

Special meeting of the Town of Chester Town Board was held on **January 27, 2016** at 7:04 pm at the Town of Chester Municipal Center, 6307 State Route 9, Chestertown, New York.

Roll Call: Steve Durkish, Edna Wells, Mike Packer, Karen DuRose and Craig Leggett.

Minutes:

DEC Smart Growth Grant:

Tracy Clothier from the LA Group congratulated the Town Board for the Chester Challenge brochure being the most popular brochure at the county. Mrs. Clothier stated that in 2011 the Town did a Community Housing Plan under the same DEC Grant at no cost to the Town. Mrs. Clothier spoke about creating a pilot plan for affordable housing and affordable energy efficient housing. This would mean gathering a group of people who are interested. The focus would be on single family houses at no cost to the Town. The project would be called "Town of Chester Affordable Home Ownership Pilot Project". The LA Group is proposing to write the grant. The LA Group recommends requesting grant funds in the amount of \$36,000.00. No match funds required. Mr. Durkish stated that there are a lot of talented people in our area who would be interested in the idea and he recommends moving forward.

RESOLUTION #22: AUTHORIZE AND DIRECT CRAIG LEGGETT, TOWN SUPERVISOR TO FILE AN APPLICATION FOR GRANT FUNDS THROUGH THE ADIRONDACK PARK SMART GROWTH IMPLEMENTATION GRANT, A NO MATCH GRANT PROGRAM OF THE NYS DEPARTMENT OF ENVIRONMENTAL CONSERVATION, IN AN AMOUNT NOT TO EXCEED THE MAXIMUM GRANT OF \$75,000.00, AND UPON APPROVAL OF SAID REQUEST TO ENTER INTO AN EXECUTE A PROJECT AGREEMENT WITH THE NYS DEPARTMENT OF ENVIROMENTAL CONSERVATION FOR FINANCIAL ASSISTANCE TO THE TOWN OF CHESTER FOR THE TOWN OF CHESTER AFFORDABLE HOME OWNERSHIP PILOT PROJECT.

AUTHORIZE THE TOWN BOARD TO HIRE THE LA GROUP OF SARATOGA SPRINGS ON AN HOURLY BASIS TO DEVELOP AND FILE THE GRANT APPLICATION FOR AN AMOUNT NOT TO EXCEED \$1,500.00.

1. Register grant with NYS Grants Gateway
2. Develop Town Board grant resolution
3. Develop full project description
4. Develop work plan and detailed cost estimate
5. Identify and collect letters of support
6. Take photos of the site

- 7. Write grant narrative including project need and consistency with NYS economic development goals
- 8. File grant with NYS Grants Gateway

Introduced by Mrs. DuRose, seconded by Mr. Durkish, authorize and direct Craig Leggett, town supervisor to file an application for grant funds through the Adirondack Park Smart Growth Implementation Grant, a no match grant program of the NYS department of environmental conservation, in an amount not to exceed the maximum grant of \$75,000.00, and upon approval of said request to enter into an execute a project agreement with the NYS Department of Environmental Conservation for financial assistance to the Town of Chester for the Town of Chester affordable home ownership pilot project.

Authorize the Town Board to hire the LA Group of Saratoga Springs on an hourly basis to develop and file the grant application for an amount not to exceed \$1,500.00.

- 1. Register grant with NYS Grants Gateway
- 2. Develop Town Board grant resolution
- 3. Develop full project description
- 4. Develop work plan and detailed cost estimate
- 5. Identify and collect letters of support
- 6. Take photos of the site
- 7. Write grant narrative including project need and consistency with NYS economic development goals
- 8. File grant with NYS Grants Gateway

AYE 5 NO 0

RESOLUTION #23: AUTHORIZE BOY SCOUT TROOP 30 AS BOTTLE REDEMPTION RECIPIENTS FOR JUNE, JULY AND AUGUST 2016.

Introduced by Mrs. Wells, seconded by Mr. Packer, authorize Boy Scout Troop 30 as bottle redemption recipients for June, July and August 2016.

AYE 5 NO 0

RESOLUTION #24: AUTHORIZE SUPERVISOR LEGGETT TO SIGN LARAC GRANT CONTRACT FOR THE CHILDREN'S OPERA PRODUCTION FUNDING.

Introduced by Mrs. Wells, seconded by Mr. Durkish, authorize Supervisor Leggett to sign LARAC grant contract for the children's opera production funding.

AYE 5 NO 0

RESOLUTION #25: AUTHORIZE SUPERVISOR LEGGETT TO SIGN SEAGLE COLONY CONTRACT TO PROVIDE CHILDREN'S OPERA PRODUCTION.

Introduced by Mrs. DuRose, seconded by Mrs. Wells, authorize Supervisor Leggett to sign Seagle colony contract to provide children's opera production.

AYE 5 NO 0

RESOLUTION #26: ACCEPT RESIGNATION OF ZONING BOARD OF APPEALS CHAIRMAN, JOHN GRADY.

Introduced by Mr. Packer, seconded by Mr. Durkish, accept the resignation of Zoning Board of Appeals Chairman, John Grady.

AYE 5 NO 0

RESOLUTION #27: APPOINT MARY JANE DOWER AS INTERIM ZONING BOARD OF APPEALS CHAIRWOMAN.

Introduced by Mrs. Wells, seconded by Mrs. DuRose, appoint Mary Jane Dower as interim Zoning Board of Appeals Chairwoman.

AYE 5 NO 0

RESOLUTION #28: APPOINT ZONING BOARD OF APPEALS ALTERNATE, THOMAS THORSEN AS A FULL ZONING BOARD OF APPEALS MEMBER TO FILL THE UNEXPIRED TERM ENDING DECEMBER 31, 2018.

Introduced by Mrs. DuRose, seconded by Mr. Packer, appoint Zoning Board of Appeals alternate, Thomas Thorsen as a full Zoning Board of Appeals member to fill the unexpired term ending December 31, 2018.

AYE 5 NO 0

On a motion by Mrs. Wells, seconded by Mr. Packer, Board went into Executive Session at 8:03 pm to discuss the Collective Bargaining negotiations.

On a motion by Mrs. Wells, seconded by Mr. Durkish, Board out of Executive Session at 9:15 pm. No action taken.

RESOLUTION #29: AUTHORIZE SUPERVISOR LEGGETT TO SIGN CSEA CONTRACT WITH INCORPORATED NONSUBSTANTIAL CHANGES OFFERED BY BOTH THE CSEA BARGAINING UNIT AND THE ATTORNEY FOR THE TOWN.

Introduced by Mrs. DuRose, seconded by Mr. Durkish, authorize Supervisor Leggett to sign CSEA Contract with incorporated nonsubstantial changed offered by both the CSEA Bargaining Unit and the Attorney for the Town.

AYE 5 NO 0

On a motion by Mr. Leggett, seconded by Mr. Packer, meeting adjourned at 9:18 pm.

Respectfully submitted,

Town Clerk