



Town Board

Organizational and Regular Meetings

January 9, 2018

The Town Board of the Town of Chester convened at the Town of Chester Municipal Center, 6307 State Route 9, Chestertown, New York, at 7:00 pm.

Roll Call: Supervisor Craig Leggett, Karen DuRose, Mike Packer, Larry Turcotte, Steve Durkish and Attorney for the Town, Mark Schachner.

Organizational Meeting:

Supervisor Leggett opened the Organizational Meeting at 7:04 pm and presented the following Resolutions to organize the Town:

RESOLUTION NO. 1 OF 2018: DESIGNATE DATES, TIME AND LOCATION FOR REGULAR TOWN BOARD MEETINGS

RESOLVED, that the Town Board will meet on the second Tuesday of each month at 7 pm in the Town of Chester Municipal Center.

RESOLUTION NO. 2 OF 2018: DESIGNATE OFFICIAL DEPOSITORY

RESOLVED, that Glens Falls National Bank shall be the Official Depository.

RESOLUTION NO. 3 OF 2018: DESIGNATE OFFICIAL NEWSPAPER

RESOLVED, that The Post Star shall be the Official Newspaper.

RESOLUTION NO. 4 OF 2018: SET MILEAGE ALLOWANCE RATE

RESOLVED, that the mileage allowance rate shall be set at \$0.545 per mile when personal vehicles are used by Town Employees for official business.

RESOLUTION NO. 5 OF 2018: SET RETURNED CHECK CHARGE

RESOLVED, that the Returned Check Charge shall be \$20 per returned check.

RESOLUTION NO. 6 OF 2018: SET INVESTMENT OF SURPLUS FUNDS POLICY

RESOLVED, that the Supervisor be empowered to invest surplus funds to draw interest for the accounts from which the funds were drawn. Investments shall be made with federally insured banks doing business in NYS.

RESOLUTION NO. 7 OF 2018: AUTHORIZE OFFICIAL BONDING OF TOWN OFFICIALS

WHEREAS, under Sec. 25 of Town Law, the Town Board is required to set the amounts of a Blanket Bond for Town Officers & Employees by Resolution,

BE IT RESOLVED, that the Town Board of the Town of Chester establishes the following limits of insurance: Public Employee dishonesty bond-per employee \$10,000.00, Additional indemnity-specified positions: Town Supervisor \$ 110,000.00, Bookkeeper \$60,000, Court Clerk \$60,000 and Town Clerk - Tax Collector \$260,000.

BE IT FURTHER RESOLVED, that the Town Clerk of the Town of Chester is hereby instructed to file a copy of this Resolution with the Warren County Clerk.

RESOLUTION NO. 8 OF 2018: AUTHORIZE PAYMENT OF CLAIMS PRIOR TO AUDIT

RESOLVED, that authorization is given for payment of utilities, postage, and other similar expenses as the bills come in and previous to audit, by the Supervisor on recommendation of the Town Board.

RESOLUTION NO. 9 OF 2018: AUTHORIZE TOWN CLERK TO ISSUE FIREWORKS PERMITS

RESOLVED, that the Town Clerk is authorized to issue Firework Permits in accordance with Penal Law Section 405.05.

RESOLUTION NO. 10 OF 2018: ACCEPT TOWN OF CHESTER PROCUREMENT POLICY FOR 2018

WHEREAS, the TOWN OF CHESTER PROCUREMENT POLICY is to be reviewed and adopted each year and,

WHEREAS, the policy was updated and adopted on August 9, 2016,

BE IT RESOLVED, that the Town Board hereby adopts said Procurement Policy and Procedures Pursuant to S104B of the General Municipal Law for 2018.

RESOLUTION NO. 11 OF 2018: APPROVE SCHEDULE OF APPOINTMENTS AND VARIOUS RATES OF PAY

RESOLVED, to accept the 2018 Schedule of Appointments and Various Rates of Pay as presented in attached document titled "Schedule A: 2018 Schedule of Appointments and Various Rates of Pay".

SCHEDULE A: 2018 SCHEDULE OF APPOINTMENTS AND VARIOUS RATES OF PAY			
SCHEDULE OF APPOINTMENTS AND RATE OF PAY			
TITLE	NAME	2017	2018
Animal Control Officer	Florence Converse	\$7,570 /year	\$ 7,722
Assessor	Greg Klingler	\$36,006 /year	\$ 36,726
Audit Committee	K. DuRose & S. Durkish	\$308 /year	\$ 314
Budget Officer	Craig Leggett	\$1,635 /yr	\$ 1,668
Deputy Supervisor	Karen DuRose	\$165 /year	\$ 169
Director of Youth	Mindy Conway	\$5,740 /year	\$ 5,854
Health Officer	Dr Rugge	\$950 /year	\$ 950
Historian	Donna LaGoy	\$3,936 /year	\$ 4,015
Legal Counsel	Miller, Mannix & Schachner	Rates by position	Rates by position
North Warren EMS Liaison	David Gross	None	None
Planning Board Chair & Members	Paul Little, Chairman	\$29 ea /meeting	\$29 ea / meeting
Sexton	Greg Bolton	\$814 /yr	\$ 830
Water Superintendent	Jason Monroe	\$16,325 /year	\$ 16,652
Water Superintendent, Ass't	Kim Frazier	17.44 /hour	\$ 17.78
ZBA Chair & Members	Mary Jane Dower, Chair	\$29 ea /meeting	\$29 ea / meeting
Zoning Admin & Sanitary Code Enf.	Walter Tennyson	\$23,781 /year	\$ 18,780
AOT NYS & AATV Alternate Delegate	Karen Durose, Alt. Delegate	None	None
AOT NYS & AATV Delegate	Craig Leggett, Delegate	None	None
Registrar Vital Statistics	Mindy Conway	None	None
Registrar Vital Statistics, Deputy	Florence Converse	None	None
Service Officer	Craig Leggett	None	None
SCHEDULE OF ANNUAL SALARIES - ELECTED OFFICIALS			
TITLE	NAME	2017	2018
Town Supervisor	Craig Leggett	\$34,862	\$ 35,559

Town Clerk	Mindy Conway	\$34,291	\$ 34,977
Town Councilman	Larry Turcotte	\$6,589	\$ 6,721
Town Councilman	Michael Packer	\$6,589	\$ 6,721
Town Councilman	Steve Durkish	\$6,589	\$ 6,721
Town Councilwoman	Karen DuRose	\$6,589	\$ 6,721
Town Highway Superintendent	Jason Monroe	\$57,365	\$ 58,512
Town Justice	James McDermott	\$27,127	\$ 27,669
SCHEDULE OF HOURLY RATES - EMPLOYEES			
TITLE	NAME	2017	2018
Assessors Clerk	Marion Eagan	\$15.00	\$ 15.30
Boat Wash Attendants	TBA	\$12.48	\$ 12.73
Bookkeeper	Bruce Nolin	\$21.11	\$ 21.53
Building Maintenance Mechanic	William Rowell	\$15.30	\$ 15.61
Confidential Secretary	Marion Eagan		\$ 15.30
Constable	TBA	\$16.32	\$ 16.65
Court Clerk, Temporary Part Time	N/A	\$11.40	\$ 11.63
Court Officer	TBA	\$16.55	\$ 16.88
Cleaner	Edward Tennyson	\$11.59	\$ 11.82
Data Collector	Dan Smith	\$15.73	\$ 16.04
Deputy Town Clerk	Florence Converse	\$12.75	\$ 13.01
Election Inspectors	N/A	Paid by WCounty	Paid by W County
Food Pantry Worker	Amy Culver	\$11.85	\$ 12.09
Justice Clerk	Karen Griffen	Set by CSEA contract	Set by CSEA contract
Laborer, Part Time	TBA	\$11.34	\$ 11.57
Library Aide	Sharon Berg	\$13.00	\$ 13.26
Library Technician	Alma Alvarez	\$17.39	\$ 17.74
Library Technician, Ass't	Wendy Joy-Hayes	\$13.41	\$ 13.68
Lifeguards	TBA	\$10.25 for 1st year (\$10.75 for lessons) plus \$.25 second year and later.	\$10.25 for 1st year (\$10.75 for lessons) plus \$.25 second year and later.
Museum	Nancie Welch	Set by Historical Society	Set by Historical Society
Planning Board Secretary	Jeremy Little	\$15.00	\$ 15.30
Records Management Officer	Mindy Conway	\$15.91	\$ 16.23

Recreation Assistants	TBA	Min Wage for 1 st year, Min wage plus \$.50 for 2 nd year and later years.	Min Wage for 1 st year, Min wage plus \$.50 for 2 nd year and later years.
Recycling Attendant, Part time	Lowell Laschomb, Deborah Burch	\$13.64	\$ 13.91
School Bus Drivers	TBA	Based on School wage	Based on School wage
Substitute Cleaner	TBA	\$11.59	\$ 11.82
Unsafe Building Inspector	TBA	\$77/inspection	\$77/inspection
ZBA Secretary	Brandi Bessette	\$13.26	\$ 13.53
Zoning Clerk & Deputy ZA	Jeremy Little	\$15.00	\$ 15.30

RESOLUTION NO. 12 OF 2018: DESIGNATE OFFICIAL TOWN HOLIDAYS

RESOLVED, that the Official Town Holidays will be observed as presented in attached document titled "Schedule B: 2018 Official Town Holidays".

Schedule B: 2018 Official Town Holidays	
Christmas Day	UNION & NON-UNION
New Year's Day	UNION & NON-UNION
Martin Luther King Day	UNION ONLY
Presidents Day	NON-UNION ONLY
Friday before Memorial Day	UNION ONLY
Memorial Day	UNION & NON-UNION
Independence Day	UNION & NON-UNION
Labor Day	UNION & NON-UNION
Election Day	UNION & NON-UNION
Veteran's Day	UNION & NON-UNION
Thanksgiving Day	UNION & NON-UNION
Day After Thanksgiving	UNION & NON-UNION
Floating holiday	UNION & NON-UNION
If a holiday falls on a Saturday, the day of observance shall be the preceding Friday. If a holiday falls on a Sunday, the day of observance shall be the following Monday.	

RESOLUTION NO. 13 OF 2018: DESIGNATE TOWN BOARD COMMITTEES

RESOLVED, that the Town Board Committees are appointed as presented in the attached document titled "Schedule C: Town Board Committee List".

Schedule C: Town Board Committee List	
Committees	Lead Member
Highway, Parks, Buildings	Mike Packer
Finance, Human Resources, Audit, EMS	Karen DuRose

Youth Comm, Library, Fire Districts, Audit	Steve Durkish
Transfer Station, Water Districts	Larry Turcotte

Planning Board
Zoning Board
Assessment Review Board
Zoning Ordinance Review Committee
Loon Lake Advisory Board
Youth Board
Library Board of Trustees

On a motion by Mr. Durkish, seconded by Mrs. DuRose, Resolutions No. 1 - 13 of 2018 were **ADOPTED**.

AYE 5 NO 0

Supervisor Leggett closed the Organizational Meeting 7:08 pm.

Regular Meeting:

Supervisor Leggett opened the Regular Town Board Meeting at 7:08 pm.

RESOLUTION NO. 14 OF 2018: ACCEPT MINUTES OF THE REGULAR MEETING DECEMBER 12, 2017 AND THE SPECIAL MEETING DECEMBER 27, 2017 AS PRESENTED.

RESOLVED, to accept the minutes of the Regular Meeting December 12, 2017 and the Special Meeting December 27, 2017 as presented.

On a motion by Mrs. DuRose, seconded by Mr. Durkish, Resolution No. 14 of 2018 was **ADOPTED**.

AYE 5 NO 0

Public Hearings:

Supervisor Leggett opened the Public Hearing with the Town Board acting as the Local Board of Health in the matter of **Carl Tagliabue Septic System Variance**, for property located at 35 Woodcliff Acres, Tax Map #: 120.06-2-12 at 7:09 pm.

Bret Winchip from Winchip Engineering represented Mr. Tagliabue. Mr. Winchip responded to the following comments (seen in italics) from Cedarwood Engineering by handing out new maps to the members of the Town Board:

- Variances requested by the applicant are listed on the November 17, 2017 Winchip Engineering memo. These variances include the distance from the proposed absorption field to an existing on-site drilled well and distance from proposed absorption field to the stream. The proposed system does not meet all required separation distances listed in Appendix 75-A (Wastewater Treatment Standards - Residential Onsite Systems). However, these variance requests can be compared to

the existing conditions to determine if the proposed system would be a betterment compared to the existing system.

- The existing system requires a 150' buffer between the seepage pit and any drinking water well, while only providing $\pm 34'$ of separation to the applicant's well. This results in an existing distance variance of $\pm 116'$. The proposed system converts to an absorption field requiring 100' of separation to the nearest well, and provides $\pm 42.5'$ of separation. The proposed system would have a distance variance of $\pm 57.5'$. Based upon variance distances the proposed system would have less of an impact than the existing system. The plans should indicate if any mitigating measures are being implemented to address the shortened separation distance.
- The existing system requires a 100' buffer between the seepage pit and the stream; however only $\pm 47'$ of separation is provided. The proposed system would require a 100' buffer between the absorption field and the stream, with only 41' of separation provided. This represents a buffer decrease of 6' compared to the existing condition. Based upon variance distances the proposed system would have a slightly increased impact compared to the existing system; however, the conversion from seepage pit to absorption field would likely improve treatment. The plans should indicate if any mitigating measures are being implemented to address the shortened separation distance. *Replace an inadequate undersized system with a more compliant modern system.*
- The plans indicate a proposed boulder retaining wall adjacent to the proposed system and show boulder(s) being placed over top of the proposed 4" PVC SDR house sewer. The applicant's engineer should provide a detail showing the house sewer line being sleeved in the vicinity of the boulder retaining wall to protect against crushing the house sewer. *Proposing an 8" HDPE sleeve.*
- Provide the location of the driveway on the property in relation to the house and proposed septic system. *Seen on map.*
- The applicant is proposing a variance from the well separation distance. It is recommended that the applicant's engineer provide additional information demonstrating that the reduced distances will not result in an increased risk of impact to human health (subject property and others) or the environment. If this information cannot be provided, a note should be added to the stamped plans that address this issue. *There are signs that the system does not alleviate that problem.*

Larry Turcotte recused himself.

No public comment.

Supervisor Leggett called the Public Hearing closed at 7:12 pm.

Supervisor Leggett welcomed the newly elected Town Councilman, Larry Turcotte, to the Town Board.

Committee Reports:

Supervisor Leggett opened Committee Reports at 7:13 pm.

Supervisor Leggett reported that the water main break was fixed and a break was then found and repaired at the Wells House.

Town Clerk reported the following were enclosed in the Board packets:

- Town Board Minutes for December 12, 2017

- Town Board Minutes for December 27, 2017
- Zoning Administrator & Sanitary Code Enforcement Officer's Activity Report for Year 2017
- Zoning Office Yearly Summary
- Zoning Board of Appeals Minutes for December 13, 2017
- Planning Board Minutes for December 18, 2017
- Assessors Report for January 2018
- Assessor Report: 2017 Year in Review
- Animal Control Report December 2017
- Town Clerk Monthly Report for December 2017
- Town Clerk Annual Report for 2017

Town Clerk reported the following were in their mail box:

- Historian's Report for 2017
- Chester Town Court Summary Report, dated January 4, 2018

Town Clerk reported the office has received the following communication:

- Letter from the APA approving the Angell septic variance application
- Letter from the APA approving the Lippincott septic variance application
- Letter from the APA approving the Corpas septic variance application
- Email from LARAC approving grant for \$650.00 for *Billy Goats Gruff*

Supervisor Leggett highlighted a few of the reports received by the Town Clerk. Supervisor Leggett read a "State of the Town" which listed accomplishments from 2017 and a list of goals for 2018.

David Gross handed out a copy of a the article entitled "Essex County Endorses EMS District Bill" published in the *Sun Community News* Dated December 30, 2017 and commented that there was not a quorum at the North Warren EMS meeting for December. David continued to stress the difficulties of having a quorum at the EMS meetings. Supervisor Leggett stated that Warren County is looking into a county wide EMS District.

Supervisor Leggett closed Committee Reports at 7:35 pm.

Privilege of the Floor:

Supervisor Leggett opened Privilege of the Floor at 7:36 pm.

Dan McKenzie asked if the Town has received an end report for the timber harvest. Supervisor Leggett stated that he has not received one at this time.

John Nick, president of the Loon Lake Park District Association, spoke about forming a Loon Lake Advisory Committee to rectify the concerns on Loon Lake.

Supervisor Leggett closed Privilege of the Floor at 7:43 pm.

Old Business:

Supervisor Leggett opened Old Business at 7:43 pm.

Mary Clark asked about the building inspections, sidewalks, kiosks and the new well.

Supervisor Leggett read a letter from Bruce Hiller in favor of the Tagliabue Septic Variance.

RESOLUTION NO. 15 OF 2018: APPROVE TAGLIABUE SEPTIC VARIANCE APPLICATION

WHEREAS, the Town Board acting as the Local Board of Health has received a completed application and has held a public hearing regarding the Septic Variance Application for property located at 35 Woodcliff Acres, Tax Map # 120.06-2-12 owned by Carl Tagliabue and represented by Winchip Engineering, and

WHEREAS, according to Section 5.060 – Variances of the Town of Chester On-Site Wastewater Treatment Local Law the Local Board of Health may vary or adapt the strict application of any of the requirements of this Ordinance in the case whereby such strict application would result in unnecessary hardship that would deprive the owner of the reasonable use of the land involved, and

WHEREAS, no variance in the strict application of any provision of the Ordinance shall be granted by the Local Board of Health unless it shall find all 3 listed criteria applicable,

BE IT RESOLVED, the Town Board acting as the Local Board of Health finds the Angell septic variance application meets the following criteria:

- a) That there are special circumstances or conditions, fully described in the findings of the Local Board of Health, applying to such land and that such circumstances or conditions are such that strict application of the provisions of this Ordinance would deprive the applicant of the reasonable use of such land.
- b) That the variance would not be materially detrimental to the purposes and objectives of this Ordinance, or to other adjoining properties, or otherwise conflict with the purpose or objectives of any plan or policy of the Town.
- c) That, for reasons fully set forth in the findings of the Local Board of Health, the granting of the variance is necessary for the reasonable use of the land and that the variance, as granted by the Local Board of Health, is the minimum variance which would alleviate the specific unnecessary hardship found by the Local Board of Health to affect the applicant.

BE IT FURTHER RESOLVED, the Local Board of Health finds the septic system as designed and presented by Winchip Engineering and reviewed by Cedarwood Engineering on behalf of the Town to be the minimum allowable variance to the Town’s On-Site Wastewater Treatment Local Law based on site conditions, lot size, and potential impact to adjacent private property and common natural resources.

BE IT FURTHER RESOLVED, the variances granted are as follows (from application and map).

Setback Schedule Tagliabue			
Setback	Proposed Distance (ft)	Proposed Variance	
		Distance (ft)	Percent (%)
Absorption Field to Stream	41.1	58.9	58.9
Absorption Field to Applicant Well	42.5	57.5	57.5
Septic Tank to Applicant's Well	34.1	15.9	31.8

On a motion by Mr. Durkish, seconded by Mr. Packer, Resolution No. 15 of 2018 was **ADOPTED**.
Mr. Turcotte recused. AYE 4 NO 0

RESOLUTION NO. 16 OF 2018: AUTHORIZE SUPERVISOR TO SIGN CSEA MOA REGARDING CLARIFICATION ON HEALTH INSURANCE AND HEALTH INSURANCE OPT-OUT FOR PERSONS RETIRING FROM THE TOWN

WHEREAS, the Agreement By and Between the Town of Chester CSEA Local 1000 AFSCME was not explicitly clear on the rights and ability of persons retiring from the Town to participate in the Health Insurance Shared Savings Program, and

WHEREAS, a Memorandum of Agreement was produced to clarify the ability of retirees to participate in the HISSP,

BE IT RESOLVED, the Supervisor is authorized to sign the MOA with CSEA Local 1000 clarifying the ability of Town employees to participate in the Health Insurance Shared Savings program while in retirement.

On a motion by Mrs. DuRose, seconded by Mr. Packer, Resolution No. 16 of 2018 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 17 OF 2018: AUTHORIZE TLBA OCCUPANCY TAX REQUEST FOR WINTER CARNIVAL

WHEREAS, the Tri Lakes Business Alliance sponsors an annual Winter Carnival event in February, and **WHEREAS**, the goal of the event is to attract visitors to the North Warren area during President's Week, **BE IT RESOLVED**, the Town Board awards \$1,000 to the Tri Lakes Business Alliance for uses allowed under Warren County's Occupancy Tax guidelines and to be charge to budget code A6410.499W as appropriated in the 2018 Town Budget.

On a motion by Mr. Turcotte, seconded by Mr. Durkish, Resolution No. 17 of 2018 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 18 OF 2018: AUTHORIZE ATTENDANCE AND PAYMENT FOR ZONING AND PLANNING BOARD MEMBERS TO ATTEND SARATOGA COUNTY PLANNING AND ZONING CONFERENCE

WHEREAS, attendance at the Saratoga County Planning & Zoning Conference on January 31, 2018 was opened to all Planning and Zoning Board members and subject to the conference attendance policy, and **WHEREAS**, one registration application was received,

BE IT RESOLVED, Rand Fosdick is authorized to attend the Saratoga County Planning & Zoning Conference on January 31, 2018 and to have registration paid for and travel expenses reimbursed out of budget code A8020.4 Planning Contractual Expenses.

On a motion Mr. Durkish, seconded by Mr. Turcotte, Resolution NO. 18 of 2018 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 19 OF 2018: REQUEST PERMISSION TO HOLD TOWN BOARD MEETINGS AT THE POTTERSVILLE FIREHOUSE

WHEREAS, the Town Board desires to make their meetings more accessible to all persons within the Town, and

WHEREAS, the Pottersville Firehouse is able to accommodate public meetings and is easily accessible for many residents within the Town,

BE IT RESOLVED, the Town Board requests permission from the Commissioners of the Pottersville Fire District to hold regular Town Board Meetings at the Pottersville Firehouse once in the spring and once in the fall of 2018.

On a motion by Mrs. DuRose, seconded by Mr. Packer, Resolution No. 19 of 2018 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 20 OF 2018: DEEMS THE BROWN STOCKADE FENCE TO BE SURPLUS AND SET PRICE FOR SALE

WHEREAS, the Town no longer has use of a stockade fence along the eastern tennis court fence line at the Municipal Center and desires to dispose of it,

BE IT RESOLVED, as per the Disposal of Town Property and Purchasing Policy of the Town Board, the Town Board deems the brown stockade fence to be surplus and available for sale, and

BE IT FURTHER RESOLVED, the Town Board authorizes the Town Clerk advertise and post the item for sale on the Town's website, and bulletin board and accept offers to purchase until end of day January 31st with a minimum sale price of \$450.

On a motion by Mr. Durkish, seconded by Mr. Packer, Resolution No. 20 of 2018 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 21 OF 2018: ESTABLISH A LOON LAKE ADVISORY COMMITTEE

WHEREAS, for the sake of efficiency in discussing management issues and proposing solutions to be considered by the full Town Board,

BE IT RESOLVED, the Town Board establishes a Loon Lake Park District Advisory Committee to be comprised of 2 members of the Town Board, 2 members of the Loon Lake Park District Association and

1 at-large member for the purpose of considering lake management issues and solutions and advising the Town Board of such items, and

BE IT FURTHER RESOLVED, the Town Board appoints Town Board Members, Karen DuRose and Larry Turcotte, Loon Lake Park District Association, John Nick, Richard McCrum and AT Large, Robert Freligh to the Loon Lake Park District Advisory Committee to serve a 1 year term ending December 31, 2018.

On a motion by Mr. Durkish, seconded by Mr. Turcotte, Resolution NO. 21 of 2018 was **ADOPTED**.

AYE 5 NO 0

First meeting will be held January 24th at 4 pm at the Town of Chester Municipal Center.

RESOLUTION NO. 22 OF 2018: ACCEPT RESIGNATION OF PATRICIA SMITH FROM THE BOARD OF ASSESSMENT REVIEW

WHEREAS, Patricia Smith has submitted a letter of resignation from the Board of Assessment Review, **BE IT RESOLVED**, the Town Board accepts the resignation of Patricia Smith from the Board of Assessment Review and thanks her for her years of service to the Town in this important job, and **BE IT FURTHER RESOLVED**, the Town Clerk is authorized to advertise and post notice of intent to fill a vacancy on the Board of Assessment Review for a term that expires September 30, 2019.

On a motion by Mr. Durkish, seconded by Mr. Packer, Resolution No. 22 of 2018 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 23 OF 2018: AUTHORIZES THE SUPERVISOR TO SIGN AN AGREEMENT BETWEEN THE TOWN OF CHESTER AND GLENS FALLS ANIMAL HOSPITAL

WHEREAS, the Town of Chester contracts with the Glens Falls Animal Hospital on an annual basis for specific services in accordance with New York State Agriculture and Markets Law and Town Local Law, **BE IT RESOLVED**, the Town Board authorizes the Supervisor to sign an Agreement Between the Town of Chester and Glens Falls Animal Hospital for the calendar year of 2018 when in a form acceptable to the attorney for the Town.

On a motion by Mrs. DuRose, seconded by Mr. Durkish, Resolution No. 23 of 2018 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 24 OF 2018: AUTHORIZED THE SUPERVISOR TO SIGN AN AGREEMENT WITH THE FAMILY YMCA OF THE GLENS FALLS AREA

WHEREAS, the Family YMCA of the Glens Falls area provides services for community youth in conjunction with the Town of Chester Youth Commission and also independently, **BE IT RESOLVED**, the Supervisor is authorized to sign an Agreement Between the Town of Chester and the Family YMCA of the Glens Falls Area for the amount of \$5,000 that has been appropriated in budget code A7310.4 Youth Programs / Recreation: Contractual.

On a motion by Mrs. DuRose, seconded by Mr. Durkish, Resolution No. 24 of 2018 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 25 OF 2018: AUTHORIZES THE PURCHASE OF PAYROLL SOFTWARE

WHEREAS, the Town of Chester is updating its accounting software, and **WHEREAS**, after reviewing features and costs of several accounting programs designed for NYS municipalities, and after discussion with other towns regarding their recommendations and satisfaction with such software,

BE IT RESOLVED, the Town Board authorizes the purchase of Williamson Law Payroll Software Program for \$4,295 plus training and annual maintenance costs not to exceed \$1,700 and to be paid for from budget code A1220.4 Supervisor Contractual Expense.

On a motion by Supervisor Leggett, seconded by Mr. Turcotte, Resolution NO. 25 of 2018 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 26 OF 2018: AUTHORIZE THE SUPERVISOR TO SIGN INTERMUNICIPAL AGREEMENT WITH WARREN COUNTY FOR SOLID WASTE AND RECYCLABLE PROCESSING

RESOLVED, to authorize the supervisor to sign intermunicipal agreement between Town of Chester and Warren County relating to Solid Waste and Recyclable disposal services and Solid Waste and Recyclable Transportation Services and Electronics Recycling Services as presented and when in a form acceptable to the Town Attorney.

On a motion by Supervisor Leggett, seconded by Mrs. DuRose, Resolution No. 26 of 2018 was **ADOPTED**.

AYE 5 NO 0

Supervisor Leggett stated that Warren County is working on a tire program. A lengthy discussion ensued about the rates.

RESOLUTION NO. 27 OF 2018: SET TRANSFER RATES

WHEREAS, the Town of Chester periodically adjust the rates charged at the Transfer Station, and **WHEREAS**, due to significant price increases in a new 2 year contract with waste haulers, and **WHEREAS**, a review of surrounding Transfer Station rates and discussions with Transfer Station personnel was conducted in order to adjust the fee structure accordingly, **BE IT RESOLVED**, the Town Board adopts the following fee structure:

Transfer Station Fee Structure		
Item	2017	2018
C & D	\$30/ CYD	\$40/CYD
Mattress	\$ 4.00	\$ 8.00
Box Springs	\$ 4.00	\$ 8.00
Couch	\$ 5.00	\$ 10.00
Sleeper Sofa	\$ 9.00	\$ 15.00
Refrig, AC	\$ 10.00	\$ 15.00
Chair	\$ 4.00	\$ 10.00
TV	\$ 5.00	\$5 -\$10 on size
Tires	\$2/\$4 on rim	\$4 / \$8 on rim
Toilets/sinks	\$ 5.00	\$ 6.00
Bags of garbage	remains the same	
\$50.00 Cleanup card	\$ -	\$ 5.00

BE IT FURTHER RESOLVED, the \$50.00 Clean up Card will be available now for \$5 and the other rate changes will be effective February 1, 2018.

On a motion by Mr. Packer, seconded by Mr. Turcotte, Resolution No. 27 of 2018 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 28 OF 2018: ACCEPT 2018 BUDGET AMENDMENTS

RESOLVED, the Town Board accepts the 2018 Budget Amendments as presented:

Amendments to 2018 Budget, 1-09-2018 Town Board meeting				
GENERAL FUND				
Amend Appropriations:				
Department	Type	Code	Increase	Decrease

Youth Commission: Director	Personal Serv.	A7310.12	\$133.00	
Zoning Administrator	Personal Serv.	A8010.1	\$844.00	
Town Hall	Personal Serv.	A1620.1		\$844.00
Recreation: Personal Services	Personal Serv.	A7310.1		\$133.00
Appropriate General Fund Balance		A599		\$20,000.00
Transfer to Capital Reserve Trash Compactor		A9950.92	\$20,000.00	

On a motion by Supervisor Leggett, seconded by Mrs. DuRose, Resolution No. 28 of 2018 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 29 OF 2018: AUTHORIZE PAYMENT OF ABSTRACTS

RESOLVED, the Town Board accepts the Abstract of Claims and accounting requirements.

2017		
General A	\$67,556.56	549-595
Capital Project - Biomass HB	\$10,480.06	41-43
Highway DA	\$51,461.86	347-377
Chestertown Water CW	\$771.28	58-61
Pottersville Water PW	\$2,370.25	62-67
Library L	\$541.64	51-53
Schroon Lake Park District SX	\$3,912.00	19-20
2018		
General A	\$125,674.33	1-21
Capital Project - Biomass HB	\$24,036.00	1-2
Highway DA	\$127,140.57	1-2
Chestertown Water CW	\$48.00	1-1
Pottersville Water PW	\$48.00	1-1
North Creek Fire Protection District SB	\$30,000.00	1-1

On a motion by Mr. Packer, seconded by Mrs. DuRose, Resolution No. 29 of 2018 was **ADOPTED**.

AYE 5 NO 0

RESOLUTION NO. 30 OF 2018: AUTHORIZED THE SUPERVISOR TO SIGN THE CONTRACT WITH LARAC

WHEREAS, the Lower Adirondack Regional Arts Council has awarded a \$650 grant to the Town of Chester Youth Commission for the production of Billy Goats Gruff in the summer of 2018,

BE IT RESOLVED, the Supervisor is authorized to sign the contract with LARAC for the summer youth theater program.

On a motion by Supervisor Leggett, seconded by Mr. Turcotte, Resolution No. 30 of 2018 was **ADOPTED**.

AYE 5 NO 0

Privilege of the Floor:

Supervisor Leggett opened Privilege of the Floor at 8:45 pm.

Dan McKenzie asked if timber cutting bids could be limited to within a 15 mile radius.

RESOLUTION NO. 31 OF 2018: REAPPOINT DAVID GROSS TO THE CHESTER SEAT ON THE NWEMS BOARD OF DIRECTORS

WHEREAS, North Warren Emergency Squad, Inc (NWEMS) has a provision in their bylaws that reserves one seat on their board of directors for a person to be selected by the Town of Chester, and

WHEREAS, David Gross' term expired December 31, 2017,

BE IT RESOLVED, the Town Board reappoints David Gross to the Chester seat on the NWEMS Board of Directors for a term ending December 31, 2018.

On a motion by Mr. Packer, seconded by Mrs. DuRose, Resolution No. 31 of 2018 was **ADOPTED**.

AYE 5 NO 0

Mary Clark asked if there could be three meetings in Pottersville instead of two?

David Gross stated Fire Commissioners are discussing a new marquee for the Pottersville Fire House.

Pat Powers bought up registered and nonregistered boats and vehicles.

Mary Clark asked who appoints the Zoning Administrator?

On a motion by Supervisor Leggett, seconded by Mr. Packer, meeting adjourned at 9:00 pm.

Respectfully submitted,

Town Clerk