAS, Stephen Durkish resigned from the Town Board October 16, 2019 and his duties on the audit committee, and

BE IT RESOLVED, the Town Board appoints Mike Packer to fill the unexpired term on the Audit Committee until December 31, 2019.

On a motion by Supervisor Leggett, seconded by Mr. Turcotte, Resolution No. 212 of 2019 was **ADOPTED**.

AYE 5 NO 0

2020 Town Budget:

Supervisor Leggett presented a final 2020 Town Budget, which is \$41 under the tax cap and made adjustments to the general fund which the preliminary was not accepted at the last meeting. Expenses were reduced so that now the unexpended fund balance to be appropriated is \$88,898.00. This would raise the town wide by 2.5 cents per thousand. For a \$200,000.00 house that would be \$5.00.

Mr. Packer asked about Riverside Fire. Supervisor Leggett said that he kept it the way it has been in the past.

Mr. Packer said he can't go with it because of the large percentage wage that someone is getting. Supervisor Leggett replied that he presented a raise last year and reduced it to get the budget passed but he is not going to this year. Mrs. DuRose has the same issue. Mr. Aiken asked what the issue was. Mr. Packer said that Marion had a big percentage raise but money wise it wasn't much and he just can't go with it. Mr. Aiken said if Marion got the raise it would just bring her to the level she should have been regardless of the percentages.

RESOLUTION NO. 213 OF 2019: ADOPT 2020 TOWN BUDGET AS PRESENTED

WHEREAS, the Town Board has received, considered in a Public Hearing the Preliminary 2020 Town Budget, and

WHEREAS, the Final 2020 Town Budget will not exceed the Tax Cap as set by NYS,

BE IT RESOLVED, the Town Board does hereby accept the Final 2020 Town Budget as presented.

On a motion by Mr. Turcotte, seconded by Mr. Aiken, Resolution No. 213 of 2019 was **ADOPTED**.

Councilwoman DuRose	NO
Supervisor Leggett	AYE
Councilman Packer	NO
Councilman Turcotte	AYE
Councilman Aiken	AYE

Marion Eagan said she would like to be removed from the Playground Committee for Pottersville. Marion told Mrs. DuRose she could pick up the packet from her anytime. Mrs. DuRose asked if that was part of her job. Marion replied that she obtained the grant but it was not her job to serve on the committee. Mrs. DuRose said that she resigned from the Committee.

RESOLUTION NO. 214 OF 2019: AUTHORIZE THE FOLLOWING BUDGET AMENDMENTS TO THE 2019 BUDGET

RESOLVED, to authorize the following amendments to the 2019 Budget:

Budget Amendment				
TOWN OF CHESTER BUDGET 2019 - REVENUE			Budget	Revenue Amendments: Nov 12, 2019
ITEM	CODE #	FY 2019	Increase	Decrease
CHIPS	DA3501	207000	\$37,000.00	
Budget Amendment				
TOWN OF CHESTER BUDGET 2019 - Appropriations			Budget	Appropriations Amendment Nov 12, 2019
ITEM	CODE #	FY 2019	Decrease	Increase
Perm Improve Highways	DA5112.2	240000		\$19,000.00
General Repair	DA5110.4	100000		\$10,000.00
Storm Damage	DA8760.4	0		\$8,000.00
Budget Adjustment				
TOWN OF CHESTER BUDGET 2019			Budget	Budget Adjustment Nov, 12 2019
ITEM	CODE #	FY 2019	Increase	Decrease
Tourism Promotion	A6410.41	\$12,700.00		\$6,500.00
Loon Lake Beach Restroom	A6410.44	\$ -	\$6,500.00	

On a motion by Mr. Packer, seconded by Mrs. DuRose, Resolution No. 214 of 2019 was **ADOPTED**.
 AYE 5 NO 0

RESOLUTION NO. 215 OF 2019: AUTHORIZE PAYMENT OF ABSTRACTS

RESOLVED, the Town Board accepts the Abstract of Claims and accounting requirements:

2019	
General A	\$89,249.34
Highway DA	\$60,987.55
Library L	\$2,051.92
Loon Lake Park District SP	\$12,900.00
Chestertown Water SW1	\$1,639.00
Pottersville Water SW2	\$26,347.47
Other TA	\$2,591.77
Total	\$195,767.05

On a motion by Mrs. DuRose, seconded by Mr. Turcotte, Resolution No. 215 of 2019 was **ADOPTED**.
 AYE 5 NO 0

On a motion by Mrs. DuRose, seconded by Mr. Turcotte, meeting adjourned at 9:08 pm.

Respectfully submitted,

Town Clerk

DRAFT