



Town Board

Regular Meeting

December 11, 2018

The Town Board of the Town of Chester convened at the Town of Chester Municipal Center, 6307 State Route 9, Chestertown, New York, at 7:00 pm.

Roll Call: Supervisor Craig Leggett, Karen DuRose, Mike Packer, Larry Turcotte, Steve Durkish and Attorney for the Town, Mark Schachner.

Supervisor Leggett opened the Town Board Meeting at 7:04 pm with the Pledge of Allegiance.

Contracts Public Hearing:

Supervisor Leggett opened the Public Hearing at 7:04 pm on the proposed contracts with North Warren Chamber of Commerce, North Warren Trailblazers Snowmobile Club, North Warren Emergency Squad, Chestertown Fire District, North Creek Fire District, and Riverside Volunteer Fire Company.

Supervisor Leggett asked if there were questions or comments from the audience. Debra Eves from the Chamber of Commerce commented that in 2019 marketing and communications will be increased.

Adam Riley from the Northern Warren Trailblazers said that they were going to expand the parking lot by 30 spots.

Supervisor Leggett closed the Contracts Public Hearing at 7:06 pm.

Chestertown to Pottersville Trail Linkage Plan Public Meeting:

Supervisor Leggett opened the Public Meeting at 7:07 pm by introducing Tracey Clothier from the LA Group in Saratoga Springs.

Tracey explained that the Chestertown to Pottersville Trail Linkage Plan was an extension of the First Wilderness Heritage Corridor (FWHC). Tracy described in detail, with the assistance of Steve Ovitt, how the plan is broken up into the following 7 segments:

TRAIL SEGMENT 1: Chestertown Municipal Center to Route 9/8 Intersection
Estimated Cost: \$73,000

TRAIL SEGMENT 2: Route 9/8 Intersection to Dynamite Hill Recreation Area
Estimated Cost: \$93,000

TRAIL SEGMENT 3: Dynamite Hill to North Warren Central School
Estimated Cost: \$152,500

TRAIL SEGMENT 4: North Warren Central School to I-87 North Ramp
Estimated Cost: \$161,000

TRAIL SEGMENT 5: I-87 North Ramp to Route Starbuckville Dam
Estimated Cost: \$131,250

TRAIL SEGMENT 6: Starbuckville Dam to Pottersville. Two alternative routes were explored and neither is a viable option at this time.

TRAIL SEGMENT 7: Horicon State Boat Launch to Scaroon Manor
Estimated Cost: \$402,500

Tracey and Steve recommended that the Town Board form a committee of five to implement the Plan. Adam Riley stated that he would like to be on the committee.

Supervisor Leggett thanked Tracey and Steve for the presentation and closed the Chestertown to Pottersville Trail Linkage Plan Public Meeting at 7:50 pm.

Wayne LaMothe stated that at some point the Town would need to accept the Plan as final in order for it to be funded.

Regular Meeting:

Supervisor Leggett opened the Regular Town Board Meeting at 7:52 pm.

RESOLUTION NO. 208 OF 2018: ACCEPT THE MINUTES OF THE REGULAR MEETING NOVEMBER 13, 2018

RESOLVED, to accept the minutes of the Regular Meeting November 13, 2018 as presented.

On a motion by Mr. Turcotte, seconded by Mr. Durkish, Resolution No. 208 of 2018 was **ADOPTED**.

AYE 5 NO 0

Opening Bids:

Supervisor Leggett authorized the Town Clerk to open the bids at 7:52 pm.

Truck Bid:

Town Clerk received one **Truck Bid** for a 2003 ford F250 Pickup Truck from Harold Parker for \$250.00.

RESOLUTION NO. 209 OF 2018: ACCEPT TRUCK BID FROM HAROLD PARKER

WHEREAS, the Town Board has received one bid for a 2003 ford F250 Pickup Truck from Harold Parker for \$250.00,

BE IT RESOLVED, the Town Board accepts the Truck Bid from Harold Parker.

On a motion by Mr. Packer, seconded by Mr. Turcotte, Resolution No. 209 of 2018 was **ADOPTED**.

AYE 5 NO 0

Senior Transportation Bid:

Town Clerk received one **Senior Transportation Bid** from Warren-Hamilton Counties Community Action Agency (ACEO, Inc) for a total cost of \$11,730.00 which includes 51 trips at a cost of \$230.00 per trip.

RESOLUTION NO. 210 OF 2018: ACCEPT SENIOR TRANSPORTATION BID FROM WARREN-HAMILTON COUNTIES COMMUNITY ACTION AGENCY

WHEREAS, the Town Board has received one bid for senior transportation from Warren-Hamilton Counties Community Action Agency (ACEO, Inc) for a total cost of \$11,730.00 for the calendar year 2019, which includes 51 trips at a cost of \$230.00 per trip,

BE IT RESOLVED, the Town Board accepts the senior transportation bid from Warren-Hamilton Counties Community Action Agency (ACEO, Inc).

On a motion by Mrs. DuRose, seconded by Mr. Packer, Resolution No. 210 of 2018 was **ADOPTED**.

AYE 5 NO 0

Committee Reports:

Supervisor Leggett opened Committee Reports at 7:58 pm.

Mr. Turcotte met with Jeremy Little, Zoning Administrator, and Tom Thorsen, Code Enforcement Officer, about the Zoning Local Law updates and the proposed Property Maintenance Local Law.

Mr. Packer walked most of the logging that was done. The lot out back looked a little rough but Dynamite looked pretty good.

Mrs. DuRose said her and Mr. Durkish completed their internal audit of the Court Clerk, Town Clerk and Bookkeeper. Mrs. DuRose also commented that they only inspect certain portions of the records, not everything. Mrs. DuRose recommended that the Board upon an employee leaving the Town, should have an audit done. Mrs. DuRose also attended a webinar on fraud prevention and detection.

Town Clerk reported the following were enclosed in the Board packets:

- Town Board Minutes for November 13, 2018
- Supervisor's Monthly Cash Report as of November 30, 2018
- Audited Abstract for December 11, 2018
- Zoning Administrator Activity Report for November 2018
- Zoning Enforcement Report for November 2018
- Planning Board Minutes for November 19, 2018
- Zoning Board of Appeals Minutes for November 27, 2018
- Assessor's Report for December 2018
- Animal Control Report November 2018
- Town Clerk Monthly Report for November 2018

Town Clerk reported the office has received the following communication:

- Letter from the APA approving the Whitman septic variance application #SV2018-02
- Letter of Resignation from Al Muench from the Library Board of Trustees effective December 31, 2018
- Letter from the Library Board of Trustees approving Thomas Sliva to fill the unexpired term from January 1 – June 30, 2019

Debra Eves from the North Warren Chamber of Commerce gave an update on the Economic Development Initiative and said that there are currently two Action Committees: Creative Economy-New Business and Jobs and Aesthetics-Town Beautification. Debra went on to describe in detail the results from the survey that the Chamber conducted and gave a copy of the results to the Board for reference. Debra stated that the next step was to develop a strategic plan and asked to be on the agenda for the next few months. Supervisor Leggett thanked Debra.

Supervisor Leggett attended AATV (Adirondack Association of Towns and Villages) Meeting.

Supervisor Leggett closed Committee Reports at 8:21 pm.

Privilege of the Floor:

Supervisor Leggett opened Privilege of the Floor at 8:21 pm.

Jason Monroe, Highway Superintendent, reported that they are making snow at Dynamite and has spoken to the Snowmobile Club about grooming.

Brett Hitchcock said the skating ice at Dynamite was started.

Greg Beckler said he went to the premiere of "Escape from Dannemora", which was partly filmed in the Town of Chester and has received quite a few award nominations.

Mrs. DuRose thanked Parks and Rec. for the lights and tree at the triangle in Pottersville.

New Business:

Roach Septic Variance #SV2018-03:

Bret Winchip of Winchip Engineering spoke on behalf of Susan Roach. Bret went over the application with the Town Board. Bret commented that if the septic fails they would be requesting the septic be placed in the same spot they were requesting.

RESOLUTION NO. 211 OF 2018: DEEM APPLICATION COMPLETE AND SETS PUBLIC HEARING SEPTIC VARIANCE APPLICATION: ROACH #SV2018-03

WHEREAS, an application for septic wastewater treatment system variance was received from Susan Saunders Roach for a property at 63 Jones Road, Chestertown, NY, Tax Map #: 86.10-1-22, and **WHEREAS**, the application was presented by Bret Winchip of Winchip Engineering and reviewed by the Town Board at the December 11, 2018 regular Town Board meeting,

BE IT RESOLVED, the Town Board deems the application complete and sets public hearing for the application on Tuesday, January 8, 2019 at 7 pm and authorizes the Town Clerk to advertise the public hearing accordingly,

BE IT FURTHER RESOLVED, to refer the Roach Septic Application to Cedarwood Engineering as Town Engineer for its evaluation and opinion at the expense of the applicant.

On a motion by Mr. Durkish, seconded by Mr. Packer, Resolution No. 211 of 2018 was **ADOPTED**.
Mr. Turcotte recused himself.

AYE 4 NO 0

Rodzevik Septic Variance #SV2018-04:

Tom Hutchins from Hutchins Engineering spoke on behalf of Paul Rodzevik. Tom gave a quick history of the property and explained the proposed septic system. Tom went over the application with the Board. Mr. Packer asked if it was rated for a one bedroom house. Tom replied that there was a one bedroom apartment upstairs and retail space downstairs. Mr. Turcotte asked about wetlands. Tom said he would locate the closest and add to the map.

RESOLUTION NO. 212 OF 2018: DEEM APPLICATION COMPLETE AND SETS PUBLIC HEARING SEPTIC VARIANCE APPLICATION: RODZEVIK #SV2018-04

WHEREAS, an application for septic wastewater treatment system variance was received from Paul Rodzevik for a property at 6384 State Route 9, Chestertown, NY, Tax Map #: 104.10-4-1.1, and **WHEREAS**, the application was presented by Tom Hutchins from Hutchins Engineering and reviewed by the Town Board at the December 11, 2018 regular Town Board meeting,

BE IT RESOLVED, the Town Board deems the application complete and sets public hearing for the application on Tuesday, January 8, 2019 at 7 pm and authorizes the Town Clerk to advertise the public hearing accordingly,

BE IT FURTHER RESOLVED, to refer the Rodzevik Septic Application to Cedarwood Engineering as Town Engineer for its evaluation and opinion at the expense of the applicant.

On a motion by Mrs. DuRose, seconded by Mr. Turcotte, Resolution No. 212 of 2018 was **ADOPTED**.

AYE 5 NO 0

Bogdan request for new water tap installation:

Jason Monroe, Water Superintendent asked the Board who owned the water line. Jason currently has saddles to repair the lines that are in the District, not necessarily Out of District. Jason expressed concern about breaking the water main and interrupting the service to other customers.

RESOLUTION NO. 213 OF 2018: APPROVE NEW WATER TAP INSTALLATION FOR GARY BOGDAN IN THE CHESTERTOWN WATER DISTRICT

WHEREAS, Gary Bogdan requested water hook-up and service at 255 Knapp Hill Road in the Chestertown Water District at a cost of \$590.00,

BE IT RESOLVED, the Town Board approves the new water tap installation at 255 Knapp Hill Road at the discretion of the Water Superintendent.

On a motion by Mr. Durkish, seconded by Mr. Packer, Resolution No. 213 of 2018 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 214 OF 2018: ACCEPT LETTER OF RESIGNATION FROM AL MUENCH EFFECTIVE DECEMBER 31, 2018 FROM LIBRARY BOARD OF TRUSTEES AND APPOINT TOM SLIVA TO THE LIBRARY BOARD OF TRUSTEES

WHEREAS, the Town Board has received a letter of resignation from Al Muench from the Library Board of Trustees, effective December 31, 2018, and

WHEREAS, the Library Board of Trustees recommends the appointment of Tom Sliva to fill an unexpired seat on their Board,

BE IT RESOLVED, the Town Board accepts the letter of resignation from Al Muench and appoints Tom Sliva to the Town of Chester Public Library Board of Trustees to fill an unexpired term ending June 30, 2019, and

BE IT FURTHER RESOLVED, Tom Sliva is eligible serve 2 consecutive 5 year terms after that. On a motion by Mrs. DuRose, seconded by Mr. Turcotte, Resolution No. 214 of 2018 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 215 OF 2018: AUTHORIZE TRAVEL TO NYC FOR NY AOT ANNUAL CONFERENCE FOR COUNCILWOMAN DUROSE AND APPOINT COUNCILWOMAN DUROSE AS ALTERNATE DELEGATE

WHEREAS, the Town sends a Town Board member to the NY Association of Town Annual Meeting and Training School each year, and

WHEREAS, the NY Association of Towns requests that an alternate delegate be designated by the Town Board with the powers to vote on NY AOT items at their annual meeting in NYC in the event the Town Supervisor is not able to attend,

BE IT RESOLVED, the Town Board authorizes Karen DuRose to attend the NY Association of Town Annual Meeting and Training School held in NYC February 2019 and will pay for registration, hotel, meals and travel costs from budget code 1010.4, and

BE IT FURTHER RESOLVED, the Town Board appoints Karen DuRose to be the alternate delegate to the NY AOT annual meeting in February 2019, if she so desires to attend.

On a motion by Mr. Packer, seconded by Mr. Durkish, Resolution No. 215 of 2018 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 216 OF 2018: AUTHORIZE SIGNING OF THE 2019 ROADWAY MAINTENANCE AGREEMENT WITH WARREN COUNTY

WHEREAS, Warren County has provided a 2019 Roadway Maintenance Agreement for the Town of Chester, and

WHEREAS, the Town of Chester will receive \$299,735.57 for snow and ice removal and \$4,601.80 for mowing County Roads according to the agreement,

BE IT RESOLVED, the Supervisor is authorized to enter the Intermunicipal Agreement with County for such work for said amount of money.

On a motion by Mr. Packer, seconded by Mr. Turcotte, Resolution No. 216 of 2018 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 217 OF 2018: AUTHORIZE THE SUPERVISOR TO OFFER THE PART TIME ZONING BOARD OF APPEALS SECRETARY POSITION TO JACK BARTLETT

WHEREAS, a part time Zoning Board of Appeals Secretary Position has been advertised,

BE IT RESOLVED, the Town Board authorizes the Supervisor to offer the position to Jack Bartlett at the rate of \$13.00 per hour.

On a motion by Mrs. DuRose, seconded by Mr. Packer, Resolution No. 217 of 2018 was **ADOPTED**.

AYE 5 NO 0

Judge McDermott said that he had 17 applications and interviewed 3 highly qualified individuals. The Judge recommended hiring Carrie Remington for the position of Court Clerk. The Judge said he wanted to hire a Clerk for the Court and staying here a long time. The Judge asked about Karen Griffen staying next year. Supervisor Leggett replied that there was enough money in the budget for about a month. The Judge said that there is 6 hours of required classes that are needed for anyone hired after January 1, 2019.

RESOLUTION NO. 218 OF 2018: AUTHORIZE JUDGE McDERMOTT TO OFFER A FULL TIME NON-UNION COURT CLERK POSITION TO CARRIE REMINGTON

WHEREAS, a full time Court Clerk position has been posted, advertised and qualified candidates have been interviewed,

BE IT RESOLVED, the Town Board authorizes Judge McDermott to offer a full time, non-union Court Clerk position to Carrie Remington, to begin January 1, 2019 at the rate of \$18.00 per hour.

On a motion by Mrs. DuRose, seconded by Mr. Packer, Resolution No. 218 of 2018 was **ADOPTED**.
AYE 5 NO 0

Supervisor Leggett stated that they interviewed 3 applicants for the position of Bookkeeper along with the assistance of the Town of Johnsbury. Mr. Packer recommended hiring Maja Scroggins for the Bookkeeper position. Supervisor Leggett said this would be a shared service agreement with Johnsbury and the Town of Chester would be the host. A lengthy discussion ensued about the start date.

RESOLUTION NO. 219 OF 2018: APPOINT MAJA SCROGGINS AS FULL TIME BOOKKEEPER WITH THE INTENT TO SHARE WITH THE TOWN OF JOHNSBURG

WHEREAS, a full time Bookkeeper position was advertised to be filled and applications were received and an interview committee comprised of 2 persons from Chester and 2 persons from Johnsbury interviewed applicants with the most qualifications of required education and experience as described in Warren County Civil Service Bookkeeper title, and

WHEREAS, the Towns of Chester and Johnsbury intend to share the full time Bookkeeper in a manner set forth in an Intermunicipal Agreement, and

BE IT RESOLVED, the Town Board appoints, on a provisional basis, Maja Scroggins as full time Bookkeeper at the rate of \$18.00 per hour starting January 1, 2019 with the understanding she will take the Civil Service Bookkeeper exam in 2019 when made available and subject to the approval of the Intermunicipal Agreement with the Town of Johnsbury.

RESOLUTION NO. 220 OF 2018: APPROVE THE INTERMUNICIPAL AGREEMENT WITH THE TOWN OF JOHNSBURG FOR SHARED-SERVICES / BOOKKEEPER

WHEREAS, the Towns of Chester and Johnsbury both have need to fill the position of Bookkeeper due to retirement & resignation, and

WHEREAS, in the spirit of shared-services the two towns agree to hire one bookkeeper full time and share evenly the cost of a full time bookkeeper with Chester being the host community,

BE IT RESOLVED, the Supervisor is authorized to sign an Intermunicipal Agreement with the Town of Johnsbury regarding the particulars of sharing a full time Bookkeeper.

On a motion by Mr. Packer, seconded by Mr. Turcotte, Resolution No. 219 and 220 of 2018 were **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 221 OF 2018: AUTHORIZE TLBA OCCUPANCY TAX REQUEST FOR WINTER CARNIVAL

WHEREAS, the Tri Lakes Business Alliance sponsors an annual Winter Carnival event in February, and **WHEREAS**, the goal of the event is to attract visitors to the North Warren area during President's Week, **BE IT RESOLVED**, the Town Board awards \$1,500 to the Tri Lakes Business Alliance for uses allowed under Warren County's Occupancy Tax guidelines and to be charge to budget code A6410.499W as appropriated in the 2019 Town Budget.

On a motion by Mr. Turcotte, seconded by Mr. Durkish, Resolution No. 221 of 2018 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 222 OF 2018: APPROVE SUPERVISOR TO SIGN PRINTER/COPIER 5 YEAR LEASE AGREEMENT

WHEREAS, upon review of copier/printer conditions, costs, and usage, quotes were received from 4 companies to provide 6 multi-purpose machines to supply the demand of 12,000 black & white copies plus 1,000 color copies per month,

BE IT RESOLVED, the Supervisor is authorized to enter into a 5 year lease agreement with National Business Technologies of Glens Falls, NY to supply and service 6 multi-purpose copier/printer/scanner machines for offices in the Town Hall at a rate of \$476.00 per month.

On a motion by Mr. Packer, seconded by Mr. Durkish, Resolution No. 222 of 2018 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 223 OF 2018: AUTHORIZE SUPERVISOR TO SIGN CONTRACT WITH STANDARD MEDICAL TESTING SERVICES

WHEREAS, the Town of Chester is responsible for random drug/alcohol testing of CDL drivers, **BE IT RESOLVED**, the Supervisor is authorized to sign a contract with Standard Medical Testing Services of Queensbury, NY for random testing of eligible CDL drivers.

On a motion by Mrs. DuRose, seconded by Mr. Packer, Resolution No. 223 of 2018 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 224 OF 2018: REAPPOINT CHRISTINE HAYES TO THE ZBA FOR A TERM ENDING DECEMBER 31, 2023

WHEREAS, Christine Hayes's appointment to the ZBA expires December 31, 2018 and she is willing and able to be reappointed for a 5 year term,

BE IT RESOLVED, the Town Board appoints Christine Hayes to serve a 5 year term on the Zoning Board of Appeals ending on December 31, 2023.

On a motion by Mr. Turcotte, seconded by Mrs. DuRose, Resolution No. 224 of 2018 was **ADOPTED**.

AYE 5 NO 0

Proposed Property Maintenance Local Law:

The Town Board and Public were given the incorrect copy of the Property Maintenance/Blight Code at the last Board meeting. The correctly edited and revised copy was later given to Town Board members for their review. At the public hearing, comments were received by the Town Board regarding certain issues with the proposed Code. Some of these comments were addressed in the latest version of the proposed Code. Mr. Packer has received concerns from a few people about the proposed law. Mr. Turcotte said that the proposed law could be used for good in some instances or it could also work against us if not used properly. The Attorney for the Town commented that it is hard to eliminate vagueness and subjectivity in those types of laws. For example, what is clean to one person may or may not be clean to another. Jill Broderick replied that the proposed law was subjected. Jill emailed an example to Craig to review.

Discussion on land donation to the Town:

Joseph Gamble, owner of record of a parcel of land adjacent to the Pottersville Water District wells/well house and Gamble Beach Recreational Area has offered to donate the parcel of land to the Town for \$1. Mr. Turcotte would like to see title insurance if the Town goes through with the purchase.

RESOLUTION NO. 225 OF 2018: AUTHORIZE SUPERVISOR TO PURSUE THE DONATION OF LAND FROM JOSEPH GAMBLE

RESOLVED, to authorize the Supervisor to pursue the donation of land from Joseph Gamble.

On a motion by Mr. Turcotte, seconded by Mr. Durkish, Resolution No. 225 of 2018 was **ADOPTED**.

AYE 5 NO 0

Zoning Local Law:

Mr. Turcotte explained the process of updating the Zoning Local Law. Mr. Turcotte has a few comments to go over with the Board and would like to see it tightened up before public comment. Mrs. DuRose recommended that Mr. Turcotte contact Barbara Kearney if there were questions on definitions. Mr. Turcotte would like the public to see the proposed changes before it goes to the APA. Mrs. DuRose would like the propose Zoning Local Law to be online.

RESOLUTION NO. 226 OF 2018: SET FEBRUARY 12, 2019 AT 7 PM FOR PUBLIC HEARING FOR THE ZONING LOCAL LAW

RESOLVED, to set February 12, 2019 at 7 pm for a Public Hearing for the proposed Zoning Local Law.

On a motion by Supervisor Leggett, seconded by Mr. Turcotte, Resolution No. 226 of 2018 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 227 OF 2018: REAPPOINT CHRISTOPHER AIKEN TO THE BOARD OF ASSESSMENT REVIEW

WHEREAS, the term for Christopher Aiken on the Board of Assessment Review ends on September 30, 2018, and

WHEREAS, Christopher Aiken is willing and able to serve another term,

BE IT RESOLVED, the Town Board appoints Christopher Aiken to the Board of Assessment Review for a 3-year term ending September 30, 2021.

On a motion by Mrs. DuRose, seconded by Mr. Packer, Resolution No. 227 of 2018 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 228 OF 2018: SET FRIDAY, DECEMBER 28, 2018 FOR A SPECIAL MEETING

WHEREAS, the Town Board requires time to make budget adjustments before the end of the year,

BE IT RESOLVED, the Town Board sets Friday, December 28, 2018 at 3 pm for a Special Meeting for the purpose of making budget adjustments and actions.

RESOLUTION NO. 229 OF 2018: SET TUESDAY, JANUARY 8, 2019 AT 7 PM FOR AN ORGANIZATIONAL MEETING

RESOLVED, to set Tuesday, January 8, 2019 at 7 pm for an Organizational Meeting for 2019.

On a motion by Supervisor Leggett, seconded by Mrs. Wells, Resolution No. 228 and 229 of 2018 were **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 230 OF 2018: AUTHORIZE SUPERVISOR LEGGETT TO SIGN 2019 CONTRACTS WITH NORTH WARREN TRAILBLAZERS SNOWMOBILE CLUB, NORTH CREEK FIRE DISTRICT, CHESTERTOWN FIRE DISTRICT, RIVERSIDE VOLUNTEER FIRE DEPARTMENT, INC., NORTH WARREN CHAMBER OF COMMERCE AND NORTH WARREN EMS

WHEREAS, the Town of renews annual contracts with a set of organizations, agencies, and others,

BE IT RESOLVED, the Town Board authorizes the Supervisor to sign 2019 agreements with North Warren Trailblazers Snowmobile Club, North Creek Fire District, Chestertown Fire District, Riverside Volunteer Fire Department, Inc., North Warren Chamber of Commerce and North Warren EMS, when in a form acceptable to the Attorney for the Town.

On a motion by Mrs. DuRose, seconded by Mr. Packer, Resolution No. 230 of 2018 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 231 OF 2018: ACCEPT INTERNAL AUDIT REPORT OF THE COURT CLERK, TOWN CLERK AND THE BOOKKEEPER FOR 2018.

RESOLVED, to accept internal audit report of the Court Clerk, Town Clerk and Bookkeeper for 2018 submitted by Karen DuRose and Steve Durkish.

On a motion by Mr. Packer, seconded by Mr. Turcotte, Resolution No. 231 of 2018 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 232 OF 2018: APPROVE JEREMY LITTLE AND MARION EAGAN'S REQUEST TO CARRY OVER VACATION DAYS

RESOLVED, to approve Jeremy Little to carry over 3 vacation days and Marion Eagan to carry over 9 vacation days to be used by April 1, 2019.

On a motion by Mr. Durkish, seconded by Mrs. DuRose, Resolution 232 of 2018 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 233 OF 2018: AUTHORIZE TOWN CLERK TO ADVERTISE FOR BIDS FOR PAINTING THE CHESTERTOWN WATER DISTRICT WATER TANK IN FY2019 WITH

SPECS PROVIDED BY CEDARWOOD ENGINEERING AND BIDS TO BE OPENED MARCH 12, 2019 AT 7 PM

WHEREAS, painting of the Chestertown Water District water tank was a need identified in the 2012 Water District Assessment by Cedarwood Engineering, and

WHEREAS, the Town has raised money towards the estimated cost of painting the water tank, **BE IT RESOLVED**, the Town Board authorizes the Town Clerk to advertise for bids for painting the Chestertown Water District water tank in FY2019 with specs provided by Cedarwood Engineering and bids to be opened March 12, 2019 at 7 pm.

On a motion by Supervisor Leggett, seconded by Mrs. DuRose, Resolution 233 of 2018 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 234 OF 2018: APPROVE THE 2018 BUDGET AMENDMENTS

RESOLVED, the Town Board approved the following 2018 Budget amendments:

Amending 2018 Budget: General Fund 12-11-18				
		Budget	Revenue Amendments	
ITEM	CODE #	FY 2018	Increase	Decrease
Zoning Fees	A2110	\$6,000	\$1,650	
Landfill Fees	A2130	\$87,000	\$4,105	
Fines & Forfeit	A2610	\$130,000	\$26,954	
Adk Foundation	A2705.94	\$0	\$900	
1st WHC Trail	A3889.2	\$0	\$54,209	
TOTAL REVENUE			\$87,818	0
		Budget	Appropriation Amendments	
ITEM	CODE #	FY 2018	Decrease	Increase
Zoning Contractual	A8010.4	\$2,200		\$1,600
Zoning Equip	A8010.2	\$400		\$50
Trnsfr Stn Contract	A8160.4	\$85,000		\$4,105
Hwy Garage	A5132.2	\$1,000		\$7,000
Hwy Garage	A5132.4	\$22,000		\$5,000
Hwy Garage	A5132.21	\$40,000		\$14,954
Youth Srvc Enrich	A7310.41	\$1,000		\$900
Cmmnty Rec 1WHC	A7140.42	\$0		\$54,209
TOTAL APPROPRIATIONS			\$0	\$87,818
SUPPLEMENTAL APPROPRIATIONS: GENERAL FUND 12-11-18				
GENERAL FUND - "A"		Budget		
ITEM	CODE #	FY 2018	Increase	Decrease
Personal Services: Bookkeeper	A1220.11	\$22,900	\$4,000	
Twon Hall Pers	A1620.1	\$60,000		\$7,000
Health Cntr	A4560.1	\$8,500		\$2,000
Parks Pers Service	A7110.1	\$88,000	\$16,800	
Cmmnty Rec Dyn Hill	A7140.1	\$32,000	\$3,600	
Cemetery	A8810.1	\$25,000		\$11,000
SUBTOTAL	Pers Srvc		\$24,400	\$20,000
Spver Equip	A1220.2	\$800	\$1,400	
Purch of Land	A1940.2	\$0	\$1	
Health Cntr	A4560.2	\$1,000		\$3,396
Sidewalks	A5410.2			\$6,500

Zoning Equip	A8010.2	\$400	\$50	
Dog Ctrl Equip	A3510.2	\$400		\$200
SUBTOTAL	EQUIPMENT		\$1,451	\$10,096
Twn Clrk Legal Ads	A1410.41	\$900	\$900	
Lake Const. Contract	A3120.41	\$1,200		\$1,200
Dog Contractual	A3510.4	\$800	\$200	
Tourism Promo	A6410.41	\$21,050		\$872
CofC EDI	A6410.499X		\$372	
Winterfest	A6410.499W		\$500	
Zoning Equip	A8010.4	\$2,200	\$700	
Transfer Stn	A8160.4	\$85,000	\$5,895	
Cemetery	A8810.4	\$3,000		\$2,250
SUBTOTAL	CONTRACTUAL		\$8,567	\$4,322
GRAND TOTAL			\$34,418	\$34,418

SUPPLEMENTAL APPROPRIATIONS: HIGHWAY FUND 12-11-18				
HHIGHWAY FUND - "DA"		Budget		
ITEM	CODE #	FY 2018	Increase	Decrease
General Repairs: Pers Service	DA5110.1	\$290,000	\$1,600	
Machinery: Pers Service	DA5130.1	\$48,379	\$6,000	
Perm Imp Hwy	DA5112.2	\$98,600		\$32,155
Snow Rmvl Contractual	DA5142.4	\$112,000	\$8,000	
Machinery: Equipment	DA5130.2	\$120,000	\$500	
Machinery: Contractual	DA5130.4		\$7,500	
Srvc to other gvt	DA5148.4		\$8,000	
Removal Beavers	DA5680.4	\$900	\$555	
GRAND TOTAL			\$32,155	\$32,155

On a motion by Mr. Turcotte, seconded by Mr. Packer, Resolution No. 234 of 2018 was **ADOPTED**.
 AYE 5 NO 0

RESOLUTION NO. 235 OF 2018: AUTHORIZE PAYMENT OF ABSTRACTS

RESOLVED, the Town Board accepts the Abstract of Claims and accounting requirements.

General A	\$144,200.39	539-586
Capital Project – BioMass HB	\$620.17	11-13
Highway DA	\$133,588.26	306-335
Chestertown Water CW	\$2,024.66	60-64
Pottersville Water PW	\$2,509.87	52-55
Library L	\$1,999.63	41-44

On a motion by Mrs. DuRose, seconded by Mr. Durkish, Resolution No. 235 of 2018 was **ADOPTED**.
 AYE 5 NO 0

Mrs. DuRose said that the CSEA Contract was done.

Mr. Turcotte thanked Al Muench for his service on the Library Board.

On a motion by Mrs. DuRose, seconded by Supervisor Leggett, meeting adjourned at 10:32 pm.

AYE 5 NO 0

Respectfully submitted,

Town Clerk

DRAFT